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**Report of**

**OTAGO FISH AND GAME COUNCIL**

**For the year ending  
31 August 2013**

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## MISSION

**“ To manage, maintain and enhance the sports fish and game bird resources of Otago in the recreational interests of anglers and hunters.”**

## **CHAIRPERSON'S REPORT**

**Monty Wright**

It again gives me great pleasure to report to you on the financial year to 31 August 2013. Fishing and hunting licence sales continued to increase within Otago underlining the importance of the work we do in protecting and maintaining habitats. There seems to be a strong and growing interest in outdoor recreation within the region and that needs to be matched with care for the environment.

The Environment Court decision on the Kawarau Water Conservation Order case was a high point in the year. The Court by majority decision recommended a complete prohibition on dams on the Nevis thereby protecting the river, its trout fishery, its recreational amenity and its landscape values. Since the end of the financial year The Minister for the Environment has approved that recommendation and in doing so has drawn to a close a project which ran over seven years. Standout features of the exercise was the support from within the Otago community (both anglers and non-anglers) and the long distance submissions we received from dedicated visiting anglers from Scandinavia, United Kingdom, North America and Australia.

The key habitat issues before us are land use impacts on water quality, setting of minimum flows for rivers, and managing the transition from mining privileges to RMA consents

Appeals to the Environment Court over our application to amend the Kawarau Water Conservation Order (WCO) to protect the Nevis River backcountry fishery from dams have now been heard, but I would not expect a decision until early 2013. While this has been a long and drawn out process there does not seem to be an alternative when there is such strong interest in developing one of our best free flowing river fisheries for electricity generation and the reasons it should be protected in its natural state are so compelling.

Contact Energy's enhancement of the lower Clutha salmon fishery in mitigation for the effects of their Clutha hydro scheme continues to worry the Council. It has been 12 years since the pre RMA consents lapsed and six or seven years since the new RMA consents became operational but there has been little tangible gain from salmon mitigation work so far. Our research shows the run is languishing at less than 500 returning fish per annum when the historic run has been estimated to number up to 50,000 fish per year before construction of the Roxburgh Dam

Otago Regional Council's (ORC) Water Plan Change 6A, aimed at controlling water quality from the adverse effects of run-off pollution, is under appeal to the Environment Court but looks likely to be settled through mediation. In the absence of anything remotely resembling useful national level policy on freshwater (particularly land use impacts) the completion and implementation of this regional plan change is vitally important. Also, collaborative spirit with which resolution of appeals issues amongst the parties involved has been addressed is a credit to ORC.

Implementation of 6A will require serious resourcing and vigilant compliance monitoring. The essential counterbalance to establishing a permitted activity rule for farming in Otago is landholder compliance with the standards established.



Under the RMA rights to take water for irrigation based on historic mining privileges all lapse in 2021 and many water users are moving to replace them with RMA consents. Mining privileges were originally granted before society was concerned with the environment so water was seriously over allocated and streams run dry as a result to this day. So in managing the change from mining privileges to RMA consents ORC needs to claw back some water and restore flows in Central Otago's depleted rivers. That is possible in most cases.

The Council has been heavily involved in consent renewals in two upper Taieri catchment areas. In the Sow Burn the Council has successfully negotiated a mitigation package with landholders in conjunction with DOC which improves instream conditions and makes environmental gains through wetland management agreements in adjacent areas. This is a significant achievement. In the Kye Burn catchment a similar collaborative process is underway with good progress made in defining stream values and exchanges views on flow requirements.

Nationally we have been well served by Eyede in providing for both paper and online licence sales in Otago directly and via agents and in storing licence holder data. The licence category review has continued throughout the year and I expect decisions to be made on new licence categories that better reflect angler and hunter needs in the near future.

The Council's end of year position was a \$117,468 surplus by comparison with a surplus of \$150,856 last year. Our total income for the year was about \$2 million and we paid levies of \$773,130 to New Zealand Fish and Game (up from \$723,504 the previous year) for national level activities such as advocacy and co-ordination, and for the support of fish and game management in smaller regions.

Finally I would like to thank staff, councillors, our New Zealand Council appointee and our scientific advisor for their work over the year. Honorary rangers and licence agents deserve special thanks for their continued help and support. During the year we co-opted Murray Neilson onto our Council to take advantage of his broad experience of fish and game management.

I would again like to thank the Clutha Fisheries Trust for their involvement in the Nevis campaign. They funded expert witnesses on landscape values and native fish and prepared and presented submissions and evidence as well. I am not sure we would have been as successful without their help.

<b>COUNCILLOR MEETING ATTENDANCE</b> <b>( 7 Council Meetings Held)</b> <b>1 September 2012 to 31 August 2013</b>		
Dr. Aldridge, Colin	7	
Barlow, John	5	
Cole, Ian	4	Leave of absence
Grubb, Ray	4	Leave of absence
Hammond, Allan	6	
Dr Jillett, John	7	
McIntyre, Adrian	7	
Rae, Dan	5	
Dr Turner, Mike	3	
Whyte, Vicky	6	
Witherow, David	5	
Wright, Monty	7	
Dr Broad, Terry	6	
Murray Neilson	7	

#### **STAFF**

Chief Executive	Niall Watson, BSc, MRRP.
Administration Officer	Sharon Milne, NZCS, NZCM
Operations Manager	Ian Hadland,
Fish and Game Officer	Clare Morris. BHS (OT)
Fish & Game Officer	Cliff Halford,
Fish & Game Officer	Morgan Trotter BSc, PG Dip. Env. Sc.
Fish and Game Ranger	Steve Dixon, Cert. Env. Mgmt
Fish and Game Officer	Helen Keeling BSc, PG Dip. Env. Sc.
Environmental Officer	Peter Wilson, BSc, MPlan

#### **DOC Representative**

Peter Ravenscroft

#### **Co-opted Council Members**

Dr Terry Broad (Ngai Tahu)

Murray Neilson

#### **Otago Conservation Board Liaison**

Francie Diver

#### **Scientific Advisor**

Dr Donald Scott



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## INDEPENDENT AUDITOR'S REPORT

### TO THE READERS OF OTAGO FISH AND GAME COUNCILS'S FINANCIAL STATEMENTS AND STATEMENT OF SERVICE PERFORMANCE FOR THE YEAR ENDED 31 AUGUST 2013

The Auditor-General is the auditor of the Otago Fish and Game Council (the Fish and Game Council). The Auditor-General has appointed me, Gregory Nicol Thomas, using the staff and resources of BDO Invercargill, to carry out the audit of the financial statements and statement of service performance of the Fish and Game Council on her behalf.

We have audited:

- the financial statements of the Fish and Game Council on pages 4 to 20 that comprise the statement of financial position as at 31 August 2013, the statement of comprehensive income, statement of movements in equity and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the statement of service performance of the Fish and Game Council on pages 21 to 49.

#### Opinion on the financial statements and statement of service performance

In our opinion:

- the financial statements of the Fish and Game Council on pages 4 to 20:
  - comply with generally accepted accounting practice in New Zealand; and
  - fairly reflect the Fish and Game Council's:
    - financial position as at 31 August 2013; and
    - financial performance and cash flows for the year ended on that date; and
- the statement of service performance of the Fish and Game Council on pages 21 to 49:
  - complies with generally accepted accounting practice in New Zealand; and
  - fairly reflects the Fish and Game Council's service performance for the year ended on 31 August 2013, including:
    - its performance achieved, as compared with forecast targets specified in the statement of forecast service performance for the financial year; and
    - its revenue earned and output expenses incurred, as compared with the forecast revenues and output expenses specified in the statement of forecast service performance for the start of the financial year.

Our audit was completed on 28 November 2013. This is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the Council and our responsibilities, and we explain our independence.



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## **Basis of opinion**

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and carry out our audit to obtain reasonable assurance about whether the financial statements and statement of service performance are free from material misstatement.

Material misstatements are differences or omissions of amounts and disclosures that, in our judgement, are likely to influence readers' overall understanding of the financial statements and statement of service performance. If we had found material misstatements that were not corrected, we would have referred to them in our opinion.

An audit involves carrying out procedures to obtain audit evidence about the amounts and disclosures in the financial statements and statement of service performance. The procedures selected depend on our judgement, including our assessment of risks of material misstatement of the financial statements and statement of service performance, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the preparation of the Fish and Game Council's financial statements and statement of service performance that fairly reflect the matters to which they relate. We consider internal control in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Fish and Game Council's internal control.

An audit also involves evaluating:

- the appropriateness of accounting policies used and whether they have been consistently applied;
- the reasonableness of the significant accounting estimates and judgements made by the Council;
- the adequacy of all disclosures in the financial statements and statement of service performance; and
- the overall presentation of the financial statements and statement of service performance.

We did not examine every transaction, nor do we guarantee complete accuracy of the financial statements and statement of service performance. Also we did not evaluate the security and controls over the electronic publication of the financial statements and statement of service performance.

We have obtained all the information and explanations we have required and we believe we have obtained sufficient and appropriate audit evidence to provide a basis for our audit opinion.

## **Responsibilities of the Council**

The Council is responsible for preparing financial statements and a statement of service performance that:

- comply with generally accepted accounting practice in New Zealand;
- fairly reflect the Fish and Game Council's financial position, financial performance and cash flows; and
- fairly reflect its service performance achievements.



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The Council is also responsible for such internal control as it determines is necessary to enable the preparation of financial statements and a statement of service performance that are free from material misstatement, whether due to fraud or error. The Council is also responsible for the publication of the financial statements and statement of service performance, whether in printed or electronic form.

The Council's responsibilities arise from the Public Finance Act 1989 and the Conservation Act 1987.

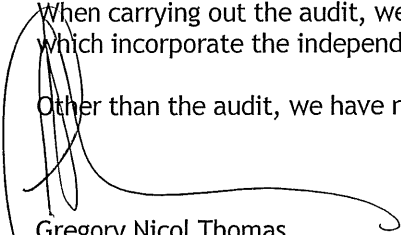
### **Responsibilities of the Auditor**

We are responsible for expressing an independent opinion on the financial statements and statement of service performance and reporting that opinion to you based on our audit. Our responsibility arises from section 15 of the Public Audit Act 2001 and section 26W (2) of the Conservation Act 1987.

### **Independence**

When carrying out the audit, we followed the independence requirements of the Auditor-General, which incorporate the independence requirements of the External Reporting Board.

Other than the audit, we have no relationship with or interests in the Fish and Game Council.

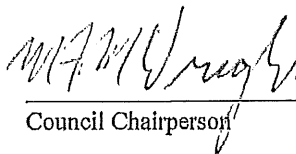


Gregory Nicol Thomas  
BDO Invercargill  
On behalf of the Auditor-General  
Invercargill, New Zealand

**Otago Fish and Game Council**  
**Statement of Financial Responsibility**  
For the year ended 31 August 2013

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In accordance with the requirements of Section 42 of the Public Finance Act 1989, the Council of the Otago Fish and Game Council accepts responsibility for the preparation of the annual financial statements and statement of service performance and the judgements used on these statements.  
The Council accepts responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the councils financial reporting.  
In the opinion of the Council, the annual Financial Statements and Statement of Service Performance fairly reflects the financial position and operations of the Council.

