



Annual Report of the

NORTH CANTERBURY FISH AND GAME COUNCIL

**For the year ended
31 August 2013**

*Presented to the House of Representatives:
Pursuant to Section 26 X of the Conservation Act 1987*

Code:- 1/450/11/2013



4 December 2013

Minister of Conservation
Parliament Buildings
WELLINGTON

Dear Minister

I have the honour to submit, pursuant to Section 26 of the Conservation Act 1987 and Section 44A of the Public Finance Act 1939, the Annual Report and Statements of the North Canterbury Fish and Game Council for the year ended 31 August 2013.

Yours sincerely

M. A. Clements
Chairman
North Canterbury Fish and Game Council

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NORTH CANTERBURY FISH AND GAME COUNCIL NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the ANNUAL GENERAL MEETING of the North Canterbury Fish & Game Council will be held on WEDNESDAY 18TH DECEMBER 2013 commencing at 6.30pm at the CANTERBURY HORTICULTURAL SOCIETY HALL, 57 RICcarton AVENUE, RICcarton

MEETING BUSINESS

1. Present
2. Apologies
3. Welcome by Chairman
4. Annual Report
5. Staff Presentations
6. Presentation of the Ian “Mac” McCrory Trophy
7. General Business

SECTION 1: INTRODUCTION

1.1 DIRECTORY OF NORTH CANTERBURY FISH AND GAME

<u>Council</u>	<u>Sub Committee Co-ordinator</u>	<u>Council Meetings Attended</u> (6 meetings held)
Martin Clements (Chairman)		5
Serge Bonnafoux		6
Paul Farrow	PR & Licence Agent Liaison	5
Garth Free		5
Chris Goom	Building Replacement	4
Hamish Greig (resigned August 2013)		4
Trevor Isitt	Rangers, Gamebirds	5
Bruce Kelly		5
Ken Lee		4
Steve McNeill	Salmon & Trout	6
Peter Robinson		6
Brian Smart		4
Barry Cleghorn	(Did not stand in 2013 elections left Council November 13)	
Bob Stanton	(Did not stand in 2013 elections left Council November 13)	

Co-opted Members

Malcolm Gilbert – Federated Farmers
Cavan O’Connell – Ngai Tahu

Staff

General Manager: Rod Cullinane
Fish and Game Officers: Steve Terry, Tony Hawker, Emily Moore
Environment Advisor: Scott Pearson
Hatchery Manager: Dirk Barr
Hatchery Assistant: Kelvin Wright
Office Secretary: Debra Ambler

New Zealand Council Andrew Currie
Communications Advisor (South Island)

Youth Programme

Co-ordinator Peter Robinson

Auditors

The Audit Office – Wellington
Contracted Mr.W Johnstone, Christchurch, BDO, Chartered Accountants

Life Members:

Prof. W.C Clark
P.L Armitage
R.F Knowles
J.G Mugford
M.E Snowden

List of Chairmen of Council, 1991 – 2013

J.G Mugford	December 1991 – April 1994
J.N Curtis	May 1994 – November 2000
M.A Clements	December 2000 –

1.2 MISSION STATEMENT

Under Sections 26 P and 26 Q (1) of the Conservation Act 1987, as amended by the Conservation Law Reform Act 1990, the Fish and Game Councils have been established “ **for the purposes of the management, maintenance, and enhancement of sports fish and game**” with their function to be “ **to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters**”.

1.3 OVERALL OBJECTIVES

To manage, protect and enhance the fish and game resource within the North Canterbury region in the interests of anglers and hunters; to ensure the enjoyment of clients is promoted and facilitated; and to provide and improve opportunities for sustainable sports fish angling and game hunting.

Core functions based on these main objectives are:-

To assess, monitor and research sports fish and game populations, the success rates and degree of client satisfaction, and the condition and trend of ecosystems as habitat for sports fish and game over time.

- To maintain and improve the sports fish and game resource by maintaining access; by maintaining a stocking or restocking program for species as required; by recommending conditions to the Minister for the fish and game seasons; by ensuring a sufficiency of resources; by maintaining and enhancing habitat subject to approval.
- To promote and educate by defining ethical standards for anglers and hunters; by promoting angling and hunting as a recreation to the public; by keeping clients informed of matters affecting their interests.
- To assess the costs of managing the sports fish and game resource; recommend licence fees to the New Zealand Fish and Game Council to recover costs; and represent the region’s interests in determining and distributing the levies on licences.
- To represent anglers and hunters in the statutory planning processes; formulate an annual operational work plan; draft and operate a Fish and Game Management Plan; and liaise with Iwi, the Conservation Board, Territorial Authorities and Government Departments, various Crown Research Institutes, State Owned Enterprises, and other user groups.
- To issue licences for the taking of sports fish and game in accordance with New Zealand Statute and liaise with the licence selling agents and outlets.

SECTION 2: OVERVIEW OF THE YEAR

2.1 CHAIRMAN'S REPORT

2012/13 has been a successful year for North Canterbury Fish and Game following a disruptive year of staff changes and the forced evacuation from the offices at Horatio Street in mid 2012. This last year has seen a return to stable operations with virtually all objectives in the work plan achieved.

After almost twenty years with North Canterbury Fish & Game, Ross Millichamp resigned mid-year and we welcome back Emily Moore on a part time basis following a year's maternity leave.

While Fish & Game continues to look for new office premises, we are still using temporary office space generously made available for administrative use by DoC Rangiora. We are indebted to and thank them for this. Field staff have adapted well to working from home when not in the field.

Negotiations with the insurance company along with CERA for the land and building have been satisfactorily settled and we are now actively looking for an appropriate site to locate to.

I am again pleased to report that the organisation's objectives spelt out in section 1-3 of this Annual Report have largely been completed. Some areas of note -

Water

Water issues continue to be at the forefront of many discussions for councillors, staff and stakeholders. We are continuing to see further pressure to abstract this limited resource and staff are challenged by the number of consent applications that come across their desks.

An area that has been on the Fish & Game radar for some time and of particular interest is the tenure review of high country stations which began more than a decade ago. Fish & Game had concerns that retiring higher slopes and encouraging landowners to intensify the valley floors would have a negative impact on the pristine water quality of high country streams, the real gems of the region's fisheries. There are now few valleys in the high country where you cannot see distinct green bands around hillsides as a result of the application of fertilisers. This intensification has also resulted in the draining of wetlands for increased pasture, the results of which we are all too familiar with. The next generation of anglers will not know what has been lost, as many of the high country waters will not be the fisheries they once were.

Nationally, Fish and Game has been spending increasing amounts on legal costs to challenge water related issues. These battles unfortunately outweigh the resources available to us and we are being forced to prioritise and participate only where we believe we can make a real difference. It is becoming increasingly critical that our stakeholders and the public stand up for our natural waterways. Anglers and hunters must ensure that both ECan and the public are aware of what is happening to our once pure and plentiful water resources.

I would like to enforce the point that all of you are the eyes and ears of the region and the people most likely to observe infringing activities. In the first instance, please contact the ECan hotline, take time to photograph anything you feel is not right and send this to Fish & Game where we will ensure this is followed up through the appropriate avenues.

I also urge you also to talk to your local MP, ECan Commissioner or local Councillor, and continue to write about what is happening to the newspapers and other media.

Salmon & Trout

North Canterbury salmon anglers experienced another year of mixed success last season, with many Waimakariri anglers reporting a successful year with around 2,200 salmon taken from that river, while Rakaia anglers were a little less rewarded with around 1,700 salmon caught.

In recent years, angler salmon harvest levels have been heavily debated amongst anglers, and the recent angling regulations review saw this topic being considered once again. The North Canterbury Fish & Game Council is of the view that there are many other variables which may have a greater effect on the numbers of salmon returning to the rivers. Consequently, the consensus of the Council was to leave the daily salmon bag limit at two and that introducing seasonal bag restrictions or a shortened season was not warranted.

In recent years there has been some debate about the cost efficiency of the traditional helicopter surveys that Fish & Game has used to assess spawning escapement and harvest assessments. A review of the methodology has resulted in a change from the traditional five flight 'Area Under the Curve' (AUC) method of calculation spawning numbers, to a 'Peak Count' method. This has reduced aerial survey costs substantially while retaining a sufficient level of monitoring and data collection to allow sound management decisions to be made.

Efforts to protect enhance and restore habitat in and around high country spawning streams continued in order to minimise some of the variables that are likely to have an influence on the freshwater stage of the salmon life cycle and survival.

The annual release program for salmon and trout continued with significant numbers released into the region's lakes and rivers. Details of these are set out in this report under 1.1.4.1 of the Operational Work Plan summary. I am advised by staff that the fisheries of the region largely remain in good health notwithstanding the ongoing effects of increased dairy farming and land intensification with the resultant degradation in water quality and reduced volumes of water in our rivers.

Youth Program

This programme was officially launched in June 2013 with the generous sponsorship of the 'Future Rivers Trust' which endorsed a new initiative to encourage junior anglers to become Fish & Game supporters through a variety of programs within a '5 pillar' framework.

These programs are being led by Peter Robinson as the full time facilitator for a one year pilot trial, with the aim being to expand the programme to other regions as soon as practicable. Currently 20 schools are involved in the 'Fish in Schools' program with increasing interest from many others. A highlight alongside the youth program is undoubtedly the annual 'Take a Kid Fishing' event organised by 'The Kids Fishing Charitable Trust' held at The Groynes Fishing Lakes, where around 5,000 children attempt to catch one of the 800 salmon generously donated by the Isaac Wildlife Trust. I would like to thank them for this continued support.

Hatcheries

Both the Montrose & Peacock Springs hatcheries continue to operate in support of each other. Unfortunately hatchery orders dropped significantly this year as a result of the lost contract to Contact Energy to rear salmon smolt for release into the Clutha River. This will result in less operating revenue for internal releases and numbers of trout and salmon available for release in future years will be reduced accordingly. Nevertheless, our hatchery success rate continues at a very high level thanks to the knowledge, skill and dedication of our hatchery staff. In particular I would like to acknowledge and thank our hatchery manager and his staff for their achievements over the past year.

The new fish transporter truck purchased last year has been a success and has allowed the sale and transfer of significant numbers of catchable sized trout and salmon to junior fish-out events throughout the South Island, as well as ensuring more efficient internal fish movements as required.

A summary of the numbers of salmon and trout reared and released into North Canterbury rivers and sold to neighbouring regions is outlined elsewhere in the annual report, but it should be noted that this region's releases into our own lakes and rivers equates to an equivalent commercial value in excess of \$400,000, with actual costs incurred by North Canterbury Fish & Game only a fraction of this.

Finance

The past year has been a financially successful one for the region, principally due to increased licence income of around \$191,000, additional other 'trading sales' income, and also to tight internal expenditure controls.

A surplus after the deduction of abnormal items (in particular gains over book value on insurance pay-out and land sale value) shows an audited surplus of over half a million dollars. It should be noted however that because the levies we pay to the NZ Council on licence sales is based in part on sales levels of two years ago, this has the effect of understating the levy (and therefore increasing the surplus) relative to the current year's sales. Nevertheless, it is a very pleasing result.

Hopefully the increase in licence sales is an indication that for the majority of people in the region, there is a return to a degree of normality post-earthquakes. A reasonably successful salmon season saw anglers talking positively about salmon catches and this should continue to improve licence income next season as anglers eagerly anticipate the salmon run. Species monitoring costs were reduced significantly, along with hatchery expenses in relation to income. The region's financial reserves as a result of this year's surplus have been effectively restored.

The North Canterbury region continued to contribute a significant portion of its income to fund the New Zealand Council Office, which amongst other duties, helps fund national legal issues relating to water and subsidises smaller, less economic Fish & Game regions. In recent years, North Canterbury has been very fortunate to be the recipients of much of the allocation of funds for legal support to challenge water issues and would like to thank the National Fish & Game Council for its support in the cases we have taken on.

Council

During the past year council meetings (6) have again been both constructive and productive, with a number of new initiatives discussed and debated. Overall, most decisions have been made unanimously and as Chairman I find the passion that Councillors bring to the meeting table an asset to the organisation. I am confident that Councillors find the challenges faced and outcomes achieved in this role to be very

rewarding. I particularly want to voice my appreciation to Councillors who have undertaken responsibilities on the various sub-committees and for the balanced contributions that our two co-opted Council members (Malcolm Gilbert - Federated Farmers and Cavan O'Connell - Ngai Tahu) bring to the Council table.

Our NZ Council delegate Cr Peter Robinson was earlier this year elected as Chairman of the NZ Council. On behalf of our Council and staff, I extend congratulations and best wishes to Peter in this very challenging role.

I would again like to thank the DoC staff in Sockburn for allowing the use of their meeting room for Council meetings. We continue to welcome licence holders to our meetings and encourage them to raise matters of concern and interest to them, and to participate in discussions as appropriate.

Conclusion

Council and staff have completed a comprehensive program last year and as Chairman I am pleased to present and endorse the Output Summary and Financial Statements set out below.

Thank you to all those who have helped throughout the last year and to all of you who supported me as Chairman. I would also like to acknowledge the dedication and help of the honorary rangers and the many volunteers who have given their time so generously.

Again, my appreciation goes to all the staff for their passion and commitment to complete the many challenging tasks required of them.

I am proud to have served another year as Chairman and in particular to witness a significant turnaround in the financial performance of the organisation despite the limitations with which we have been operating in these post earthquake times.

Martin Clements
Chairman

4 December 2013

2.2 NORTH CANTERBURY FISH AND GAME COUNCIL STATEMENT OF SERVICE PERFORMANCE

Introduction

As required under Section 26x of the Conservation Act 1987 and Section 45A of the Public Finance Act 1989, North Canterbury Fish and Game Council have prepared the following Statement of Objectives and Service Performance for the 2012-13 financial year.

The activities of the Council are planned under eight output areas detailed in the annual Operational Work Plan. This Statement of Objectives and Service Performance compares actual results against the stated performance measures from the plan. For the purposes of this statement the overhead expenses detailed in the Statement of Financial Performance have been allocated to each output on the basis of the proportion of staff time directly expended in each area.

Summary of Budget and Actual Expenditure for Each Output Area.

Output Area	Budgeted Total Costs	Actual Total Costs
Species Management	\$260,654	\$303,952 *
Habitat Protection/Management	\$23,750	\$6,147
Participation	\$26,000	\$16,240
Public Interface	\$601	\$1,093
Compliance	\$7,000	\$10,791
Licensing	\$16,000	\$18,088
Council	\$3,750	\$6,950
Planning and Reporting	\$12,500	\$26,160
Total	\$350,255	\$389,421

* Refer note 2 (Page 46) Hatchery Income which off-sets this cost

Operational Work Plan

1st September 2012 – 31st August 2013

Purpose of the North Canterbury Fish and Game Council

The North Canterbury Fish and Game Council (NCFGC) is a crown entity charged with management of the sports fish and game bird resources. The NCFGC mission statement is from Section 26 Q of the Conservation Act (1987):

“To manage, maintain, and enhance the sportsfish and game resource in the recreational interests of anglers and hunters”.

Introduction

An OWP is required under section 26Q (1) (e) (ii) of the Conservation Act 1987 and must be consistent with the Council’s Sports fish and Game Management Plan. This OWP follows the national structure of eight output sections and one input section.

This Operational Work Plan (OWP) is an agreement between the North Canterbury Fish and Game Council and the Regional Manager for activities to be undertaken in the 2012-2013 financial year. The adoption of this plan by the Council makes the Regional Manager solely responsible for directing staff and expending financial resources in the implementation of the plan. Council authority is required for staff and/or resources to be used in a manner not approved by this plan.