  
\_\_\_\_\_  
Council Chairperson

  
\_\_\_\_\_  
Chief Executive

28th November 2013  
Date

## Statement of Comprehensive Income

For the year ended 31 August 2013

	Note	Actual 2013	Budget 2013	Actual 2012
<b>Operating Revenue</b>				
Fines and Legal Recoveries		5,153	9,000	2,661
Fishing Licences		1,560,472	1,471,096	1,493,172
Game Licences		327,217	316,188	302,044
Interest		42,211	31,081	39,127
RMA Reimbursed Costs		168,339	-	180,473
Other Income	3	62,444	41,300	79,766
Profit on Sale of Fixed Assets		9,715	-	-
<b>Total Revenue</b>		<b>2,175,551</b>	<b>1,868,665</b>	<b>2,097,243</b>
<b>Operating Expenses</b>				
Species Management	2	21,763	21,500	20,814
Habitat Protection and Management	2	185,552	9,500	195,012
Participation	2	31,157	38,600	28,171
Public Interface	2	3,461	7,500	-
Compliance	2	18,430	13,000	13,350
Licensing	2	104,374	105,864	92,433
Councils	2	12,794	10,000	10,980
Planning and Reporting	2	10,473	12,632	13,140
Administration		176,840	213,551	175,828
Salaries		628,051	625,461	583,123
Depreciation		62,096	66,000	66,007
Rental and Leasing		28,008	22,000	22,358
NZFGC Levy		773,130	773,130	723,504
Loss on Sale of Fixed Assets		1,954	-	1,667
<b>Total Expenditure</b>		<b>2,058,083</b>	<b>1,918,738</b>	<b>1,946,387</b>
<b>Operating Comprehensive Income (Deficit)</b>		<b>\$ 117,468</b>	<b>\$ (50,073)</b>	<b>\$ 150,856</b>
<b>Other Comprehensive Income</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Comprehensive Income (Deficit)</b>		<b>\$ 117,468</b>	<b>\$ (50,073)</b>	<b>\$ 150,856</b>

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## Statement of Changes in Equity

For the year ended 31 August 2013

	Note	Actual 2013	Budget 2013	Actual 2012
<b>Equity at the beginning of the year</b>		2,489,809	2,489,809	2,338,953
Operating Surplus(deficit) for period		117,468	(50,073)	150,856
<b>Total Recognised Revenues and Expenses for the Year</b>		117,468	(50,073)	150,856
<b>Total Recognised Revenues and Expenses</b>		117,468	(50,073)	150,856
<b>Equity at the end of the year</b>		\$ 2,607,277	\$ 2,439,736	\$ 2,489,809



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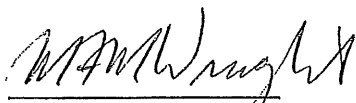


## Statement of Financial Position

As at 31 August 2013

	Note	Actual 2013	Budget 2013	Actual 2012
<b>Current Assets</b>				
Cash & Cash equivalents	4	365,392	581,439	817,172
Interest Accrued		2,399	1,000	1,092
Trade & Other Receivables	5	178,021	135,000	134,916
<b>Total Current Assets</b>		<b>545,811</b>	<b>717,439</b>	<b>953,180</b>
<b>Non Current Assets</b>				
Property, plant and equipment	18	1,463,767	1,435,000	1,435,430
Investments	5	682,199	168,476	168,476
Funds held in Trust	8	68,773	70,000	66,466
<b>Total Non Current Assets</b>		<b>2,214,739</b>	<b>1,673,476</b>	<b>1,670,372</b>
<b>Total Assets</b>		<b>\$ 2,760,550</b>	<b>\$ 2,390,915</b>	<b>\$ 2,623,552</b>
<b>Current Liabilities</b>				
Trade & Other Payables		101,404	100,000	101,684
Employee Entitlements	6	51,869	35,000	32,059
<b>Total Current Liabilities</b>		<b>153,273</b>	<b>135,000</b>	<b>133,743</b>
<b>Total Liabilities</b>		<b>153,273</b>	<b>135,000</b>	<b>133,743</b>
<b>Equity</b>		<b>2,607,277</b>	<b>2,255,915</b>	<b>2,489,809</b>
<b>Total Equity and Liabilities</b>		<b>\$ 2,760,550</b>	<b>\$ 2,390,915</b>	<b>\$ 2,623,552</b>

For and on behalf of the Council, which authorised the issue of the financial report on 28th November 2013



Council Chairperson



Chief Executive



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## Statement of Cash Flows

For the year ended 31 August 2013

	Note	Actual 2013	Budget 2013	Actual 2012
<b>Cash Flows from Operating Activities</b>				
Cash was provided from:				
Receipts from Customers		2,096,196	2,100,000	2,039,191
Interest Received		41,119	31,081	38,035
Cash was applied to:				
Payments to Suppliers and Employees		(1,990,392)	(2,286,814)	(1,840,964)
<b>Net Cash Flows from Operating Activities</b>	12	146,923	(155,733)	236,262
<b>Cash Flows from Investing Activities</b>				
Cash was provided from:				
Sale of Fixed Assets		19,783	20,000	16,957
Cash was applied to:				
Purchase of Fixed Assets		(102,456)	(100,000)	(47,959)
Use of funds held in trust		(2,307)	-	1,919
Purchase of Investments		(513,723)		(168,476)
<b>Net Cash Flows from Investing Activities</b>		(598,703)	(80,000)	(197,559)
<b>Net Increase/(Decrease) in Cash Held</b>		(451,780)	(235,733)	38,703
Cash at the beginning of the year		817,172	817,172	778,469
Cash at the end of the year		\$ 365,392	\$ 581,439	\$ 817,172
Made up of:				
Cash & Cash Equivalents		365,392	581,439	817,172
		\$ 365,392	\$ 581,439	\$ 817,172



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**Otago Fish and Game Council**  
**Notes to the Financial Statements**  
For the year ended 31 August 2013

**1. Statement of Accounting Policies**

**Reporting Entity**

The Otago Fish & Game Council is a Public Benefit Entity under the Public Finance Act 1989. The Council was established on 5 May 1991 with the passing of the Conservation Law Reform Act 1990. These Financial statements have been prepared in accordance with Section 153-6 of the Crown Entities Act 2004.

The principal place of business is the cnr of Hanover and Harrow Streets, Dunedin.

**Basis of Preparation**

The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying New Zealand equivalents to International Financial reporting Standards (NZ IFRS) as appropriate to Public Benefit entities that qualify for differential reporting.

**Differential Reporting**

The council qualifies for differential reporting because it is not Publicly accountable and is not large as defined by the NZIRIS Framework for Differential Reporting.

The Otago Fish & Game Council has taken advantage of all differential exemptions except for the Statement of Cashflows.

**Measurement Base**

The financial statements are prepared on historical cost basis, unless otherwise noted in a specific accounting policy.

Non Financial information in the form of objectives and performance measures is prepared from internal management information.

**Presentation Currency**

These financial statements are presented in New Zealand Dollars, rounded to the nearest whole dollar.

**Summary of Significant Accounting Policies**

The accounting policies used in these financial statements are set out below.

The policies have been consistently applied to all years presented.

**a) Revenue Recognition**

The Otago Fish and Game Council derives revenue through the sale of fish and game licenses, interest, rentals, grants and miscellaneous sales. All are recorded as revenue in the period they are earned.

However for any grants, where there are unfulfilled conditions attaching to the grants, the unfulfilled amount is recognised as a liability and released to income as the conditions are fulfilled.

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**b) Operating Leases**

Leases that do not transfer substantially all risks and rewards incidental to ownership of an asset to the council are classified as operating leases. Lease payments under an operating lease are recognised as an expense on a straight line basis over the term of the lease in the statement of financial performance.

**c) Income Tax**

The council is a public authority and consequently is exempt from the payment of income tax.

**d) Depreciation**

Depreciation is charged on all property, plant and equipment other than land, so as to spread the cost of the asset over its useful life. Depreciation for each of the major categories of assets is calculated on the basis noted below.

	<b>Rate</b>	<b>Depreciation Method</b>
Buildings	2.5 -10%	Straight Line
Plant & Equipment	10 - 60%	Diminishing Value
Field Equipment	20%	Diminishing Value
Motor Vehicles	3 - 5 Years	Diminishing Value
Office Fittings, Furniture and Equipment	10 - 20%	Diminishing Value

**e) Financial Assets and Liabilities**

The council's financial assets comprise cash and cash equivalents, debtors, GST, receivable and investments. All of these financial assets are categorised as "loans and receivables" for the accounting purposes in accordance with financial reporting standards.

The council's financial liabilities comprise creditors, income in advance, accrued expenses and employee entitlements. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

**f) Cash and Cash Equivalents**

Cash and cash equivalents include - Cash on hand: \$201; ANZ Current Account 00: \$128,049; ANZ Current account 70: \$237,140; ASB Current Account \$2 and other short term highly liquid investments with original maturities of three months or less.

**g) Accounts Receivable**

Debtors represent items that the council has issued licences or invoices for, but has not received payment for the year end. They are initially recorded at fair value and subsequently at the amount the council realistically expects to receive. A provision for impairment of Debtors is established where there is objective evidence the council will not be able to collect all amounts due according to the original terms of the debt.

**h) Investments**

Short term deposits have maturities between three months and one year. Investments in deposits are measured at amortised cost using effective interest method.

At balance date the Council assesses whether there is any objective evidence that an investment is impaired. Any impairment loss is recorded as an expense in the Statement of Financial Performance.

**i) Property, plant and equipment**

Property, plant and equipment are recorded at cost. Where assets are donated a fair value has been used as a substitute for cost.

Any expenditure that increases the economic benefits derived from an asset is capitalised.

Expenditure on repairs and maintenance that does not increase the economic benefits is expensed in the period it occurs.

When an item of property, plant and equipment is disposed of the difference between net disposable proceeds and the carrying amount is recognised as a gain, or loss, in the statement of financial performance.

The Council has determined that it has the following classes of property, plant and equipment:

Land

Buildings

Plant and Machinery

Furniture and Fittings

Motor Vehicles and Boats

Field Equipment

**j) Impairment of Non-Financial Assets**

Property plant and equipment and intangible assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount.

The recoverable amount is the higher of the asset's fair value less costs to sell and value in use.

If an asset's carrying amount exceeds its recoverable amount, the asset is impaired and the carrying amount is written down to the recoverable amount.

Any impairment loss is recognised in the statement of financial performance.

**k) Intangible Assets - Software**

Any major software acquired is capitalised and amortised over its estimated useful life of 4 years.

**l) Trade & Other Payables**

Trade & Other Payables represent liabilities for goods and services provided to the council prior to the end of the financial year which are unpaid. Creditors are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

**m) Employee Entitlements**

Salary accruals mainly reflect annual leave owing to staff and are recognised in respect of employees' services to balance date and are measured at the amounts expected to be paid when the liabilities are settled. Sick leave is accumulated by staff but is not likely to be material and has not been accrued.

**n) Good and Services Tax**

The financial statements have been prepared exclusive of GST, with the exception of debtors and creditors.

**o) Budget Figures**

The budget figures are extracted from the Council budget that was approved by the Council at the meeting on 16th August 2012.

**p) Financial Instruments**

The Council is not a party to financial instruments with off balance sheet risk.

**q) Comparatives**

Where necessary, comparatives have been reclassified and repositioned for consistency with current year disclosures.