Rod Cullinane
General Manager

_____ (Date)

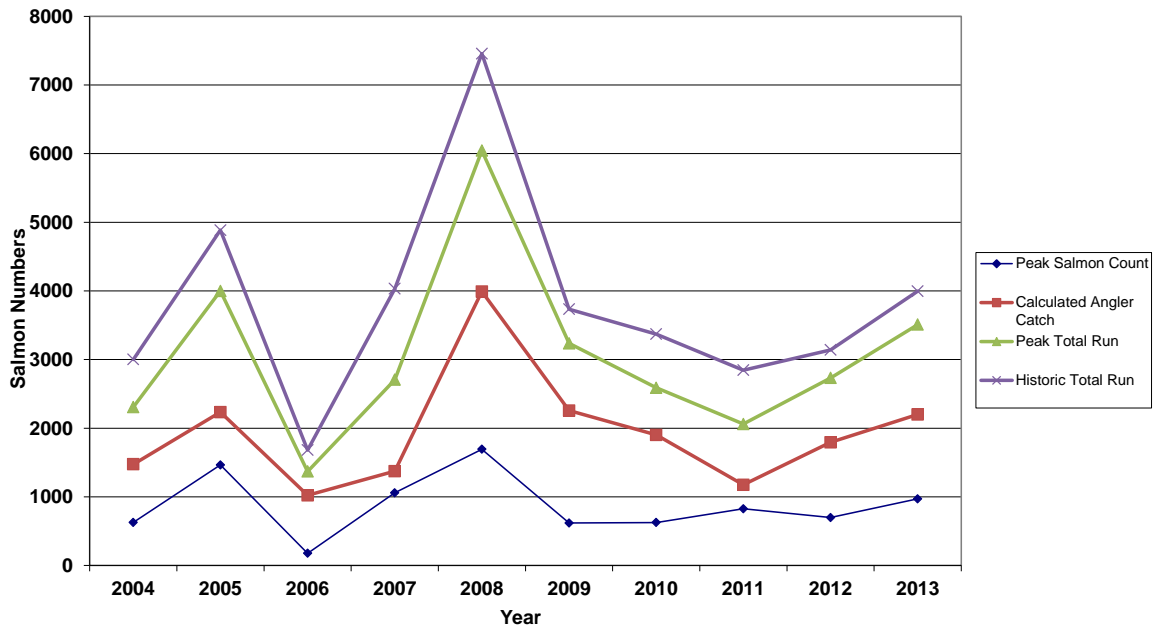
Martin Clements
Chairman

_____ (Date)

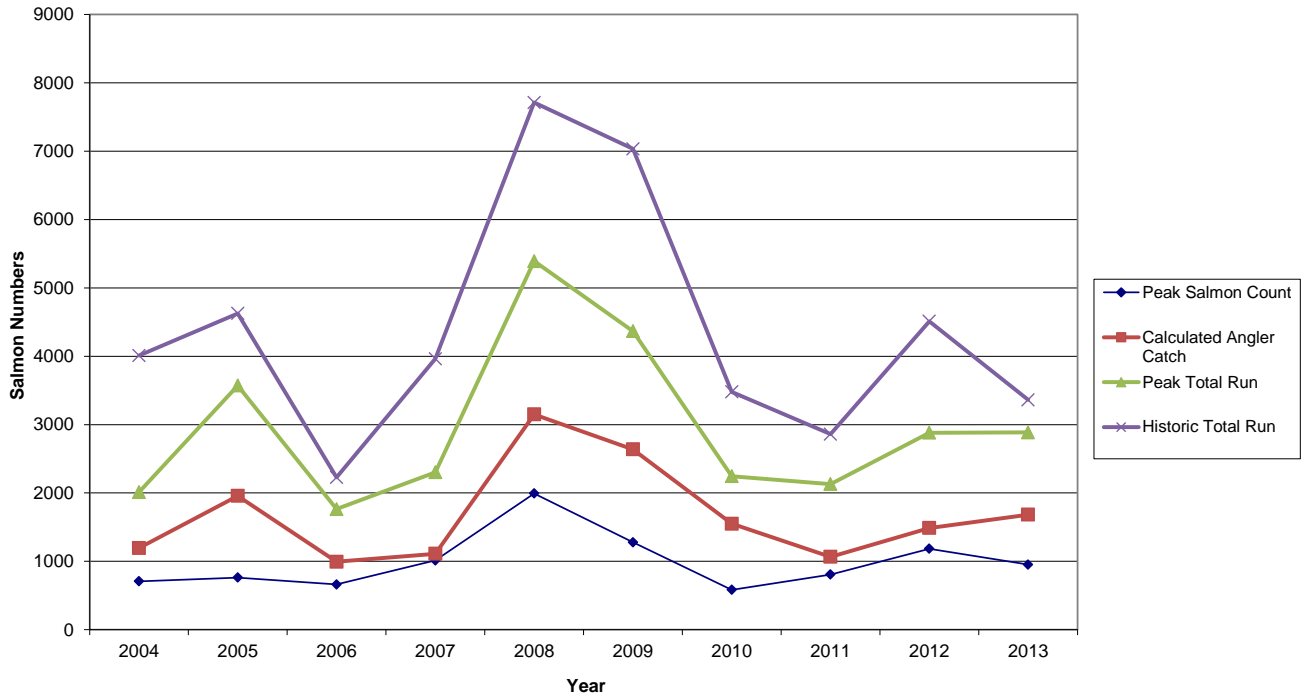
**OUTPUT AREA 1:
SPORTSFISH AND GAME BIRD MANAGEMENT**

Objective 1.1.1.1	Performance Measure	Actual Result
To monitor anadromous Chinook salmon population trends.	Collect salmon population data for the Rakaia, Waimakariri, Waiau and Hurunui Rivers, and maintain a database. Establish total run estimates using the “area under the curve” methodology for the Rakaia and Waimakariri Rivers. Monitor trends in the Hurunui and Waiau Rivers. Prepare a written Salmon Management Report detailing changes in anadromous salmon abundance and highlight management implications for Council at, or prior to, the August Council meeting.	The annual Chinook Salmon Management Report was completed, but was delayed by two months awaiting results from another region. Surveys were carried out in the Rakaia, Waimakariri, Waiau and Hurunui Rivers. A review of the methodology used to calculate spawning salmon numbers was changed after extensive reassessment by staff & Council from the traditional ‘Area Under the Curve’ (AUC) method to a ‘Peak Count’ method. This has reduced survey costs substantially while retaining a sufficient level of monitoring and data collection to allow sound management decisions to be made and the continued functionality of the database. The two most significant river results are shown below.

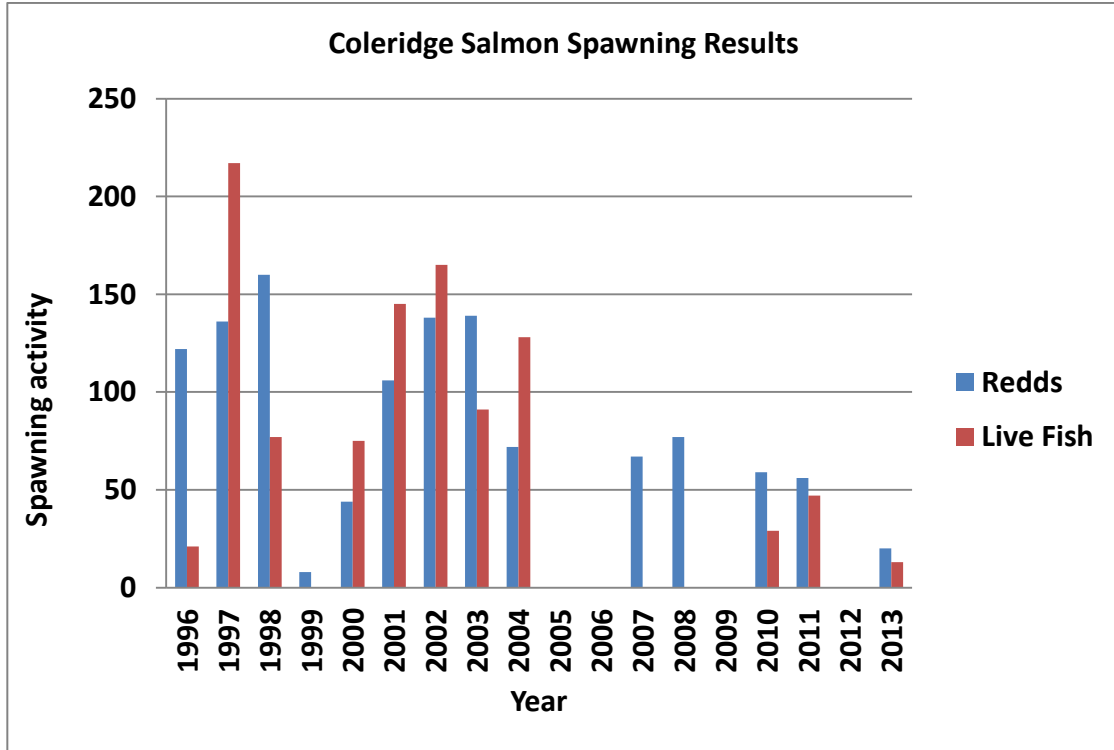
Waimakariri River Peak Count vs Historic AUC Calculated Total Run



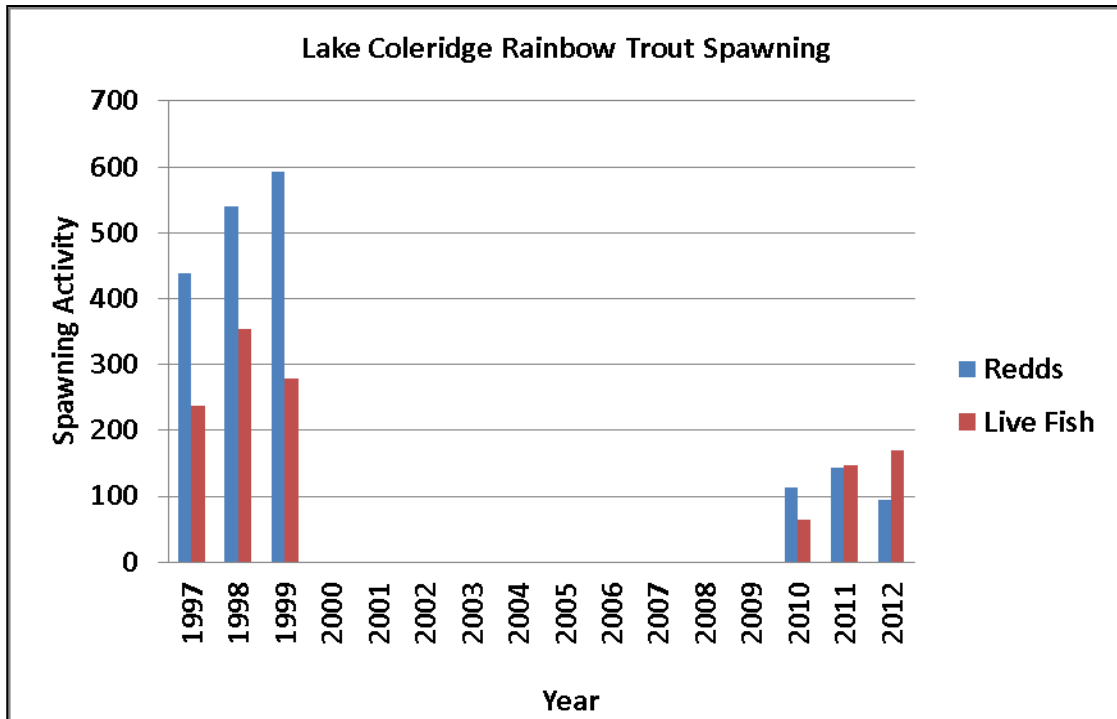
Rakaia River Peak Count vs Historic AUC Calculated Total Run



Objective 1.1.1.2	Performance Measure	Actual Result
Lake Coleridge Trout & Land Locked Chinook Salmon Monitoring	Gather data and maintain a database of trends in land-locked salmon, rainbow trout and brown trout returns to spawning tributaries of Lake Coleridge. Prepare a written report detailing changes in Lake Coleridge trout and salmon abundance and highlight management implications for Council at, or prior to, the October Council meeting.	The annual spawning survey for the Lake Coleridge fishery was carried out, with the main purpose to establish a trend of spawning activity to see if the fishery is being adversely affected by hydro activity. The other purpose is to guide the council when making decisions regarding harvest and regulation changes. A full report is available from the Fish & Game office. A report on the trout population monitoring was presented to the Council in February 2013, and a Chinook salmon report in June 2013.



The graph below shows the results of the Rainbow trout survey carried out in September 2012.



Objective 1.1.1.3	Performance Measure	Actual Result
To monitor the trout populations of the Hurunui and Waiau, Ashley, Hope and Boyle Rivers.	Conditions permitting, collect trout population data by drift dive surveys and maintain a database of trout abundance. Where historic data exists, prepare a written report detailing changes in trout abundance for the rivers surveyed. Highlight management implications to Council at or prior to the April Council Meeting.	Drift diving is the most commonly utilised method employed by Fish and Game staff to monitor relative trout abundance in clear, medium to large size rivers. It is the primary technique for assessing the abundance of salmonid populations in New Zealand rivers. It provides an estimate of fish numbers by size and species in a particular reach. The Hurunui River was not surveyed in 2013 due to a prolonged period where Lake Sumner was discoloured following Nor-west rain in the Southern Alps. The tables below show the 2013 drift dive results. A report was presented to Council in June 2013.

Waiau Drift Dive Results 12 Feb 2013

Size	2013	2012	2011	2010
Large	40	34	39	37
Medium		4	2	
Small	2			150*

*Salmon smolt

Boyle Drift Dive Results 30 Jan 2013

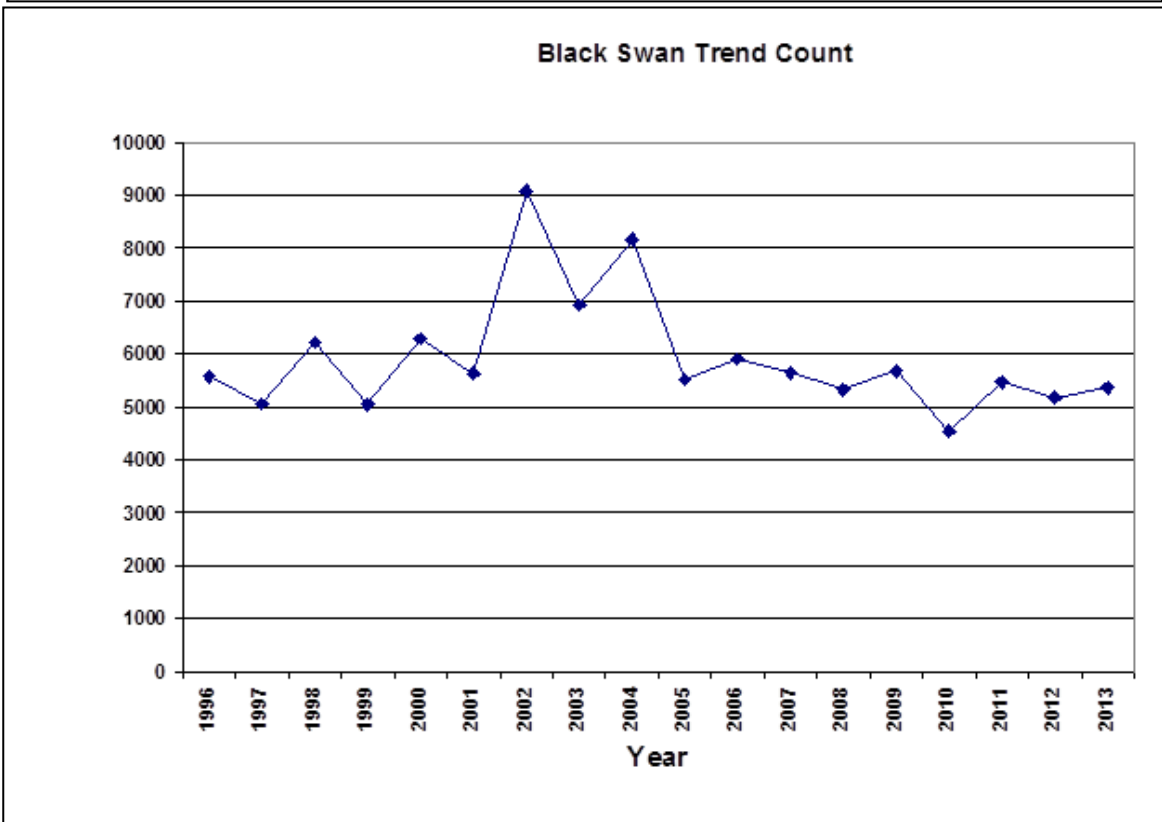
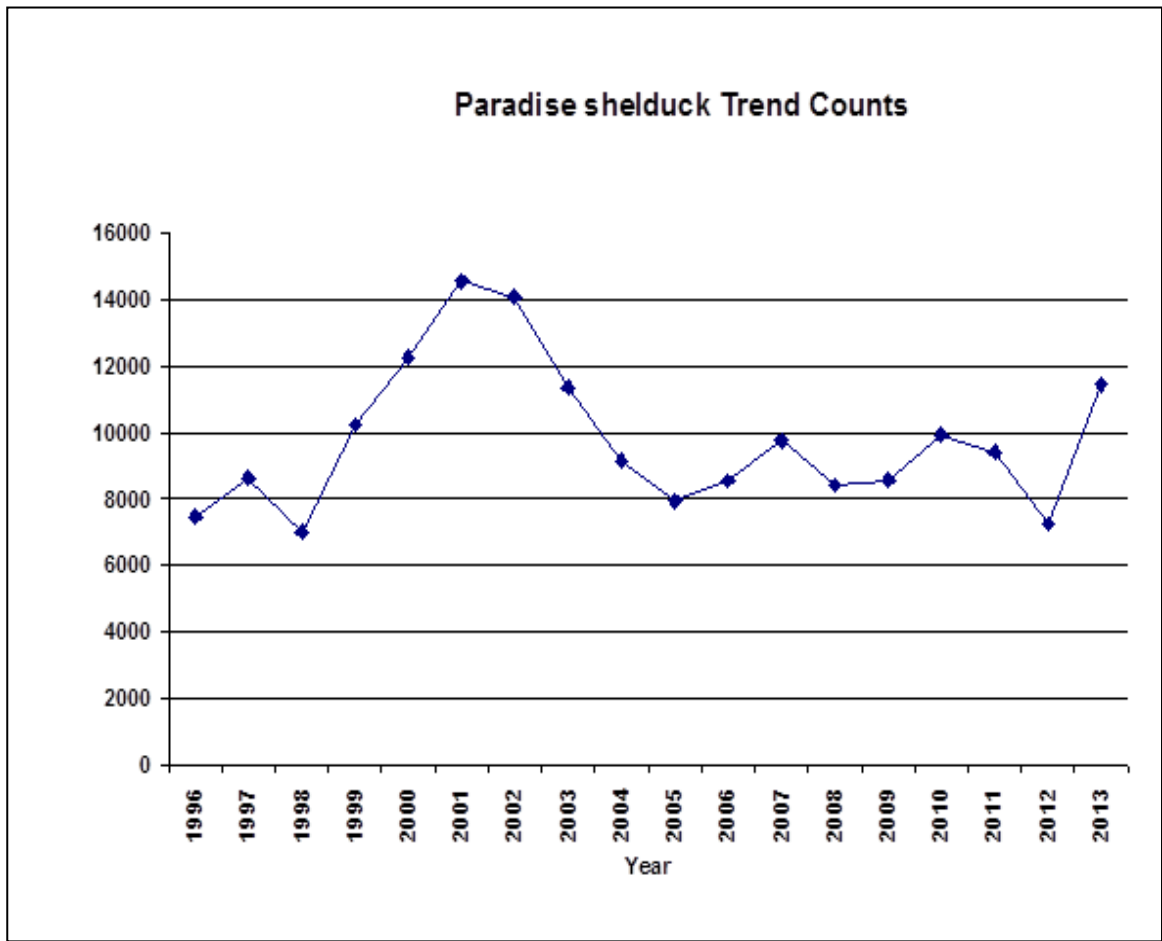
Size	2013	2012	2011	2010
Large		34	39	37
Medium	2	4	2	
Small	2			

Hope Drift Dive Results 1 Nov 2012

Size	2013	2012	2011	2010
Large	40	34	39	37
Medium		4	2	
Small	2			

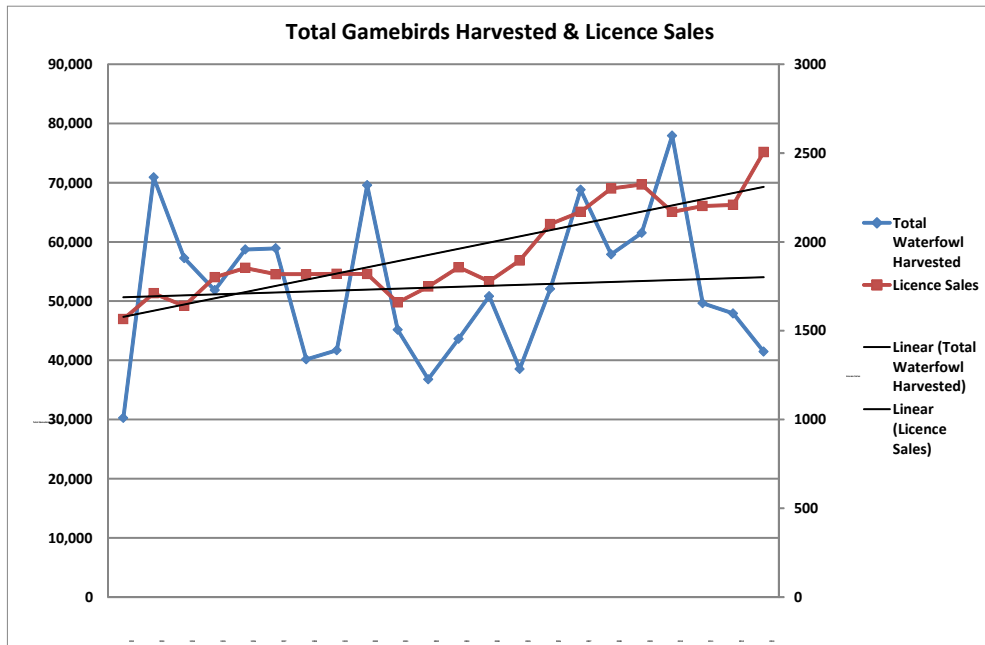
The Ashley River was not drift dived as planned due to very low flows.