**Changes in Accounting Policies**

There have been no changes in accounting policies. Accounting policies have been applied on bases consistent with those used in prior years.



**2. Operating Expenses** 2013  
 \$ 2012  
 \$

A more detailed breakdown of expenditure is as follows:

**SPECIES MANAGEMENT**

Population Monitoring	6,561	3,938
Harvest Assessment	2,700	3,145
Hatchery Operation - Macraes	12,502	13,731
Control	-	-
	21,763	20,814

**HABITAT PROTECTION / MANAGEMENT**

Resource Consents	-	-
Resource Planning	* 183,767	189,465
Works and Management	1,785	5,547
	185,552	195,012

**PARTICIPATION**

Access	1,931	4,642
Satisfaction Surveys	1,531	1,776
Newsletters	16,398	16,035
Other Publications and Promotions	4,625	3,752
Training	4,823	1,570
Club Relations	1,849	396
	31,157	28,171

(\* \$168,339 in RMA costs has been refunded from the New Zealand Fish & Game Council).

**2. Operating Expenses Cont.**

	2013	2012
	\$	\$

**PUBLIC INTERFACE**

Communications	3,461	-
Public Promotions	-	-
Advocacy	-	-
	3,461	-

**COMPLIANCE**

Ranging	1,214	760
Ranger Training	3,746	5,012
Compliance	13,470	7,578
	18,430	13,350

**LICENSING**

Licence Production and Distribution	14,902	15,527
Agent Servicing	13,791	490
Commission	75,681	76,416
Database	-	-
	104,374	92,433

**COUNCILS**

Council Elections	-	-
Council Meetings	12,794	10,980
	12,794	10,980

**PLANNING & REPORTING**

Management / Strategic Planning	2,533	1,724
Reporting / Audit	7,467	11,390
National Liason	473	26
	10,473	13,140

**Total Output Costs**

	388,004	373,900
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**Amounts paid or due to the auditors for:**

	2013	2012
Auditing the financial statements	8,710	11,250
Other services	-	-

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**3. Other Income** 2013 2012  
\$ \$  
A more detailed breakdown of other income is as follows:

**OTHER INCOME**

Buildings Rent	35,786	41,815
Wildlife Reserve	1,311	1,311
Other Income	24,272	35,358
Merchandise Sales	1,075	1,282
Donations	-	-
	<hr/>	<hr/>
	62,444	79,766
	<hr/>	<hr/>

**Notes to the Financial Statements - contd.**  
For the year ended 31 August 2013

	Actual 2013	Actual 2012
<b>4 Cash and Cash equivalents</b>		
Cash on Hand & at Bank	365,392	449,217
Cash Equivalents - Term Deposits	-	367,955
<b>Total</b>	<u>365,392</u>	<u>817,172</u>

Of the above funds, \$48,354 represents funds derived from reparation payments received by council and set aside as a Habitat Enhancement fund for allocation through a grant scheme to support fish or game habitat enhancement projects within the region. Refer to note 7

<b>5 Trade and Other Receivables</b>		
Trade and Other Receivables	182,299	137,888
Less Provision for Doubtful Debts	(4,278)	(2,972)
<b>Total</b>	<u>178,021</u>	<u>134,916</u>

<b>6 Employee Entitlements</b>		
Accrued Salaries and Wages	16,785	-
Annual Leave and Time in Lieu	35,084	32,059
<b>Total</b>	<u>51,869</u>	<u>32,059</u>

<b>7 Reparation Funds</b>		
Opening Balance	40,974	5,402
Adjustment previous years	-	24,082
Funds Received	15,080	11,490
Less Used for Grants	(7,700)	-
<b>Closing Balance</b>	<u>48,354</u>	<u>40,974</u>

This represents funds from reparation payments received by council and set aside as a habitat Enhancement fund for allocation through a grant scheme to support fish or game habitat enhancement projects throughout the region.

	Actual 2013	Actual 2012
<b>8 Funds held in Trust</b>		
<b>Anderson Lloyd</b>		
Opening Balance	66,466	68,385
Plus Interest received	2,307	2,414
Less Commission	0	(181)
Less payment on DOC's behalf for reserve works	0	(4,152)
<b>Closing Balance</b>	<u>68,773</u>	<u>66,466</u>

Under an agreement with the Department of Conservation \$68,773 (2012: \$66,466) representing half the proceeds from the sale of the property located at 98 McBride Street, Frankton, have been committed to wetland development in the interests of both the Otago Fish & Game Council and the Department of Conservation. During the year \$nil (2012: \$4,152) was expended.

**BDO**

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**9 Exemption from Tax**

The Otago Fish and Game Council is a public authority as defined in the Income Tax Act 2007.  
As such the Council is exempt from tax under Section CW38 of that Act.

**10 Related Party Transactions**

During the year the Council was reimbursed by the New Zealand Fish and Game Council for certain travel and legal costs.

At balance date the Council is owed \$28,156 (2012: \$0).

During the year levies of \$773,130 (2012: \$723,504) were paid to the New Zealand Fish and Game Council. As at balance date \$0 (2012: \$0) was due by the Council to the New Zealand Fish and Game Council.

NZ Fish and Game reimbursed \$168,339 in RMA Costs (2012: \$175,216)

Otago Fish & Game Councillors, Dan Rae, Ian Cole, Murray Neilson and John Jillett also hold positions on the board of the Clutha Fisheries Trust. The meetings were also attended by Niall Watson.

Rent was received from the Clutha Fisheries Trust for \$28,008.

The Clutha Fisheries Trust reimbursed Otago Fish and Game \$nil in RMA costs (2012: \$23,616)

The Clutha Fisheries Trust reimbursed Otago Fish and Game \$10,685 for rent and associated property costs.

**11 Reconciliation of Excess Income over Expenditure to Cash Flow from Operating Activities**

	Actual 2013	Actual 2012
<b>Excess of Income Over Expenditure</b>	117,468	150,856
<b>Non Cash Items:</b>		
Depreciation	62,096	66,007
Loss / (Gain) on Sale of Fixed Assets	<u>(7,761)</u>	<u>1,667</u>
	54,335	67,674
<b>Movement in Working Capital Items:</b>		
(Increase)/Decrease in Prepayments	(10,453)	0
(Increase)/Decrease in Interest Accrued	(1,307)	5,650
(Increase)/Decrease in Accounts Receivable	(32,651)	(20,264)
Increase/(Decrease) in Accounts Payable	(279)	49,428
Increase/(Decrease) in Income in advance	0	(5,402)
Increase/(Decrease) in Employee Entitlements	<u>19,810</u>	<u>(11,680)</u>
	<u>(24,880)</u>	<u>17,732</u>
<b>Net Cash Flow from Operating Activities</b>	<u><u>146,924</u></u>	<u><u>236,262</u></u>

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**12 Commitments**

The Council holds a lease for an office and storage facility in Cromwell with an annual rental of \$28,000. The term of this lease is 5 years from commencing June 2011. Other leases previously held in Cromwell for office and storage lapsed at that time.

Otago Fish and Game Council are involved in Resource Management Act litigation that may result in Financial Commitments or Liabilities. This litigation is in relation to the Nevis River, Otago Regional Plan: Water, Appeal - Wetland PC2.

As at balance date unbilled costs and disbursements total \$19838. The costs will be reimbursed by the NZ Fish and Game Council.

**13 Contingent Liabilities**

There are no known contingent liabilities at balance date (2012: \$nil).

**14 Segmental Information**

The Council operates predominantly in one industry – wildlife and fisheries management and in one geographical area; Otago, New Zealand.

**15 Subsequent Events**

There have been no events subsequent to balance date that significantly effect the financial statements.

**16 Remuneration**

The Chief Executive received a salary of \$146,600 as at 31 August 2013 (2012: \$141,142). This is included in the Statement of Financial Performance. Private use of a vehicle is also part of his remuneration package.

Otago Fish and Game Council  
Notes to the Financial Statements - contd.  
For the year ended 31 August 2013

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17 Property, Plant and Equipment

Cost	Land	Buildings	Plant & Eq	Furn	MV & Boats	Field Equipment	Total
Balance 1 September 11	840,671	739,020	99,226	47,284	305,154	15,787	
Additions	-	10,090	-	-	37,869	-	
Disposals	-	-	-	-	(31,141)	-	
<b>Balance at 31 August 12</b>	<b>840,671</b>	<b>749,110</b>	<b>99,226</b>	<b>47,284</b>	<b>311,882</b>	<b>15,787</b>	<b>2,063,960</b>
Balance 1 September 12	840,671	749,110	99,226	47,284	311,882	15,787	
Additions	-	-	11,180	-	77,762	13,514	
Disposals	-	-	(34,464)	(18,294)	(38,847)	(17,118)	
<b>Balance 31 August 13</b>	<b>840,671</b>	<b>749,110</b>	<b>75,942</b>	<b>28,990</b>	<b>350,797</b>	<b>12,183</b>	<b>2,057,693</b>
	Land	Buildings	Plant & Eq	Furn	MV & Boats	Field Equipment	Total
<u>Accumulated Depreciation</u>							
Balance 1 September 11	-	281,013	84,982	43,699	152,732	12,616	
Depreciation Expense	-	17,919	4,664	773	42,017	634	
Eliminate on Disposal	-	-	-	-	(12,519)	-	
<b>Balance at 31 August 12</b>	<b>-</b>	<b>298,932</b>	<b>89,646</b>	<b>44,472</b>	<b>182,230</b>	<b>13,250</b>	<b>628,530</b>
Balance at 1 September 12	-	298,932	89,646	44,472	182,230	13,250	
Depreciation Expense	-	17,992	3,698	584	37,062	2,760	
Eliminate on Disposal	-	-	(33,728)	(17,862)	(28,262)	(16,848)	
<b>Balance at 31 August 13</b>	<b>-</b>	<b>316,924</b>	<b>59,616</b>	<b>27,194</b>	<b>191,030</b>	<b>(838)</b>	<b>593,926</b>
	Land	Buildings	Plant & Eq	Furn	MV & Boats	Field Equipment	Total
<b>Book Value</b>							
Balance 1 September 12	840,671	450,178	9,580	2,812	129,652	2,537	1,435,430
Balance 1 September 13	840,671	432,186	16,326	1,796	159,767	13,021	1,463,767

18 Valuations

For information purposes, the Council records the following rateable values of property owned:

	Actual 2013	Actual 2012
Wanaka , Stone St – Land	2,525,000	2,525,000
Wanaka, Stone St – Buildings	155,000	155,000
Harrow Street - land	205,000	205,000
Harrow Street – buildings	775,000	775,000
Toko Mouth - land	36,000	36,000
Toko Mouth - land	7,000	7,000
Finegand - land (Owaka)	75,000	75,000
Henley - land	111,000	111,000
Cromwell	240,000	240,000

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**Allocation of Overheads to Output Areas for 2013**

<b>Output Areas</b>	<b>Per Stmt Fin Performance</b>	<b>Allocated by Actual Hours</b>	<b>Total Costs Per Output</b>
Species Management	21,763	220,834	242,597
Habitat Protection and Management	185,552	259,855	445,407
Participation	31,157	88,736	119,893
Public Interface	3,461	110,968	114,429
Compliance	18,430	67,346	85,776
Licensing	104,374	37,270	141,644
Councils	12,794	30,011	42,805
Planning and Reporting	10,473	81,930	92,403
	<hr/>	<hr/>	<hr/>
	388,004	896,949	1,284,953
			773,130 Levy
			<hr/>
			<b>2,058,083</b> Total Exps

<b>Output Areas</b>	<b>Actual Hours % of Total Hours</b>	
Species Management	3407.00	24.62%
Habitat Protection and Management	4009.00	28.97%
Participation	1369.00	9.89%
Public Interface	1712.00	12.37%
Compliance	1039.00	7.51%
Licensing	575.00	4.16%
Councils	463.00	3.35%
Planning and Reporting	1264.00	9.13%
	<hr/>	<hr/>
	13838.00	100.00%

**Expenses to Allocate**

Administration	176,840
Salaries	628,051
Depreciation	62,096
Rental & Leasing	28,008
Loss on Sale of Fixed Assets	1,954
	<hr/>
	<b>896,949</b>

**STATEMENT OF OBJECTIVES & SERVICE PERFORMANCE FOR THE YEAR ENDED 31 AUGUST 2013**

The activities of Otago Fish and Game Council are planned under eight output areas detailed in the annual Operational Work Plan. This Statement of Objectives & Service Performance compares the actual results against the stated performance measures from the plan. For the purposes of this statement the overhead expenses detailed in the Statement of Financial Performance (Administration, Salaries, Depreciation, Interest Expenses - Leases, Amortisation, Bad Debts, and Other) have been allocated to each output area on the basis of the proportion of staff time directly expended in each area. Levies have not been included in the overhead expenses total.