Objective 1.1.1.4	Performance Measure	Actual Result
To monitor spawning trout populations in the upper Ashley Catchment (Boom Stream, Duck Stream and the main stem of the Ashley River) and key Selwyn River tributaries, by a one-off fish count during peak spawning.	Collect trout population data and maintain database. Prepare a written report detailing changes in trout abundance and highlight management implications for Council at, or prior to, the October Council meeting.	Staff carried out a comprehensive Brown trout spawning survey of the Selwyn River catchment on Peak Hill and Snowden Stations. This will be presented to Council in December 2013. A full report is available from the Fish & Game office. The Ashley River was not surveyed.
Objective 1.1.1.5	Performance Measure	Actual Result
To monitor game bird populations.	Collect population data and maintain a database for paradise shelduck, black swan, shoveler duck, mallard duck and pukeko. Prepare a written report detailing changes in game bird abundance and highlight management implications for Council.	Staff and volunteers counted Shoveler ducks as part of the annual national trend count. The annual trend count of Paradise shelduck and Black Swan was undertaken during February 2013. 11,456 Paradise shelduck were counted, which is the highest count since 2003. A full report is available from the Fish & Game office. Pukeko are not monitored in North Canterbury. The Central South Island and North Canterbury dabbling duck aerial survey was carried out in April, with a report presented to the June 2013 Council meeting. Total ducks and ducks per kilometre observed during the 2013 survey was the highest since the survey commenced in 2007. The number of birds counted in 2013 (4,026) increased more than three fold on the 1,265 birds observed in 2012. A full report is available from the Fish & Game Office.

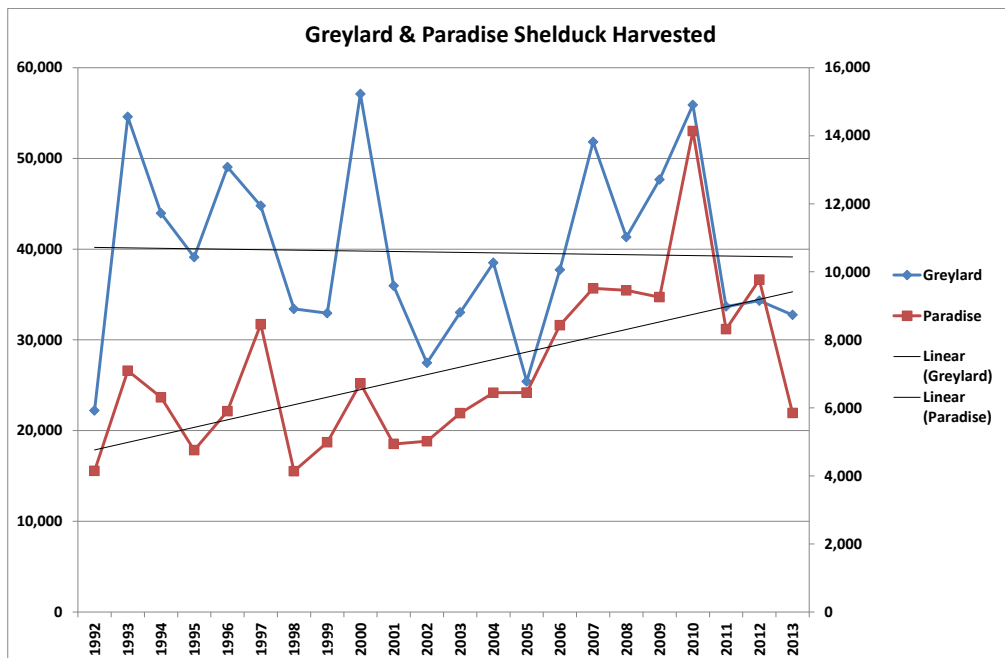


Objective 1.1.1.6	Performance Measure	Actual Result
To assist the Cawthron Institute with a trout health research project	Provide assistance to a research project that tracks the effects of land use changes on the health of specific trout populations.	Staff installed temperature data loggers into the Selwyn, Hororata and Ashley Rivers as part of a three year national project with the Cawthron Institute to look at the cumulative effects of land use on trout populations. Staff carried out habitat assessments and electric fished the Hororata and Selwyn Rivers in January to gather information on trout growth rates.
Objective 1.1.2.1	Performance Measure	Actual Result
To maximise the recreational harvest of anadromous chinook salmon while minimising impacts on the long term sustainability of the fishery.	Monitor the catch of anadromous salmon by recreational anglers through an end of season phone survey for inclusion in the Salmon Management Report (see 1.1.1.1).	Staff installed temperature data loggers into the Selwyn, Hororata and Ashley Rivers as part of a three year national project with the Cawthron Institute to look at the cumulative effects of land use on trout populations. Staff carried out habitat assessments and electric fished the Hororata and Selwyn Rivers in January to gather information on trout growth rates.
Objective 1.1.2.2	Performance Measure	Actual Result
To reduce the by-catch of salmon by commercial fishermen to a level acceptable to anglers.	Monitor the level of salmon by-catch as per the “Salmon at Sea” agreement with the Ministry of Fisheries and commercial fishing industry, including training and placement of volunteer verifiers on commercial fishing boats where necessary. Report findings in the Salmon Management Report (see 1.1.1.1).	Staff met with MPI and commercial fishers to discuss the Salmon at Sea Agreement. A full report outlining salmon caught by commercial boats will be available from the Fish & Game office early 2014 once the commercial catch data is analysed and made available by MPI.
Objective 1.1.2.3	Performance Measure	Actual Result
To monitor the harvest of game birds by recreational hunters.	Supply regional game harvest phone survey data to the National Game Bird Hunter Survey Co-ordinator.	The National Gamebird Harvest Survey was conducted during the gamebird hunting season and supplied to the National Co-ordinator. A full report of the survey is available from the Fish & Game office. The following graph shows that over the past two decades we have seen a trend of increasing

		gamebird licence sales, however total gamebirds harvested has fluctuated significantly.
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The following graph shows the difference in trends between Greylard and Paradise shelduck harvest with an increasing Paradise shelduck harvest trend compared with a relatively stable Greylard harvest trend. The two species have similar annual harvest trends, which is to be expected due to their similar habitat and climatic preferences.



Objective 1.1.3.1	Performance Measure	Actual Result
To maintain the sports fish resource and enhance the image of Fish and Game to anglers and the public.	Undertake fish salvage operations when necessary on the Amuri irrigation race, the Craigieburn Stream, the Ashley River and tributaries of the Selwyn River. Cost recovery will be sought where fish stranding is the result of deliberate human actions.	Fish salvages took place in the Hurunui River/Balmoral Irrigation Scheme intake settling pond, the Amuri Irrigation Scheme on the Waiau River the Harper Canal, the Ashley River and the Doyleston Drain.
Objective 1.1.4.1	Performance Measure	Actual Result
To supplement stocks of sports fish by operating a hatchery to raise salmon, rainbow and brown trout for release.	<p>Operate a Fish & Game hatchery program based at facilities at Montrose Station and Peacock Springs.</p> <p><i>Please Note:</i> The achievement of these production targets may be compromised by operational issues outside the control of Fish & Game.</p>	<p>From the two hatcheries at Montrose on the Rakaia River salmon and trout were bred and released as follows:</p> <p><u>Chinook Salmon</u></p> <ul style="list-style-type: none"> • 60,000 x 50g smolt released from Montrose Hatchery into the Rakaia River. • 30,000 x 50g smolt released from Silverstream Hatchery into the Kaiapoi / Waimakariri River. • 30,000 x 50g smolt released from Isaacs into the South Branch of the Waimakariri River. • 80,000 x fry & smolt released into Lake Coleridge tributaries. • 3,000 x 750g two year old salmon released into the Groynes Lakes throughout the summer. • 900 x 750g two years olds grown for sale to other F&G regions, commercial sales etc. • 800 x 750g two year old salmon purchased for the Isaac TAKF event. • 45,000 surplus ova used for ova planting and 45,000 for a commercial order. • 20,000 x 7 gram smolt grown for a commercial order. • 150,000 x 50gm salmon for the Clutha River (Contact Energy order)

		<p><u>Rainbow Trout</u></p> <ul style="list-style-type: none"> • Approximately 13,000 yearlings for North Canterbury High Country Lakes (see table on the following page). • 30,000 yearlings for release into North Canterbury Rivers (Harper/Avoca, Ryton, Landslip Stream in North Branch Hurunui, Hanmer/Lewis Area, Ashley). • 2,500 held until two years old and available for sale to other regions with the surplus used to stock the Groynes Lakes for junior anglers. • 10,000 yearlings for release into the Rakaia River from the Montrose hatchery. • Approximately 5,000 surplus yearlings available to other F&G regions. • 400 x 2 year olds on-grown for the commercial Trust Power Branch River order. <p><u>Brown Trout</u></p> <ul style="list-style-type: none"> • 10,000 x yearlings for Lake Ellesmere tributaries including the upper Selwyn River. • 5,000 x yearlings into the upper Ashley River. • 1,500 x yearlings into Lake Guyon. • 2,000 x yearlings into the upper Waipara River. • 2,000 x yearlings into upper Waikari River. • 5,000 x yearlings into other priority North Canterbury rivers. • 1,000 x yearlings into the Cashmere Stream. • 1,000 x yearlings into the Avon River Headwaters. • 5,000 x yearlings into the Okuku River. • 3,000 x yearlings into Lake
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		<p>Georgina.</p> <ul style="list-style-type: none"> • 1,000 x yearlings into the Cam River. • 1,000 x yearlings into the Styx River. • 10,000 x yearlings (fin-clipped) into the Otukaikino River. • 5,000 x yearlings into the Hurunui River. • 1,000 x yearlings into Silverstream. • 1,000 x yearlings grown for CSI region commercial order.
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Lake Stocked	Annual Number of Rainbows Released
Lyndon	1,500
Georgina	500
Evelyn	300
Selfe	1,500
Henrietta	200
Ida	300
Little Ida	100
Catherine/ Monck	500
Rubicon	0
Blackwater	0
Pearson	4,000
Grassmere	1,500
Letitia	600
Sarah	500
Hawdon	700
Guyon	1,500

Objective 1.1.7.1	Performance Measure	Actual Result
To maintain and improve the region's sports fish and game bird resources by formulating and recommending angling and hunting conditions to the Minister of Conservation.	In conjunction with the Regulations Committee, conduct a biennial public review of angling regulations including consultation with stakeholders. Dispatch draft regulations to the New Zealand Fish and Game Council by March 31 (hunting) and May 31 (fish).	The bi-annual review of the Sports Fishing regulations was undertaken following stakeholder consultation. Staff completed the North Canterbury section of the 2013/14 Sports Fishing Regulation guide and gazetted angling regulations.

	Update regulation signs regarding any changes.	
Objective 1.1.8.1	Performance Measure	Actual Result
To minimise adverse impacts of game species on crops and pasture.	In conjunction with the Gamebird Committee, organise dispersal and control of unwanted gamebird populations which are brought to the attention of Fish and Game. Report results of control activities in the Annual Report.	24 permits were issued to disturb or kill game birds causing a nuisance including 8 Black Swan, 4 Mallard, 13 Paradise shelducks and 3 Pukeko during the year.

OUTPUT AREA 2: HABITAT PROTECTION, MAINTENANCE AND ENHANCEMENT		
Objective 1.2.1.1	Performance Measure	Actual Result
To ensure that all Resource Management Act processes are undertaken in a way that provides appropriate protection for sports fish and game bird habitat, and angler and hunter access, either by providing appropriate conditions to avoid, remedy or mitigate adverse effects, or if this is not possible, by consent being declined.	Monitor resource consent applications and lodge submissions to those which have the potential to impact sports fish and game bird habitat and angler access.	A number of individual resource consent applications were notified to Fish & Game. Below is a summary of some of the significant consents with which we were involved; <u>Grasmere Station</u> Opposed the water take from the Cass River on the basis of increased nutrient run off into Lake Grasmere and Grasmere Stream lake. <u>Hurunui Water Project (HWP)</u> Opposed HWP's application for a consent for a storage scheme in the Waitohi Valley. <u>Mt Hutt Station</u> Opposed Mt Hutt Station's application to take water from Avalanche Creek which supplies Montrose hatchery.
Objective 1.2.1.2	Performance Measure	Actual Result
To seek to ensure that all regional and district plans provide appropriate protection for sports fish and game bird habitat and angler access.	Make submissions on statutory plans which have the potential to impact sports fish and game bird habitat and angler and hunter access. Advocate for the preparation of statutory plans for key resources where they do not exist. Seek an active role in the development of non-statutory management plans when such	Fish and Game was involved in submissions on a number of proposed plans including the Hurunui/Waiaru Regional Plan and the Land and Water Regional Plan.

	plans may result in changes to access or habitat management.	
Objective 1.2.1.3	Performance Measure	Actual Result
To ensure the Resource Management Act is functioning in terms of its provisions and compliance. (See planned result in OWP)	Follow up on complaints from the public regarding breaches of resource consent and statutory plan provisions, including liaising with enforcement staff at Environment Canterbury. Undertake monitoring of compliance with provisions of key consents where necessary. Monitor the effectiveness of works carried out on the Harper Diversion in 2011 to assist fish passage. Monitor compliance with Trust Power's requirements to maintain a suitable diversion and fish screen at the Highbank Power Station. Continue participation at the ECan Fish Screen Working Party. Continue the survey of fish screen efficiency and other relevant consent conditions affecting fish and game populations. Lobby Environment Canterbury staff to implement the "stock in waterways" policies on the NRRP where issues are identified.	Staff assisted Central South Island Fish & Game staff with a fish trapping trial on the gallery style fish screen and bypass on the Steeles Road irrigation intake on the Rakaia River.
Objective 1.2.1.5	Performance Measure	Actual Result
To promote the plight of lowland rivers through national, regional and local advocacy.	Use statutory and non-statutory processes to publicise the issues of lowland river decline, and promote the amelioration of this issue.	Assisted with the organisation of the 2013 Living Lakes Symposium which brought attention to the current state of Lake Ellesmere and generated support for a significant restoration program. Attended a number of meetings around restoring the Cam River.
Objective 1.2.1.6	Performance Measure	Actual Result
To advocate for the protection and enhancement of sports fish and game habitat, and public access through the crown pastoral leasehold and land tenure review process.	Undertake field surveys and prepare reports advocating for the protection and enhancement of fish and game habitat on leasehold land as it comes up for renewal or tenure review.	Not involved in any activity during the year.
Objective 1.2.2.1	Performance Measure	Actual Result
To maintain and enhance sports fish habitat, game bird habitat and natural habitat values on Fish and Game-controlled land.	Manage the habitats of Boggy Creek Reserve using volunteer labour and contractors.	Not involved in any activity during the year.

Objective 1.2.3.1	Performance Measure	Actual Result
To ensure that salmon spawning habitat is restored and the effects of farm stock are reduced.	In conjunction with the Salmon and Trout Committee, liaise with key landowners who adjoin salmon spawning streams to reduce the effects of stock intrusion. Contribute directly towards fencing, planting and maintenance costs. Seek funding from external sources (eg CWMS Zonal Committee Restoration/Enhancement Funds) to expand the program beyond the constraints of the Fish & Game budget. Undertake a habitat and water quality survey of vulnerable reaches in conjunction with volunteers and Environment Canterbury. Produce an annual report to the August Council meeting on habitat status and operational activities. Utilise the Sand Wand (silt removal technology) on one degraded spawning stream.	Collected water samples from the Glenariffe stream as part of a long term water quality monitoring project. Organised the spraying of gorse at Winding Creek.
Objective 1.2.3.2	Performance Measure	Actual Result
To meet statutory responsibilities of the Maimai Agreement (Ngai Tahu Treaty of Waitangi Settlement).	Meet at regular intervals with Ngai Tahu and DOC to discuss issues and actions arising from the agreement. Prepare a report to the October Council, Ngai Tahu and DOC outlining work undertaken in accordance with the Maimai Agreement.	Conducted an aerial mapping exercise of all usable and derelict maimais on Lake Ellesmere and completed the 2012/13 Maimai Management Report which is available from the Fish & Game office.
Objective 1.2.3.3	Performance Measure	Actual Result
To participate in the development and implementation of the Lake Ellesmere Joint Management Plan (Ngai Tahu Treaty of Waitangi Settlement).	Meet at regular intervals with Ngai Tahu and DOC to discuss issues and actions arising from the Plan. Undertake agreed projects to the value of half the adult whole season game licence fee for all maimais on Ngai Tahu and DOC land. In 2012/ 2013 this will include water catchment monitoring of specific Ellesmere tributaries. Prepare a report to the October Council Meeting outlining work undertaken in accordance with the Joint Management Plan.	Staff and past French interns released a detailed report highlighting water quality concerns linked to land use issues around Lake Ellesmere. Staff met with Ngai Tahu & DoC representatives twice to discuss this report and other issues relevant to Lake Ellesmere. The report was presented to the June 2013 Council meeting, circulated to a variety of organisations and is available from the fish & Game office.

Objective 1.2.3.4	Performance Measure	Actual Result
To undertake protection and enhancement works in key resources where necessary and within budgetary and management constraints.	Participate in the activities of the Lake Coleridge Trust. Help angling and hunting clubs with organisation of Stream Help days and other fish and game habitat improvement projects. Carry out removal of silt using the Sand Wand from one degraded trout stream.	Attended several water intake design meetings with organisations such as CPW, Barhill Irrigation and Ngai Tahu Properties. Set up incubators in lowland streams to monitor the effects nitrogen has on brown trout spawning success. A report on the results will be available in 2014.