<b>Summary Budget and Actual Expenditure for Each Output Area</b>		
OUTPUT AREA	BUDGET	ACTUAL
Species Management	\$195,258	\$242,597
Habitat Protection	\$173,924	\$445,407
User Participation	\$167,101	\$119,893
Public Interface	\$120,250	\$114,429
Compliance	\$94,175	\$ 85,776
Licencing	\$60,033	\$141,644
Council	\$37,985	\$ 42,805
Planning & Reporting	\$76,065	\$ 92,403
Total	\$924,791	\$1,284,954

**OUTPUT AREA 1 - SPORTS FISH AND GAME BIRD MANAGEMENT**

<b>1110 Population Monitoring Objective:</b>		<b>Outcome:</b>
Monitor regional fish and game populations to ensure sustainable population trends		Fish and game populations are maintained or enhanced
<b>Task and Performance Measure</b>		<b>Actual Result</b>
Project 1111	Complete and report on January waterfowl trend counts. Implement pukeko monitoring regime and report on viability of an open season in 2013. Report to Council in February 2013 and in 2011/2012 Annual Report.	<ul style="list-style-type: none"> <li>Trend counts for waterfowl (including pukeko) completed as planned.</li> <li>Results reported to Council in November 2012, February 2013 and in Annual Report.</li> </ul>



**Table 1. WATERFOWL TREND COUNTS 2000 to 2013**

SPECIES	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
Black Swan: Otago	1507	2355	3290	2577	1697	2568	2988	1768	2538	4607	3655	4351	3883	2423
Black Swan: Otago/Southland	na	4913	6190	na	4647	5674	5899	4646	5427	7261	7041	7466	7123	5127
Paradise Shelduck	16431	17773	18067	17481	16205	15707	16313	15948	17504	16213	19458	21186	17845	17788
Shoveler Duck	1497	897	1193	929	1019	951	1466	1323	1462	1309	1054	1463	1441	982
Pukeko	na	na												

	Task and Performance Measure	Actual Result
<b>Project 1112</b>	<p>Monitor spawning in Upper Taieri, (salmon and tributaries) Hunter, Dingle Burn, Upper Clutha and tributaries, and Manuherikia</p> <p><u>Reports on previous seasons surveys completed by August 2013</u></p>	<ul style="list-style-type: none"> <li>Spawning survey completed on the Upper Taieri River (salmon ).</li> <li>Results of spawning surveys on the Upper Clutha (Clutha Fisheries Trust) was reported to Council in November 2012.</li> </ul>
<b>Project 1113</b>	<p>Monitor Fisheries:</p> <ul style="list-style-type: none"> <li>Manuherikia River.</li> <li>Upper Clutha River and Hawea drift dives</li> <li>Shag River survey</li> <li>Waipahi</li> <li>Pomahahaka</li> <li>Upper Taieri and tributaries.</li> </ul> <p><u>Reports to Council completed by August 2013</u></p>	<ul style="list-style-type: none"> <li>A revised report on Angler perceptions of the Manuherikia River was presented in June 2013.</li> <li>Nevis River drift dive surveys were completed and incorporated into evidence presented to the Nevis WCO Environment Court Hearing in November 2012.</li> <li>A report on the Shag River was presented to Council in October 2012 with a supplementary report presented in June 2013.</li> <li>Reports on the Sowburn and Kyeburn were presented to Council in November 2012 and June 2013 respectively.</li> <li>A report on the Lake Hayes fishery was presented to Council in June 2013.</li> <li>Work in the Pomahaka and Upper Clutha fisheries was deferred.</li> </ul>



<b>Project 1114</b>	<p>Monitor Fish, Game, and Social Science research needs and draft submissions and applications for funding to the research committee as required.</p> <p>Make submissions supporting increased research effort on mallard ducks and an increase in research budget to \$250K.</p> <p><u>Response to Research Committee on research needs completed by April 2013 where required</u></p> <p><u>Submissions made in support of mallard research and an increase in the research budget to \$250K</u></p>	<ul style="list-style-type: none"> <li>• Submission made in May 2013 on need to increase the budget allocation for research to \$250K and to make mallard research a priority</li> </ul>
<b>Project 1115</b>	<p>Support ORC/University fisheries surveys on effects of land use on aquatic habitats and minimum flow issues.</p> <p><u>Project supported as required during the year.</u></p>	<ul style="list-style-type: none"> <li>• A scientific paper on responses of fish populations to agricultural intensification was submitted for publication and published during 2013 with Fish and Game support..</li> </ul>
<p><b>1120 Harvest Assessment Objective:</b> Monitor Fish and Game Harvest and Hunter and Angler Success</p>		
<b>Project 1121</b>	<p><b>Task and Performance Measure</b></p> <p>Conduct game bird harvest survey during 2013 season to assess harvest of both waterfowl and upland game.</p> <p><u>2013 survey implemented and results forwarded for analysis by 31 August 2013.</u></p> <p><u>Results of 2012 survey reported to Council by November 2012.</u></p>	<p><b>Outcome:</b> Current knowledge on angler and hunter success and satisfaction maintained.</p> <p><b>Actual Result</b></p> <ul style="list-style-type: none"> <li>• 2013 survey implemented and results forwarded for analysis by 31 August 2013.</li> <li>• Results of 2012 survey reported to Council in November 2012 as an appendix to the Game Season recommendations.</li> </ul>
<b>Project 1122</b>	<p>Conduct creel surveys on waters at a frequency of at least 2/month or at times of peak use – Upper Manorburn (opening weekend), Poolburn (opening weekend), Loganburn Reservoir (cicada season), Lake Dunstan (support CFT as required), Lakes Wanaka, Hawea and Wakatipu (peak use), Lake Roxburgh (salmon).</p> <p><u>Results reported to Council by August 2013.</u></p>	<ul style="list-style-type: none"> <li>• Creel surveys completed on Loganburn Reservoir (cicada season), Upper Manorburn (opening day), Poolburn (opening day), Lakes Hawea, Wanaka and Wakatipu (peak use), Roxburgh (salmon) completed and survey on Lake Dunstan supported.</li> <li>• Results of Roxburgh (salmon), Lake Hawea, Lake Wakatipu, Lake Wanaka, Poolburn and Manorburn surveys reported to Council in August 2013 and results of Loganburn survey reported in April 2013.</li> </ul>



<b>1140 Hatchery Operations and Fish Transfers Objective:</b> Maintain Trout Supply to Put-and-Take Fisheries		<b>Outcome:</b> Put and take fishing opportunities created and utilized by anglers
<b>Project 1131</b>	<b>Task and Performance Measure</b> Salvage trout and salmon in Otago waters where practical and desirable to do so and relocate to put-and-take fisheries. Quartz Creek salvage <u>Task completed and reported to Council by August 2013</u>	<b>Actual Result</b> • No action .
<b>Project 1141</b>	Coordinate Macraes Trout Hatchery and maintain oversight over rearing of 6000 trout to supply put-and-take fisheries. <u>Trout stocks reared as planned.</u>	<ul style="list-style-type: none"> <li>• Trout rearing at Macraes hatchery produced 6000 trout during the year.</li> <li>• 160,000 rainbow trout eggs were given to North Canterbury Fish and Game</li> <li>• At year end there were 1500 yearlings, 350 two year olds and 30,000 fry in hand at the hatchery.</li> <li>• No report required.</li> </ul>
<b>Project 1142</b>	Manage Wanaka Hatchery site. <u>Report to Council on progress as required or by August 2013</u>	
<b>Project 1161</b>	Maintain put-and-take fisheries in small waters lacking natural spawning facilities by releases in accordance with restocking schedule. <u>Restocking completed by August 2013.</u>	<ul style="list-style-type: none"> <li>• Put and take fisheries were restocked in line with the schedule with the release of 3032 fish in all size categories. There has been a continuing move towards rearing and releasing larger fish (Table 2, below).</li> </ul>

<b>110 Regulations Objective:</b> Set Hunting and Fishing Regulations.		<b>Outcome:</b> Angling and hunting regulations reflect current management needs and user aspirations
<b>Project 1171</b>	<b>Task and Performance Measure</b> Recommend 2013 draft Game Gazette to Council by November 2012 after input from users. Forward final draft Game Gazette (amended in the light of trend counts if required) to NZFGC by 31 January 2013 for Minister's Approval. <u>Report to Council by November 2012 and forward recommendations to NZFGC by 31 January 2013</u> <u>Recommend draft Anglers Notice (AN) to Council by May 2013 and forward to NZFGC by 1 July 2013 for Minister's approval.</u> <u>Report to Council by May 2011 and forward AN to NZFGC by 1 July 2011.</u>	<b>Actual Result</b> <ul style="list-style-type: none"> <li>• Report and recommendations were made to Council in November 2012 and February 2013.</li> <li>• The final draft game gazette was forwarded to the NZC immediately following the February 2013 Council meeting.</li> <li>• A report on game preserve season lengths was presented to Council in June 2013</li> <li>• Report made to Council on the AN recommendations in April 2013.</li> <li>• Final draft AN forwarded to NZC by July 2013.</li> </ul>
<b>Project 1172</b>		

**Table 2. FISH LIBERATIONS 2012/2013**

<b>Date</b>	<b>Water</b>	<b>Number</b>	<b>Age</b>	<b>Weight</b>
24/01/2013	Sullivans Dam	30	2yr +	1kg +
4/02/2013	Butchers Dam	500	1yrs +	50g +
5/02/2013	Butchers Dam	500	1yrs +	50g +
20/02/2013	Southern Reservoir	30	2yrs +	2kg +
20/02/2013	Loan Pine	30	2yrs +	2kg +
9/04/2013	Tomahawk Lagoon	60	1.5yrs	600g +
16/04/2013	Sullivans Dam	60	1.5yrs	600g +
16/04/2013	Southern Reservoir	60	1.5yrs	600g +
17/04/2013	Sullivans Dam	40	1.5yrs	600g +
23/04/2013	Butchers Dam	60	1.5yrs	600g +
19/08/2013	Coalpit Dam	300	1yrs	100g +
20/08/2013	Mathias Dam	300	1yrs	100g +
21/08/2013	Rutherfords Dam	500	1yrs	100g +
22/08/2013	Blakleys Dam	300	1yrs	100g +
23/08/2013	Hamiltons Dam (lower)	200	1yrs	100g +
23/08/2013	Hamiltons Dam (upper)	50	1yrs	100g +
28/08/2013	Southern Reservoir	12	3yrs	2kg +

**1180 Gamebird Management and Control Objective:**  
Minimise conflict between gamebirds and agriculture.

**Outcome:**  
Game bird impacts on other resources minimised

**Task and Performance Measure**

Respond to complaints about game birds in crops and follow up promptly where necessary and report to project manager.  
Maintain file on permits to disturb and game bird complaints and report to Council annually.  
Respond to complaints within 48 hours and follow up within 5 days. Report to Dunedin office within one month.  
Report to Council on permits issued for previous year to 31 August by 30 September 2012.