OUTPUT AREA 3: PARTICIPATION		
Objective 1.3.1.1	Performance Measure	Actual Result
To advocate for the maintenance and enhancement of public access to the angling and hunting resource.	Use available opportunities to advocate for improved angler and hunter access. Investigate and attempt to resolve instances of access restriction. Maintain an inventory of the status of access to North Canterbury fishing and hunting locations.	Attended the Walking Access Commission forum held at Hanmer Springs.
Objective 1.3.1.2	Performance Measure	Actual Result
To clearly identify access points to angling and hunting resource.	Maintain and improve access and information signage and inventory.	Completed audit of all access and information signage in the region and repaired/replaced where necessary.
Objective 1.3.1.3	Performance Measure	Actual Result
To circulate written information about angling and hunting access in the region.	Reprint access pamphlets as necessary.	Responded to a number of access queries which were largely a result of mis-interpretation of agreed access arrangements, and access information was distributed to licence holders as requested. Pamphlets were reprinted as necessary.
Objective 1.3.3.1	Performance Measure	Actual Result
To inform anglers and hunters on matters affecting their interests.	Produce a supplement for inclusion in the two special editions of Fish & Game magazine. Maintain and improve the North Canterbury Fish and Game web site.	Completed the North Canterbury supplement of the two Fish & Game magazines sent out free to all last season's whole season sports fish and game bird licence holders. In addition to the usual material, the regional website was regularly updated to illustrate

		local happenings such as fish releases and other newsworthy events to stakeholders.
Objective 1.3.3.2	Performance Measure	Actual Result
To inform anglers and hunters on matters affecting their interests.	Submit articles for publication in magazines such as The Fishing Paper.	In conjunction with the South Island Fish & Game Communications Adviser, wrote articles for the monthly 'The Fishing Paper' & e-zines Reel Life and Both Barrels
Objective 1.3.5.2	Performance Measure	Actual Result
To participate and organise events which promote angling to young people.	In conjunction with Youth Committee, participate in the annual Take-a-Kid-Fishing-Day and other events upon request. Maintain the Groynes Junior Fishery by stocking using rainbow trout reared at the Fish & Game hatchery and surplus salmon from hatcheries and salmon farms.	Participated in the annual The TAKF event with around 3,000 children attending. Approx. 3500 additional salmon were released into the Groynes Fishing Lakes over the summer months. The Youth Initiative Pilot Programme was launched during the year with significant sponsorship and a full time Facilitator.
Objective 1.3.5.3	Performance Measure	Actual Result
To provide selected young hunters with the training and initial success required to convince them to take up hunting permanently.	In conjunction with the Youth Committee, conduct a young hunter programme. Help young hunters through training, practice and real hunting program in association with local hunting clubs. Secure sponsorship to allow and enlarged program.	Attended and awarded prizes at the NZ Secondary Schools Clay Target Championship event. This event is sponsored by Fish & Game at National level.
Objective 1.3.5.4	Performance Measure	Actual Result
To allocate hunting stands on Boggy Creek wetland in an equitable manner.	Advertise and run a balloting program in an equitable and transparent manner.	The balloting of Boggy Creek hunting stands was completed with all stands allocated.
Objective 1.3.5.5	Performance Measure	Actual Result
To manage angling and hunting competitions to facilitate participation and training. To use hunting competitions to minimise negative impacts of game bird populations.	Consider applications from groups wishing to hold angling and hunting competitions. Monitor the impacts of competitions on fish and game populations. Use fishing and hunting competitions to promote Fish & Game values and issues.	Permission was granted to hold fishing competitions to Rakaia River Fishing Promotions (Rakaia River), NZSAA (Waimakariri River).
Objective 1.3.6.1	Performance Measure	Actual Result
To foster good relations with key stakeholder groups.	In conjunction with the Club and Retail Committee, circulate clubs regularly with Council Reports and make at least 12 talks to local fishing and hunting	Gave presentations to; Halswell Scouts, Halswell Cubs, the Canterbury Underwater Club, the NZ Salmon Anglers Association AGM and the

	clubs.	Christchurch Fishing and Casting Club.
Objective 1.3.6.2	Performance Measure	Actual Result
No Project	Time allocated moved to 1415	
Objective 1.3.6.3	Performance Measure	Actual Result
To provide services to anglers and hunters to assist them in achieving satisfaction from their sport.	Provision of information and services to anglers and hunters including: <ul style="list-style-type: none"> • Daily telephone river condition reports throughout the fishing season • Weekly fishing reports emailed to the fishing database and placed on the website. • Staff contributions submitted to the monthly e-zines Reel Life and Both Barrels. • Respond to angler and hunter inquiries • Presence of staff at significant angling and hunting events. • Administration and maintenance of a hunting hut at Van Eghens (Lake Ellesmere). • Organise and run the Lake Coleridge Fishing Competition. • Undertake an angler opinion survey on the Lower Rakaia and Waimakiriri rivers 	<ul style="list-style-type: none"> • Prepared weekly fishing reports emailed to licence holders from October – March inclusive. • Attended and spoke at the Rakaia, Waimakariri and the Rangers' Salmon fishing competitions. • Staff and volunteers organised the 2012 Lake Coleridge fishing competition with around 300 anglers attending. The angler opinion survey planned for the lower Rakaia and Waimakariri rivers was not completed due to staff changes. • Recorded daily telephone river condition reports throughout the fishing season.

OUTPUT AREA 4: PUBLIC INTERFACE

Objective 1.4.1.1	Performance Measure	Actual Result
To liaise with statutory organisations on issues affecting Fish and Game values.	Regular meetings with DOC, ECan, University of Canterbury and NIWA. Annual contact with local Members of Parliament. Liaison with the Overseas Investment Commission on Fish & Game values for the properties in our region. Liaise with other statutory organisations as opportunities arise.	<ul style="list-style-type: none"> • Formal meetings were held with DoC, ECan Commissioners and staff, SDC and, Cawthron on a range of subjects. • Took DOC staff to the Waiau River mouth in the jetboat as part of a joint ranging/whitebait compliance operation. • A number of additional meetings were held with ECan, which focused on joint project work rather than RMA matters. Joined a Governance

		<p>Group initiated by ECan whose purpose is to assist with the development of agricultural good management practices and their impacts. Other members of the Governance Group include representatives from Federated Farmers, Ngai Tahu, Forest & Bird, MPI, MfE and farmer representatives.</p> <ul style="list-style-type: none"> Accompanied Maryan Street (Opposition spokesperson for the Environment) on a tour of the Hurunui River to explain the current issues in the catchment and also met with Nicky Wagner, MP and hosted visiting delegation of 6 Opposition MP's to discuss issues of concern.
Objective 1.4.1.2	Performance Measure	Actual Result
To liaise with landowners on issues affecting Fish and Game values.	Liaise with the landowners and landowner groups to ensure that Fish and Game values are protected and that our functions do not have an unacceptable impact on their interests. Identify and form relationships with landowners who manage or adjoin habitats of particular significance to Fish & Game. This includes annual visits to key landowners by Councillors and mail outs of Fish & Game magazines and information.	<ul style="list-style-type: none"> Met with the owners of a number of strategically located high country stations including Glenthorne,, Mt Algidus, Glenaan, Double Hill, Flock Hill and Craigeburn to discuss protection and land use/protection of critical spawning areas and angler access issues. Attended a number of Ballance Farm Environment Awards Management Committee meetings and canvassed potential entrants in the lead-up to the 2013 event, assisted with the organisation of the annual awards function and also acted as a Judge in the awards.
Objective 1.4.1.3	Performance Measure	Actual Result
To liaise with iwi on issues affecting sports fish and game.	Liaise with iwi as per Section 4 of the Conservation Act 1987 through regular contact and meetings with Te Runanga o Ngai Tahu. Facilitation of native gamebird control permits where problem populations exist.	Staff met with ECan and Ngai Tahu around the restoration of the lower Halswell River.

Objective 1.4.1.4	Performance Measure	Actual Result
<p>To ensure that Fish and Game gets comprehensive and supportive media coverage.</p>	<p>Identify key media outlets and maintain relations with key media personnel. Make regular media releases about issues of concern to Fish and Game. Respond promptly to approaches from the media for Fish and Game views on current issues. Participate in national public awareness campaigns.</p>	<ul style="list-style-type: none"> • Considerable exposure for NCF&G throughout the year, including; • TV exposure on fish salvages in the Ashley River, dry riverbeds and ongoing intensive irrigation on surrounding land and the impact of goldfish in the lower Selwyn River. In addition, frequent newspaper articles including the “bumper” salmon season, ranging activities at the height of the salmon run and the salvage of fish from the Tekapo Canal system. Additional TV exposure on the opening of the gamebird hunting season. • Additional articles in The Press, CTV and Northern Outlook re 81,000 Salmon released into the Waimakariri River. • Radio NZ Morning Report, One News - sponsored Brown trout release Avon River. • Northern Outlook – Cust River sponsored Brown trout release. • Salmon and brown trout enhancement programme video – F&G website, Facebook page, YouTube. • Fish Out day for ‘kids with disabilities’ – The Press, The Christchurch Mail. • Salmon season starts – Various local and national papers, 3 News.
Objective 1.4.1.5	Performance Measure	Actual Result
<p>To gain public support for angling and hunting and Fish & Game activities in general.</p>	<p>Undertake the following public relations initiatives:</p> <ul style="list-style-type: none"> • Deal promptly with all approaches from the general public for information and assistance with Fish & Game matters. • In conjunction with volunteers ensure the smooth running of the 	<ul style="list-style-type: none"> • Presentation to Christchurch Boys’ High Fourth Formers (Year 10) concerning the values Fish & Game associates with the Hurunui River and the current threats from development. • Assisted various groups of students with fishing lessons at the Groynes, assisted special

	<p>“Fish in Schools” programme.</p> <ul style="list-style-type: none"> • Presence of staff at selected shows and events. • Rescue or euthanase injured game birds where time permits. 	<p>needs students.</p> <ul style="list-style-type: none"> • Dispensation licences were also issued to an organised group of intellectually handicapped people to fish the Waimakariri River at regular intervals during the summer fishing months. • Successfully launched the Youth Programme
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OUTPUT AREA 5: **COMPLIANCE**