**Actual Result**

- 8 authorities to disturb gamebirds (mallard or paradise ducks only) causing damage to crops or pasture in Coastal Otago (3), South/West Otago (4) and Central Otago(1).
- Complaints were handled within time limits.
- A report was made to Council in August 2013.

Budget \$195,258

Actual \$242,597

## OUTPUT 2 - HABITAT PROTECTION AND MANAGEMENT

### 1210 Resource Management Act and Planning Objective:

Advocate fish and game habitat protection through resource consent and planning processes so that relevant law, policies and plans reflect OFGC input.

### Outcome:

Fish and game habitats maintained and protected

	<b>Task and Performance Measure</b>	<b>Actual Result</b>
<b>Project 1211</b>	<p>Screen resource consent and other statutory processes and make submissions where necessary.</p> <p>Facilitate implementation of Contact mitigation package</p> <p><u>Develop cases and make submissions within deadlines.</u></p> <p><u>Report on resource consent screening statistics in September 2012 for 2011/12 year.</u></p> <p><u>Report on progress August 2013.</u></p>	<ul style="list-style-type: none"> <li>• Resource consents were screened throughout the year and affected party approvals were made on 66 resource consents. No hearings for resource consents were attended but staff were closely involved in consents for the Tarras Water Scheme</li> <li>• 5 field inspections for resource consents were made.</li> <li>• Meetings were held with Contact Energy Ltd to advance Lower Clutha River hatchery construction assessment.</li> <li>• 150,000 salmon smolt were released into the Lower Clutha River in June in pursuit of the resource consent target of 5000 returning adult fish.</li> </ul>
<b>Project 1212</b>	<p>Make submissions on fish and game matters including access in all relevant planning processes including ORC Annual Plan.</p>	<p>2011/2012 Lower Clutha River salmon survey results were reported to Council in February 2013.</p> <ul style="list-style-type: none"> <li>• Staff successfully negotiated an agreement with Sowburn Water Company over mitigation measures for a single resource consent to take water from the Sowburn in replacement of several existing consents. Staff reported on the matter in November 2012</li> <li>• Staff were involved in consultation with Kyeburn landholders over setting of residual flows on RMA consents intended to replace existing mining privileges.</li> <li>• Written submission made on Otago Regional Council's Draft Annual Plan and Long Term Community Plan change.</li> </ul>

<p>Make submissions on water plan changes including those relating to minimum flow setting (Pomahaka, Cardrona, Lindis and Manuherikia); land use and water quality; and wetlands.</p> <p>Make submissions on DOC's Conservation Management Strategy</p> <p>Support application to amend the Kawarau WCO to prohibit damming on the Nevis and appeal over Central Otago District Plan.</p> <p><u>Submissions made on planning matters in a timely manner and previous year's activities reported on in the 2011/12 annual report.</u></p> <p><u>Plan changes reflect Fish and Game input.</u></p> <p><u>Input made on CMS by deadline</u></p> <p><u>WCO amendment application supported generally and with bill board</u></p>	<ul style="list-style-type: none"> <li>• Staff have been involved in consultations on minimum flows on the Cardrona, Lindis Manuherikia and participated in the Manuherikia Strategy Group. Reports on the Manuherikia catchment (August 2013), Cardrona minimum flow (August 2013) Waikouaiti minimum flow (August 2013) and Lindis flow monitoring (October 2013) were presented to Council.</li> <li>• Environment Court appeals were lodged on two Water Plan changes relating to regionally significant wetlands (2) and water quality (6A). Issues concerning wetland plan change 2 were resolved through mediation and attempts are continuing to resolve outstanding issues over plan change 6A.</li> <li>• Submissions were made on DOC's draft CMS during the year.</li> <li>• The Environment Court heard appeal over Fish And Game's Water Conservation Order amendment aimed at protecting the Nevis in November 2012 and the Court found in favour of the application by majority decision in June 2013.</li> <li>• The Environment Court appeal over Central Otago District Plan landscape provisions (Plan Change 5) was resolved by consent. The COD Plan now recognizes the whole of the Nevis valley as outstanding natural landscape</li> </ul>
<p><b>Task and Performance Measure</b></p> <p>Respond to Lowland stream degradation and monitor policy responses across the country.</p> <p>Promote Pomahaka position statement</p> <p>Prepare position statement on the Manuherikia.</p> <p>Support Cawthron research on factors affecting sports fish.</p> <p><u>Feedback received from Fish and Game Councils</u></p>	<p><b>Actual Result</b></p> <ul style="list-style-type: none"> <li>• Staff monitored policy developments on land use impacts on water quality elsewhere in NZ during the year.</li> <li>• Reports on regional water quality were reported to Council in October and November 2012 with a reports Lake Hayes in October 2012.</li> <li>• Promotional work on the Pomahaka was deferred because of changing ORC priorities.</li> </ul>
<p><b>Project 1213</b></p>	



	<p><u>Pomahaka position statement promoted.</u></p> <p><u>Manuherikia position statement prepared</u></p> <p><u>Cawthron Research supported within Otago.</u></p>	<ul style="list-style-type: none"> <li>• Preparation of a comprehensive report and position statement on the Manuherika was mostly completed during the year.</li> <li>• Cawthron's national research project on impacts of land use on fish habitat quality was supported in Otago with field surveys on three rivers. The project runs over a further two years.</li> </ul>
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<p><b>1220 Works and Management</b> Effectively manage wildlife management reserve and F&amp;G wetland reserves.</p>		<p><b>Outcome:</b> Wildlife and Wetland Reserves game habitat values maintained and enhanced</p>
<p><b>Project 1221</b></p>	<p>Implement scheduled works on reserves within budget.</p> <p>Develop Takitoo Wetland as wetland habitat and for hunting with construction funding provided by Game Bird Habitat Trust.</p> <p>Works completed during year within budget and reported in the <u>annual report</u>, and at least one <u>funding application lodged with GBHT by June 2011.</u></p>	<ul style="list-style-type: none"> <li>• Base level reserves work completed.</li> <li>• Investigation work undertaken on Takitoo with funding provided from DoC funds held in trust. A GBHT funding application was lodged but held over because of consenting difficulties for the planned wetland enhancement works.</li> <li>• Review of development options for Otokia not completed because of work pressure in other areas</li> </ul>

<p><b>1230 Assisted Habitat Objective:</b> Promote habitat protection, creation and/or enhancement on land other than Council land with the aim of increasing recreational opportunity.</p>		<p><b>Outcome:</b> Fish and game habitats maintained and enhanced.</p>
<p><b>Project 1231</b></p>	<p><b>Task and Performance Measure</b> Make input into ORC river works programmes and gravel extraction as required.</p> <p><u>River works programmes reflect Council input.</u></p>	<p><b>Actual Result</b></p> <ul style="list-style-type: none"> <li>• River works issues addressed on Diamond Creek the Dart, Cardrona, Lower Taieri, and Pomahaka Rivers with outcomes reflecting Fish and Game input.</li> <li>• Four complaints were made to ORC about river channel modifications during the year, two of which are unresolved</li> </ul>

<p><b>Project 1232</b></p>	<p>Provide prompt advice on wetland creation or enhancement as required and give financial support in deserving cases from the Habitat Enhancement Fund (HEF). <u>Technical advice given promptly where requested and habitat works funded in deserving cases by way of applications to HEF.</u> <u>Previous years results reported in 2011/12 Annual Report.</u></p>	<p>Wetland grant scheme advertised with 33 expressions of interest. Staff have made site visits and given advice in all cases.</p> <ul style="list-style-type: none"> <li>• Seven grants of \$9200 were made during the year</li> <li>• Reports on applications were made to Council in October 2012, February 2013 and August 2013.</li> <li>• A report recommending refinements to the application process was made to Council in February 2013.</li> <li>• Staff reported on Lake Tuakitoto wetland management in June 2013 and subsequently met with ORC.</li> </ul>
<p><b>Project 1233</b></p>	<p>Monitor Bullock Creek, Mill Creek and Home Creek, Lindsay and Kaikorai Streams as required. Make input into Leith/ Lindsays catchment programme and other river enhancement projects. <u>Urban streams reflect fish and game input.</u> <u>Activities reported to Council by September 2012 for previous year.</u></p>	<ul style="list-style-type: none"> <li>• Staff continued to liaise over consented works and channel management on Water of Leith and Lindsays Creek.</li> <li>• No report to Council on urban streams during year</li> </ul>
	<p>Budget \$173,924</p>	<p>Actual \$445,407</p>



**OUTPUT 3 - USER PARTICIPATION**

**1310 Access Objective:**

Maintain and improve access for anglers and hunters to Otago's fish and game resources.

**Outcome:**

Access to angling and hunting opportunities maintained and improved.

	<b>Task and Performance Measure</b>	<b>Actual Result</b>
<b>Project 1311</b>	<p>Respond to access issues as they arise.</p> <p>Liaise with Walking Access Commission and promote WAC website</p> <p><u>Investigate and report on access issues as they arise and report on results for previous year in 2011/12 annual report.</u></p>	<ul style="list-style-type: none"> <li>• There was no further progress with QLDC's road stopping and taking proposal at Waitiri Station.</li> <li>• An onsite meeting was held at Mt Burke Station to consider an access and road stopping proposal. An access solution was proposed to QLDC</li> <li>• Roading issues adjacent to the Upper Clutha and Hawea Rivers were the subject of meetings with QLDC and the adjacent landholder.</li> <li>• Liaison was maintained with WAC with one meeting held.</li> <li>• A report on access issues was included in the 2010/11 Annual Report.</li> </ul>
<b>Project 1312</b>	<p>Survey existing signs and repair or replace as required. Install signage as required.</p> <p><u>Signage upgraded as time and resources permit.</u></p> <p><u>Report to Council on status of signage by August 2013</u></p>	<ul style="list-style-type: none"> <li>• Routine signage repairs and replacements (4) were undertaken during the year.</li> </ul> <p>No report was made to Council</p>



<p><b>1320 Satisfaction Surveys Objective:</b> Manage fisheries for angler satisfaction.</p>	<p><b>Outcome:</b> Angler satisfaction monitored and maintained</p>
<p><b>Task and Performance Measure</b> Backcountry fishery management regime implemented in Greenstone, Caples, Lochy, Nevis, Hunter, Young, Wilkin Rivers and Dingle Burn. Controlled fishery management regime implemented in Greenstone . Assess BC Fisheries and Monitor Angler Satisfaction Monitor compliance with BC fishery regime on Hunter, Young and Wilkin Rivers. <u>Regime implemented as planned.</u> <u>Monitoring report to Council by August 2013.</u></p>	<p><b>Actual Result</b>  <ul style="list-style-type: none"> <li>• Regime implemented on the Greenstone, Caples, Lochy, Nevis, Hunter Young and Wilkin Rivers and the Dingleburn as planned.</li> <li>• Monitoring of the Greenstone controlled fishery and backcountry angler satisfaction in the 2012 season was reported to Council in October and November 2012 respectively.</li> <li>• Monitoring of the Greenstone controlled fishery in the 2013 season was reported to Council in August 2013 respectively.</li> <li>• Compliance work was limited to the Greenstone and Caples due to other work priorities.</li> </ul> </p>

<p><b>1330 Newsletters and Licence Sales Promotions Objective:</b> Promote fishing and hunting licence sales through client communications and advertising.</p>	<p><b>Outcome:</b> Anglers and hunters are informed on fishing and hunting opportunities.</p>
<p><b>Task and Performance Measure</b> Prepare 2 page pre-fish and game season magazine supplements and direct mail purchase form and distribute to last year's adult, young adult and junior whole season licenceholders. Prepare pre-season newsletter for distribution to anglers and hunters Magazine supplements and mail order purchase forms posted out in <u>mid-March 2013 (Game)</u> and <u>mid-August 2013 (Fish)</u>.</p>	<p><b>Actual Result</b>  <ul style="list-style-type: none"> <li>• 2 page <i>Fish and Game</i> magazine game supplements were prepared and mailed out to whole season licenceholders in mid March 2013 (Game) and late August 2013 (Fish).</li> <li>• Distribution of mail order purchase forms was discontinued in 2012.</li> <li>• Newsletters distributed in September 2012 and April 2013</li> </ul> </p>
<p><b>Project 1332</b> Prepare and co-ordinate copy and encourage advertising support for angling and hunting supplements in October/November 2012 and April 2013, and liaise with Clutha Fisheries Trust over their insert. Fishing supplements published in October/November 2012 in local newspapers. Game supplements published April 2013 in local newspapers.</p>	<p> <ul style="list-style-type: none"> <li>• Fish and game season features were supported with copy and published in October/November 2012, December 2012 and April 2013.</li> </ul> </p>

<b>Project 1333</b>	Disseminate regional council data on river and lake conditions during the period 15 September 2012 to 30 April 2013.  <u>River reports broadcast to email list on a weekly basis from mid September 2012 to 30 April 2013</u>	<ul style="list-style-type: none"> <li>• River reports disseminated on a weekly basis between mid-September 2012 and 30 April 2013.</li> </ul>
<b>Project 1334</b>	Advertise in local newspaper advertising features prior to: 2013 Game Season 2012 Angling Season 2012/13 Summer Holiday Period	<ul style="list-style-type: none"> <li>• Advertising lodged in local newspaper features prior to the 2013 Game Season; 2012/13 angling season and 2012/13 summer holiday period.</li> </ul>
<b>Project 1335</b>	Copy supplied and advertisements lodged as planned  Liaise with CSI and Southland over joint marketing initiatives and report on NZC co-ordination initiatives.  Report generally on marketing matters by August 2013. <u>Maintain working relationship with CSI and Southland over marketing.</u>	<ul style="list-style-type: none"> <li>• Liaison was maintained with Southland and CSI over marketing.</li> <li>• A report on licence sales and marketing was made to the 2013 planning meeting in Alexandra.</li> </ul>

<b>1340 Publications and Client Support Objective:</b> Provide support publications and information for anglers, hunters, the public and licence agents.	<b>Outcome:</b> Anglers, hunters, the public and licence agents are informed on fish and game matters and public access.
<b>Project 1341</b>	<b>Task and Performance Measure</b> Maintain stocks of angling guides in retail outlets. Distribute stocks of support publications on request.
<b>Project 1342</b>	<u>Stocks of publications are maintained and distributed to retail outlets and licenceholders in a timely manner.</u> Reprint existing pamphlets as required <u>Access pamphlets produced and report to Council on activity by August 2013.</u>
<b>Project 1343</b>	<u>Website information forwarded to NZC for loading or loaded directly on a bimonthly basis</u> Make regular contributions to <i>Reel Life</i> and <i>Both Barrel's</i> <u>Website information forwarded to NZC or loaded directly on a bi-monthly basis.</u> <u>Articles submitted to all editions of <i>Reel Life</i> and <i>Both Barrels</i></u>
	<b>Actual Result</b> <ul style="list-style-type: none"> <li>• Stocks of publications were maintained in retail outlets and distributed to licence-holders in a timely manner.</li> <li>• 4 existing pamphlets were reprinted during the year (Clutha, Wakatipu, Catlins, Lower Taieri)</li> <li>• Website information forwarded for loading onto web site as required.</li> <li>• Contributions were made to all issues of <i>Reel Life</i> and <i>Both Barrels</i></li> </ul>

<b>Project 1344</b>	Provide Visitor Information Network with up to date information on angling and hunting. Actively liaise with VICs. <u>Information Centre information packs updated by December 2012 where necessary.</u>	<ul style="list-style-type: none"> <li>• Visitor Information Centres provided with information updates as required by December 2012 where necessary.</li> </ul>
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<b>1350 User Training Objective:</b> Encourage participation and improved angling and hunting technique.		Outcome: Improved angler and hunter skills and participation.
	<b>Task and Performance Measure</b>	<b>Actual Result</b>
<b>Project 1351</b>	Support club or agent sponsored angling/hunting events.  <u>Promotional seminars are supported during the first half of the open angling season and prior to the hunting season.</u>	<ul style="list-style-type: none"> <li>• Angling and hunting events were supported in Queenstown (2) Wanaka (1) and Dunedin (1).</li> </ul>
<b>Project 1352</b>	Expand Council run TAKF events and increase support for other TAKF events through grants or other means.  <u>Council TAKF programmes expanded during the years and other TAKF programmes supported through grants made by March 2013</u>	TKF grants totaling \$870 were made to 3 clubs for junior angling days during the year. <ul style="list-style-type: none"> <li>• A further \$5105 was spent on equipment prizes, promotions and advertising for TAKF days.</li> <li>• TAKF days were organized or supported at Earncleugh Pond, Lone Pine Dam, Lake Onslow, Southern Reservoir and Lake Wanaka.</li> <li>• Staff member Steve Dixon under a study tour to the USA to assess family angling event management</li> </ul>
<b>Project 1353</b>	Issue group angling licences to appropriate groups on request  <u>Licences issued as required and results reported in annual report.</u>	<ul style="list-style-type: none"> <li>• Group licences (63) were issued on request and results reported in the annual report.</li> </ul>

<b>1360 Club and Guide Relations Objective:</b> Maintain liaison with rod and gun clubs and guides.		<b>Outcome:</b> Guides and Rod and Gun clubs are informed on fish and game issues.
<b>Task and Performance Measure</b>		<b>Actual Result</b>
<b>Project 1361</b>	Liaise with rod and guns clubs and other shooting organisations. <u>Adequate liaison maintained with fishing and hunting organisations during year.</u>	<ul style="list-style-type: none"> <li>• Staff made 10 visits to 6 rod and gun clubs throughout the region during the year.</li> <li>• Clubs were kept informed of local issues by mail or email.</li> </ul>
<b>Project 1362</b>	<p>Liaise with guides and professional guiding associations during the year. Monitor guiding concessions and make submissions where fish and game interests are affected.</p> <p>Liaise over major fishing competitions (Dunstan, Glenorchy, Alexandra District Club, Luggate, and Hawea)</p> <p>Monitor compliance of approved hunting preserves.</p> <p><u>Adequate liaison maintained with guides and guiding associations during year.</u></p> <p><u>Submissions made on DoC concessions where fish and game interests are affected..</u></p> <p><u>Major competitions approved annually in line with policy. Adequate liaison maintained with groups or organisations running fishing competitions.</u></p> <p><u>Liaison maintained with hunting preserves and annual activities reports received</u></p> <p><u>Activity for previous year reported in 2012 annual report.</u></p>	<ul style="list-style-type: none"> <li>• Liaison was maintained with guides and the NZPFGA.</li> <li>• No submissions were made on DOC concessions.</li> <li>• Liaison was maintained over major angling competitions at Hawea (2), Glenorchy, Dunstan (2) and Luggate, as well as several smaller club competitions including WAIpahi Gold Medal and Mahinerangi Gold Cup.</li> <li>• Liaison was maintained with Craigneuk and Rough Ridge hunting preserves in the Maniototo and annual activity reports were received.</li> <li>• Activity for the previous year reported in 2012 annual Report.</li> <li>• Input made on kayak concession on Diamond Lake</li> </ul>
		Actual \$119,893
		Budget \$167,101

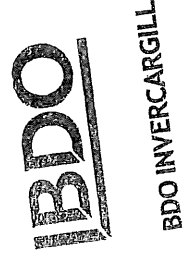
<b>OUTPUT 4 – PUBLIC INTERFACE</b>	
<b>1410 Liaison Objective:</b> Maintain good working relationships with Government and non-Government agencies.	<b>Outcome:</b> Fish and Game has good working relationships with agencies and organizations.
<b>Task and Performance Measure</b>	<b>Actual Result</b>
<p><b>Project 1411</b></p> <p>Liaise with DOC, Otago Conservation Board, Clutha Fisheries Trust other Government agencies and local bodies over fish and game matters. Complete development of MoU</p> <p><u>Good working relationships maintained.</u></p> <p><u>Minutes and agenda's exchanged where appropriate (DoC, CFT)</u></p> <p><u>MoU developed with DOC</u></p>	<ul style="list-style-type: none"> <li>• Good working relationships were maintained with DOC, OCB, New Zealand Landcare Trust, Ngai Tahu, Forest and Bird, ORC, Historic Places Trust, FMC, Walking Access Commission and other agencies over fish and game matters, particularly in the area of water resource planning.</li> <li>• Meeting minutes and agendas were exchanged with the OCB.</li> <li>• DOC was represented at Council meetings by Peter Ravenscroft.</li> <li>• Francie Diver acted as the OCB representative for liaison with the Council and OCB was addressed on fish and game issues.</li> <li>• Terry Broad attended as a co-opted Council member on Ngai Tahu's recommendation.</li> <li>• Four Clutha Fisheries Trust meetings were attended during the year and minutes and agendas were exchanged.</li> <li>• Liaison was maintained with Biosecurity NZ and MAF over didymo.</li> <li>• Two seminars were presented at Otago University on harvest management and environmental planning.</li> <li>• A draft MoU was forwarded to DOC for their consideration during the year.</li> </ul>