Objective 1.5.1.1	Performance Measure	Actual Result
To undertake ranging activities to achieve 10% coverage of licence holders and 95% compliance with legislation.	<p>In conjunction with the Compliance Committee, undertake compliance operations involving staff and honorary rangers. Maintain contact with the honorary ranger team through monthly newsletters, regular telephone calls and an annual social event. Respond to information from the public regarding breaches of angling and hunting regulations. Report on the compliance activities in the Annual Report. A minimum of the following operations is planned:</p> <ul style="list-style-type: none"> • Full time staff to conduct five days ranging per year • Part time staff to complete two days ranging per year • Three organised compliance operations (each) to the Rakaia and Waimakariri Rivers. • One organised compliance operation to the Hurunui and Waiau Rivers. • Two organised compliance operations to the High Country lakes. • A Gamebird Season Opening Weekend 	<ul style="list-style-type: none"> • Rangers met the 10% coverage goal and greater than 95% compliance was recorded. • Organised compliance operations were held at Lake Sumner and Lake Coleridge at Opening Weekend. Rangers were directed to look into issues at the Selwyn Huts and Lake Forsyth in response to information from members of the public. • Rangers visited Lake Coleridge for the last weekend of the winter fishing season, and to the Cust and Waipara Rivers following complaints from members of the public about illegal activities. • Staff and honorary rangers spent a number of planned ranging days around the Coleridge lakes, Rakaia, Waimakariri, Waiau and Hurunui Rivers. • A ranging program was carried out for opening weekend of the game bird opening and honorary ranger participation was positive. The annual pheasant hunting season took place on the 8th and 9th of June, with a

	<p>compliance operation</p> <ul style="list-style-type: none"> • A pheasant season compliance operation. 	compliance weekend co-ordinated.
Objective 1.5.1.2	Performance Measure	Actual Result
To ensure that a trained and motivated team of honorary rangers is available to undertake compliance activities in the region.	In conjunction with the Compliance Committee, conduct a minimum of two pre-season ranger training meetings during the year. Ensure rangers have completed relevant ranger training courses.	<ul style="list-style-type: none"> • Activities included a pre-fishing season Ranger training day, 29 Honorary Rangers were appointed for the 2012-13 term following a substantial recruitment, application and interview program, resulting in the appointment of eight new Rangers. An evening training session was also held for these new Rangers. • The Compliance Committee developed a compliance plan for the summer months including 16 organised operations. • A 2 day CERT training course was held during August for those rangers who had not been trained, as well as new staff. • Pre-season fishing and game bird training ranger meetings were held to update rangers of issues to focus on.
Objective 1.5.1.3	Performance Measure	Actual Result
To undertake appropriate enforcement actions including prosecutions for breaches of legislation.	Liaise with rangers regarding detected offences, prepare offence reports where necessary and pass onto the Council's solicitor for prosecution, all within agreed timelines. Assist the solicitor with prosecutions as appropriate.	Enforcement of regulations during the year resulted in 8 successful prosecutions and one discharge without conviction.. All prosecutions were achieved using internal resources. Reviewed guidelines and prosecutions policy was communicated to Rangers.

OUTPUT AREA 6: **LICENCING**

Objective 1.6.1.1	Performance Measure	Actual Result
To liaise with the contractor over the circulation of licences to licence agents.	Effective liaison with the contractor over the circulation of licences to licence agents.	All licence agents received stocks of the 2012/13 licences and regulations.

Objective 1.6.1.2	Performance Measure	Actual Result
To maintain a database of past and present licence holders.	Liaise with the contractor over the management of the licence database.	Completed.
Objective 1.6.1.3	Performance Measure	Actual Result
To produce regulation guides to accompany angling and hunting licences.	Contribute to national regulation and access guides. Circulate guides to licence agents for distribution with angling and hunting licences at the point of sale.	Provided input into the South Island angling and hunting regulation guides produced by the New Zealand Council. Ensured Access Guides freely available at point of sale.
Objective 1.6.1.4	Performance Measure	Actual Result
To maintain good relationships with licence agents.	In conjunction with the Club and Retail Committee, visit major licence agents minimum twice per year. Respond to other requests for information from licence agents as they arise.	All major licence agents were visited at various times throughout the year.
Objective 1.6.1.5	Performance Measure	Actual Result
To reward licence agents.	Liaise with the contractor over the payment of commission to licence agents.	Liaised with the licence contractor, Eyede over commission payments and received Independent Audit report of Eyede at year end.

<u>OUTPUT AREA 7:</u>		
COUNCIL		
Objective 1.7.1.1	Performance Measure	Actual Result
To prepare for the Council election in November 2012.	Respond to inquiries from aspiring Councillors and liaise with the contractor appointed to run the election.	Following the elections in November, four new Councillors were elected giving a total number of 10 Councillors elected with a further two co-opted. One elected Councillor resigned during the year.
Objective 1.7.1.2	Performance Measure	Actual Result
To ensure effective resolution of Council responsibilities and business.	Prepare and circulate agendas, management reports and background papers at least one week prior to Council meetings. Record meeting minutes and action meeting business in a timely manner. Give assistance to Council working parties as required. Prepare regular council reports for circulation to the media, clubs, statutory agencies and warranted officers.	Six Council meetings were held at the DoC offices in Sockburn. Material prior to the meetings was presented in a timely manner as were comprehensive minutes of each meeting held.

OUTPUT AREA 8: PLANNING AND REPORTING		
Objective 1.8.1.2	Performance Measure	Actual Result
To formulate and adopt an Operational Work Plan and budget.	Prepare and circulate a draft annual operational work plan before the April Council meeting. Present the final draft of the plan to the May Managers meeting. Adopt Annual Operational Work Plan and budget by 31 st July 2012.	Prepared the AOWP and budget which were approved by NCF&G Council and the NZ Managers. Both documents were approved. Regular staff operations meetings were held throughout the year.
Objective 1.8.1.3	Performance Measure	Actual Result
To meet the annual reporting requirements of Section 26W of the Conservation Act.	Prepare and publish an audited Annual Report and Statement of Accounts for the period 1/09/2011 to 31/08/2012. Prepare and conduct an Annual General Meeting.	The audited Annual Report for the period 1 Sept. 2012 to 31 Aug. 2013 was prepared and approved prior to the December 2013 AGM.
Objective 1.8.1.4	Performance Measure	Actual Result
No Project.		
Objective 1.8.4.1	Performance Measure	Actual Result
To ensure effective liaison with the New Zealand Fish and Game Council.	Reply to NZFGC requests for information and input. Develop and implement national policy upon approval by the North Canterbury Council. Inform NZFGC of issues of national significance as they arise. Attend national conferences, managers meetings, Public Awareness Network meetings and RMA advocacy meetings.	Liaised with NZ F&G Council as necessary as well as the NZC office on issues of importance particularly RMA proceedings. and worked closely with other affected F&G regions. Extensive and regular consultation with Communications Advisors. Attended all Regional Managers' meetings.
Objective 1.8.4.2	Performance Measure	Actual Result
To liaise on inter-regional issues and provide field and technical expertise to other Fish and Game Councils in projects of national significance.	Field and technical expertise provided to other Fish & Game regions free of charge upon request. This includes provision of jet boat services and the gifting of surplus fish from the hatchery program. Reply to requests for information and input from other Fish and Game Regions. Liaise on inter-regional issues.	Liaised regularly with other regions on common issues, particularly RMA proceedings. Assisted other regions with live fish stock from NCF&G hatchery and spent a number of days assisting with a fish salvage operation in the Tekapo Canal at the request of the Cawthron Institute and Fish & Game Central South Island.

OUTPUT AREA 9: ADMINISTRATION		
Objective 1.9.1.1	Performance Measure	Actual Result
To facilitate the effective and efficient operation of the North Canterbury Fish & Game Council.	Provision of clerical and reception services. Carrying out of general duties such as vehicle repairs, maintaining office premises, asset replacement and general purchases.	Achieved a seamless transition of the administration function from earthquake damaged premises to temporary location at Rangiora. No services have been withdrawn or unable to be delivered.
Objective 1.9.1.2	Performance Measure	Actual Result
To have motivated, effective staff with up to date knowledge of the Fish & Game issues.	Maintain an effective staff resource and staff development by holding weekly meetings, facilitating training, holding contract and assessment discussions, carrying out appointments when necessary. In conjunction with the Management Committee, conduct an annual performance assessment of the Regional Manager. Operate an internal marine training program under delegation from Maritime NZ.	Training programs were identified and implemented across a number of areas. This included Jet Boat Driver Training, Heavy vehicle Driving, Drift Diving and up-skilling of staff including computing and Accounting.
Objective 1.9.1.3	Performance Measure	Actual Result
To manage the finances of the North Canterbury Fish & Game Council.	Ensure all tax and statutory returns are paid, manage cash flow and banking to maximise interest and income on reserves, maintain appropriate insurances on assets, ensure monthly accounts are paid. Instigate forward financial planning of Council finances to ensure wise, efficient and prudent financial management.	A new financial reporting system was installed to enable more accurate and timely reporting as well as more efficient use of funds under management. Timely and accurate reporting regimes are in place. All accounts and other liabilities, including taxation have been paid when due. Efficiencies include better return on funds invested, lower overheads, the ability to adhere to agreed budgeted expenditure and an on-going year end surplus. All matters relating to Insurance and the sale of the Horatio St premises were settled as was the Insurance claim on the loss of Van Eaghens Hut.