<p><b>1420</b> Maintain good working relationships with Government and non-Government agencies.</p>	<p><b>Communication Objective:</b> Fish and Game has good working relationships with agencies and organizations.</p>	<p><b>Outcome:</b> Fish and Game has good working relationships with agencies and organizations.</p>
<p><b>Task and Performance Measure</b></p>		
<p><b>Project 1421</b></p>	<p>Respond to client and public enquiries and complaints promptly.</p>	<p><b>Actual Result</b></p> <ul style="list-style-type: none"> <li>• Enquiries and complaints received responses in line with the performance measure.</li> </ul>
<p><b>Project 1422</b></p>	<p><u>Initial response within a week and follow up within two weeks.</u> Undertake public advocacy focusing on Pomahaka catchment water resource issues and include communications with local communities. <u>Public advocacy undertaken on Pomahaka water issues.</u></p>	<ul style="list-style-type: none"> <li>• Advocacy on the Pomahaka was deferred due to changes in ORC priorities for minimum flow setting on Otago Rivers. Staff time was redirected to work on other rivers including the Lindis, Cardona and Manuhirikia.</li> </ul>

<p><b>1430</b> Maintain good working relationships with Government and non-Government agencies.</p>	<p><b>Advocacy Objective:</b> Fish and Game has good working relationships with agencies and organizations.</p>	<p><b>Outcome:</b> Fish and Game has good working relationships with agencies and organizations.</p>
<p><b>Task and Performance Measure</b></p>		
<p><b>Project 1431</b></p>	<p>Make at least 40 media releases Pre Season Releases to local papers: Clutha Leader/Otago-Southland Farmer, Taieri Herald/ Weekender/ODT, Central Otago News/Mirror/Wanaka Sun/Wanaka Weekly Mountain Scene/Southland Times. <u>Media releases completed during year</u> <u>Pre-season supplement copy prepared prior to fishing and game season and summer holiday season.</u></p>	<p><b>Actual Result</b></p> <ul style="list-style-type: none"> <li>• At least 40 news items referring to Otago Fish and Game Council appeared in Otago and national newspapers during the year as a result of statements or releases by staff and Council.</li> <li>• Pre season supplement copy was prepared prior to the fishing and game seasons and summer holiday seasons.</li> <li>• Numbers of radio interviews were given and 3 interviews was given for local television.</li> </ul>
<p><b>Project 1432</b></p>	<p>Initiate public advocacy as required in line with Council's position. Support national advocacy on:</p> <ul style="list-style-type: none"> <li>• Minimum flows</li> <li>• RMA amendments</li> </ul>	<ul style="list-style-type: none"> <li>• Advocacy was initiated over issues including minimum flows and land use impacts, RMA amendments and hydro development impacts.</li> <li>• Meetings were held with two of five local MPs.</li> </ul>

	<ul style="list-style-type: none"> <li>• Non-point source pollution</li> <li>• Hydro development impacts and Government's energy planning.</li> </ul> <p>Maintain contact with local MPs with written communications and meetings.</p> <p><u>Effective advocacy initiated as required.</u> <u>MPs kept informed of local issues</u></p>	
<p><b>Project 1433</b></p>	<p>Identify fish and game values of pastoral leases under review and advocate position on tenure change.</p> <p>Seek changes to the tenure review process in order to get better outcomes for public recreation and access.</p> <p><u>Reports and submissions completed by deadline and reported on in the annual report</u></p> <p><u>Submissions made as opportunities arise</u></p>	<ul style="list-style-type: none"> <li>• Dialogue and early warning meeting attended over upcoming tenure reviews.</li> <li>• Submissions were prepared on Lowburn Pastoral Lease and Longlands Station tenure reviews.</li> </ul>
<p><b>Project 1434</b></p>	<p>Implement communications strategy with particular emphasis on water quality and quantity, public awareness and client servicing.</p> <p>Conduct public survey of communications channels to assess the effectiveness of existing channels and to identify the potential of new channels.</p> <p><u>Communication strategy implemented during the year</u> <u>Survey of communication channels completed and reported to Council by August 2013</u></p>	<ul style="list-style-type: none"> <li>• Communications strategy implemented during year through project area 1330, 1340, 1350, 1369, 1410, 1420 and 1430.</li> <li>• Survey of parents of TAKF participants undertaken and reported to Council in August.</li> <li>• Research on economic value of Otago sports fisheries initiated with Otago University</li> <li>• Communications channel survey not completed.</li> </ul>

<p><b>1440</b> Maintain good working relationships with Government and non-Government agencies.</p>	<p><b>Public Promotions Objective:</b> Fish and Game has good working relationships with agencies and organizations.</p>	<p><b>Outcome:</b> Fish and Game has good working relationships with agencies and organizations.</p>
<p><b>Project 1441</b></p>	<p><b>Task and Performance Measure</b> Support any national campaigning on rivers at a local level. Nevis River Conservation Order efforts supported through public promotions Campaigns supported at a local level with Nevis as a particular focus Support world wetlands day where compatible with other work. World wetlands day supported where the opportunity arises</p>	<p><b>Actual Result</b> • The promotion of Water Conservation Orders as an important mechanism for protecting rivers was supported with local activity and media releases.  • No action</p>
	<p>Budget \$120,250</p>	<p>Actual \$114,429</p>





**OUTPUT 5 - COMPLIANCE**

<p><b>1510 Ranging Objective:</b> Coordinate activities of rangers in carrying out compliance activities.</p>	<p><b>Outcome:</b> Anglers and hunters compliance with regulations is monitored.</p>
<p><b>Task and Performance Measure</b></p> <p>Carry out compliance activities as required.</p> <p>Plan and implement opening weekend game season ranging exercises in Coastal and Central Otago.</p> <p>Plan peak season ranging schedule in Southern Lakes area.</p> <p><u>Report to Council on any ranging events by August 2013.</u></p> <p>Maintain adequate liaison between rangers and field staff and run ranger activity return system.</p> <p>Assess ranger applications and review status of rangers annually.</p> <p><u>Adequate liaison maintained with rangers through personal contact, sub regional meetings, and pre angling and game seasons newsletters. Analysis of ranger activity returns for previous year included in annual report.</u></p>	<p><b>Actual Result</b></p> <ul style="list-style-type: none"> <li>• The Council received reports in June 2013 on game season ranging over opening weekend.</li> <li>• Compliance activities were implemented with 1667 anglers and 134 hunters being interviewed by rangers including staff.</li> <li>• 86 offences were detected during the year.</li> <li>• 44 formal warnings were given for less serious offences. Most cases involved failure to produce licences on demand.</li> <li>• 42 offences were the subject of further action and are reported on in Objective 1531 below.</li> <li>• Overall compliance with regulations was 97% amongst anglers and 96% amongst hunters in Otago excluding 'failure to produce licence' offences.</li> </ul> <ul style="list-style-type: none"> <li>• Field staff maintained close liaison with the 25 current rangers during the year.</li> <li>• Ranger warrants were reviewed and renewed during the year</li> <li>• Ranger updates were distributed to rangers during the year along with regular email communication.</li> </ul>
<p><b>Project 1511</b></p>	<p><b>Project 1512</b></p>



<b>1520 Ranger Training Objective</b> Provide rangers with ongoing training relevant to compliance activities.	<b>Outcome:</b> Rangers undertake compliance work safely and effectively .
<b>Task and Performance Measure</b> Conduct regional rangers training course by November 2012. Rangers training course conducted by November 2012.	<b>Actual Result</b> • A two day ranger training course was held in Cromwell in November 2012.

<b>1530 Prosecutions Objectives</b> Prosecutions taken where desirable when fish and game or environmental offences are detected.	<b>Outcome:</b> Regulation offences are detected and acted upon.
<b>Project 1531</b> Process offence reports and forward prosecutions to lawyer within one month of date of offence. Sign informations and lodge with courts within statutory time frames.  <u>Offence reports processed and prosecutions forwarded within one month, reports completed and informations signed within time limits.</u> <u>Results of prosecutions for previous year reported in the annual report</u>	<ul style="list-style-type: none"> <li>• 42 offences were identified for further action.</li> <li>• 8 of those offences were prosecuted through the Courts of which 3 cases still to be heard. (Table 4)</li> <li>• 1 offender was unable to be traced.</li> <li>• 34 offences were dealt with by diversion by payment of a penalty fee as reparation rather than going to Court (Table 4).</li> </ul>
	Budget \$94,175  Actual \$85,776

**Table 4. OFFENCE RESULTS 2012/13**

Offender	Offence	Process	Fine	Court Costs	Solicitors fees	Notes
Duong	Fishing no licence + two rods	Reparation	200			
Mann	Fishing no licence	Reparation	500			
Darnill	Possession of Lead Shot	Reparation	500			
Condon	Hunting without licence+ lead shot	Reparation	1100			
Warburton	Fishing no licence	Reparation	500			
Stokes	Fishing no licence	Reparation	500			
Reid	Fishing no licence	Reparation	500			
Lockie	Fishing no licence	Reparation	500			
Geddes	Trolling on Lake Moke	Reparation	400			
Cheng	Fishing no licence	Reparation	500			
Lewis	Fishing no licence	Reparation	500			
McKenzie	Fishing no licence	Reparation	500			
Moroney	Fishing no licence	Reparation	500			
Gao	Fishing no licence + two rods	Reparation	500			
Nicholas	Fishing with 3 Rods	Reparation	200			
Von Groeling	Fishing no licence	Reparation	500			
Rodger	Fishing no licence	Reparation	500			
Payne	Fishing no licence	Reparation	500			
Benton	Fishing with more than one rod	Reparation	200			
Ryder	Fishing no licence	Reparation	500	\$132.00	\$200.00	
Gibbard	Fishing no licence	Reparation	500	\$132.00	\$300.00	
Lindsay	Fishing with 2 rods	Reparation	200			
Tudor	Fishing no licence	Reparation	200	\$132.00	\$250.00	
Kohnke	Fishing no licence	Reparation	500	\$164.00	\$250.00	
Bennington	Fishing no licence	Reparation	500			
Milne	Fishing no licence	Reparation	500			
Harrex	Using more than one rod +15 metres	Reparation	200			
Cherry	Fishing no licence	Reparation	500			
Evans	Fishing no licence	Reparation	500			
Girdlestone	Fishing with 2 rods	Reparation	500			
Martin	More than 15metre from gear	Reparation	200			
Wood	Fishing no licence	Reparation	500			
Middlemiss	Fishing no licence	Reparation	500			



Jankowska	Fishing no licence	Reparation	500		
Janson	Fishing no licence	Convicted	650	\$132	\$250
Tapuni	Fishing no licence	Convicted	200	\$132	\$500
Stefani	Fishing no licence + False information	Convicted	1000	\$210	\$350
Eggers	Fishing no licence + False information	Convicted	500	\$132	\$300
Wanahi	Fishing no licence	Convicted	650	\$132	\$675

OUTPUT 6 LICENCING	
1610 Licence Production & Distribution:	Outcome:
Print and distribute licences and supporting information in a timely manner.	Licences on sale on time
Task and Performance Measure	Actual Result
<p><b>Project 1611</b></p> <p>Liaise closely with licensing service provider to ensure:</p> <ul style="list-style-type: none"> <li>Licences and supporting information is set, proof-read, printed and distributed for 2012 game season by mid-March 2013 and 2013/14 fishing season licences by 3<sup>rd</sup> week in August 2013.</li> <li>Closely monitor licence sales and revenue returns from agents via Eyede.</li> <li>Closely monitor database management to ensure timely data entry and data quality.</li> </ul> <p>Licences distributed to agents by mid-March 2013(Game) and 3<sup>rd</sup> week in August 2013 (Fish). Report to Council on a bi-monthly basis on licence sales and revenue returns Database monitored and quality maintained.</p>	<ul style="list-style-type: none"> <li>Game licence books were issued to agents in mid March 2013 with supporting information.</li> <li>Fish licence books were issued in late August 2013.</li> <li>Council received reports on a bimonthly basis on licence sales and revenue returns. Sales results for the 2012/13 season are detailed in Table 5 below.</li> <li>Licence sales and revenue returns from agents was closely monitored during the year.</li> <li>Client database monitored and quality maintained throughout year.</li> </ul>



BDO INVERCARGILL

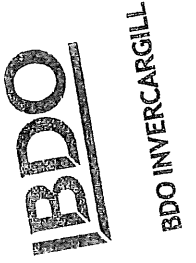
<p><b>1620 Agent Servicing Objective:</b> Maintain good working relationships with agents and support their sales of licences.</p>	<p><b>Outcome:</b> Agents are good ambassadors for Fish and Game</p>
<p><b>Project 1621</b> Liaise effectively with agents throughout year and produce two pre season agents broadsheets. Arrange coverage over the summer holiday period.  Review initial and ongoing book limits for each agent for each season.  Monitor return of books, revenue and agent debt levels.  <u>Two agents broadsheets produced; summer holiday staff coverage maintained; key agents visited annually and; informal liaison maintained by field staff with individual status reports on visits back to Administration Officer.</u>  <u>Agent book limits reviewed and set for each season</u>  <u>Agent returns monitored and reported on to CE and OA monthly</u></p>	<ul style="list-style-type: none"> <li>• Key agents were visited during the year.</li> <li>• Agents liaison was maintained over the summer holiday period.</li> <li>• Informal liaison with agents was maintained by field staff.</li> <li>• Agents book limits were reviewed and set for each season.</li> <li>• Two agents' broadsheets were produced during the year.</li> <li>• Online sales were strongly promoted during the year.</li> <li>• Agent returns were monitored and reported on regularly.</li> </ul>

<p><b>1630 Commission Objective</b> Pay commission on licence sales</p>	<p><b>Outcome:</b> Commission is paid to agents on time</p>
<p><b>Project 1631</b> Ensure licence commission is paid to agents by service provider as required.  <u>Commission paid to agents promptly by service provider as required and recorded in annual report.</u></p>	<ul style="list-style-type: none"> <li>• Commission was paid to agents by the licence outsourcing service provider Eyede.</li> </ul>
	<p>Budget \$60,033      Actual \$141,644</p>



**Table 5. OTAGO LICENCE SALES 1999/2000 to 2012/2013**

FISH	12/13	11/12	10/11	09/10	08/09	07/08	06/07	05/06	04/05	03/04	02/03	01/02	00/01	99/00
Adult WS	7033	6991	6508	6363	6252	6743	6647	6334	6254	6170	5530	5751	6170	8508
Adult Winter	487	503	467	311	423	508	401	499	279	437	460	373	486	393
Adult Week	*	*	*	*	*	*	*	*	*	2163	1976	1713	2034	1927
Adult 48	*	*	*	*	*	*	*	*	*	761	759	597	686	530
Adult 24	7024	6247	5514	5597	5287	6001	5447	6282	6464	5303	5318	5071	5454	4695
Family	4648	4329	4423	4536	4341	4298	3793	3533	2881	3009	2580	2467	2071	
Y AWS	*	*	*	*	*	*	*	*	*	286	252	250	237	391
YA Winter	*	*	*	*	*	*	*	*	*	32	35	22	42	44
YA Week	*	*	*	*	*	*	*	*	*	94	75	83	93	100
YA 48	*	*	*	*	*	*	*	*	*	30	34	29	41	33
YA 24	*	*	*	*	*	*	*	*	*	267	254	174	250	243
Junior WS	745	635	658	627	691	785	739	1035	1044	645	652	709	755	1225
Jun Winter	43	52	56	30	31	33	38	67	44	24	24	24	31	39
Jun Week	*	*	*	*	*	*	*	*	*	144	151	134	153	164
Jun 48	*	*	*	*	*	*	*	*	*	35	54	33	40	26
Junior 24	571	671	451	601	484	530	490	774	845	328	305	266	262	230



GAME	12/13	11/12	10/11	09/10	08/09	07/08	06/07	05/06	04/05	03/04	02/03	01/02	00/01	99/00
Adult WS	4181	4005	3982	3760	3505	3586	3268	3183	3112	3110	3086	3007	2834	2866
Adult Week	*	*	*	*	*	*	*	*	*	29	17	14	2	3
Adult Day	67	58	37	24	42	49	51	25	32	43	16	26	21	20
Family	*	*	*	*	*	*	*	*	*	109	69	98	98	90
Young AWS	*	*	*	*	*	*	*	*	*	187	169	181	142	167
YA Week		*	*	*	*	*	*	*	*	3	0	0	1	0
YA Day		*	*	*	*	*	*	*	*	2	5	6	2	1
Junior WS	382	357	370	337	324	329	303	315	342	167	152	155	142	121
Junior Week	*	*	*	*	*	*	*	*	*	1	0	1	1	0
Junior Day	6	2	0	0	2	2	6	4	8	1	0	0	0	1
Child		na	119	134	118	106	81	77	32	68	70	55	38	51

\* categories discontinued

OUTPUT 7		COUNCIL	
1710 Council Elections Objective		Outcome:	
Maintain election database and conduct Council election in accordance with regulations.		Electoral role is up to date	
Project 1711	Task and Performance Measure	Actual Result	
	Ensure electoral role is updated and maintained throughout year by service provider.	<ul style="list-style-type: none"> <li>Electoral Role maintained up to date during year by licencing service provider.</li> </ul>	
	Raise profile of Council in advance of November election to increase understanding, support and participation.	<ul style="list-style-type: none"> <li>An Otago Fish and Game Council Election was held in November 2012 using contractor electionz.com</li> </ul>	
	Conduct Council election in November 2012		
	<u>Electoral role updated and maintained throughout year by service provider.</u>		
	<u>Council profile raised prior to election and licenceholder understanding support and participation increased.</u>		
	<u>Conduct Council election in November 2012</u>		
1720 Council Meetings Objective	Outcome:		
Provide efficient and effective servicing of the Council.	Council meetings held.		
Project 1721	<p>Compile and post council agenda papers one week in advance of meetings, circulate other material promptly.</p> <p>Hold six council meetings during the year including one dedicated planning meeting.</p> <p>Convene Executive and other committee meetings as required.</p> <p><u>Agenda papers posted a week in advance of meetings, minutes circulated within two weeks.</u></p> <p><u>Six Council meetings held during the year.</u></p>	<ul style="list-style-type: none"> <li>Six Council meetings were held during the year in addition to the February planning meeting. All meetings were advertised. Minutes and agendas were circulated in a timely manner.</li> <li>Murray Neilson attended meetings as a co-opted Council member.</li> </ul>	
	Budget \$37,985	Actual \$42,805	



<b>OUTPUT 8 PLANNING AND REPORTING</b>	
<b>1810 Management/ Strategic Planning:</b> Develop and maintain resource inventory and database.	<b>Outcome:</b> Resource inventory up to date
<b>Project 1811</b>	<b>Task and Performance Measure</b> Update file and library database during year.  Complete review of review Sports Fish and Game Management Plan for Otago and publicly notify draft plan by November 2012  <u>Database updated during year.</u>  <u>SFGMP review completed and draft publicly notified by November 2012</u>
	<b>Actual Result</b> <ul style="list-style-type: none"> <li>• File databases were updated through the year and filing system under revision.</li> <li>• A report on the draft SFGMP was presented to Council in February 2013.</li> <li>• Successive drafts of the reviewed SFGMP were discussed by Council at meetings in February 2013, and June 2013.</li> <li>• A survey of licenholder priorities was undertaken in March 2013 to help focus SFGMP drafting.</li> </ul>

<b>1820 Annual Planning:</b> Fulfil annual planning requirements in a timely manner.	<b>Outcome:</b> Annual Plan completed and approved
<b>Project 1821</b>	Hold special annual planning meeting in February 2013 and complete draft OWP and budget for 2013/2014 by August 2013.  <u>Plan completed by due dates</u>
	<ul style="list-style-type: none"> <li>• A strategic planning meeting was held on 10<sup>th</sup> February 2012 in Alexandra for the development of the 2013/14 Annual Plan.</li> <li>• The OWP and budget for 2013/2014 was completed and approved in August 2013.</li> </ul>

<p><b>1830 Annual Reporting:</b> Fulfill annual reporting requirements in a timely manner.</p>	<p><b>Outcome:</b> Annual Report completed and audited</p>
<p><b>Project 1831</b></p>	<p>Complete 2011/2012 Annual Report prior to 2012 AGM.  <u>Report presented to AGM</u></p>

- The Annual Report for 2011/2012 was presented to the AGM in Cromwell on 29<sup>th</sup> November 2012.
- The Annual Report was forwarded to Parliament in early December 2012.

<p><b>1840 National Liaison Objective:</b> Effectively communicate with, support and liaise with the NZFGC and other Regional FGC's on fish and game matters.</p>	<p><b>Outcome:</b> Working relationships are maintained with other Fish and Game Councils.</p>
<p><b>Project 1841</b></p>	<p>Respond to NZC and other regional requests as required. Make submissions to NZC and other regions as required. Hold at least one overnight joint staff meeting with Southland FGC &amp; CSI during the year.  Support South Island Councils' Forum  Support South Island high country liaison committee during the year in conjunction with North Canterbury  <u>Responses and submissions made in a timely manner.</u>  <u>Joint staff meeting held during year.</u>  <u>Support a South Island Councils' Forum held during the year</u></p>
<p><b>Project 1842</b></p>	<p><u>South Island high country liaison committee supported during the year</u> Contribute resources to Fish &amp; Game New Zealand decision-making, projects, sub-committees and working parties as far as possible.  Liaise adequately with other regions and NZC over matters of collective interest.</p>

- Information requests from NZC and other Regional FGC's were dealt with in a timely manner.
- Submissions were made to NZC on matters including the sub gauge exemption for lead shot, the licence category review, research funding, landholder licencing for game hunting, and the 2013/14 Budgets and Licence Fees.
- A joint CSI/Southland/Otago staff meeting was held in Dunedin during the year.
- No South Island Councils' Forum was held during the year.

- Niall Watson was a member of the Licencing Working Party.
- Ian Hadland continued as a member of the PA Network, the Ranger Co-ordination Network,



	<p>Contribute staff time to national 'licence category review committee'</p> <p><u>Staff and councillors act as members of national sub-committees and working parties, and sufficient inter-regional liaison occurs for good communication.</u></p> <p>Liaison maintained with NZC and regional FGCs</p> <p>Licence category review completed and reported to all Fish and Game Councils</p>	<p>and was appointed to the Licence Category Review Working Party.</p> <ul style="list-style-type: none"> <li>• Dave Witherow was the appointee to the New Zealand Council.</li> <li>• Ray Grubb undertook a liaison role with high country farmers.</li> <li>• Peter Wilson took part in RMA co-ordination meetings.</li> </ul>
	<p>Budget \$76,065</p>	<p>Actual \$92,403</p>

