



**HAWKES BAY
FISH AND GAME COUNCIL**

***MEETING
AGENDA***

Tuesday 11 December 2018

AGENDA

For a Meeting of the Hawkes Bay Fish and Game Council

Venue: Hawke's Bay Fish & Game Office
22 Burness Road
Greenmeadows
NAPIER

Date: **Tuesday 11 December 2018**

Commences: **6.00 PM**

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**MINUTES OF THE HAWKE'S BAY FISH AND GAME COUNCIL MEETING
HELD**

AT THE GAME FARM ON TUESDAY 6TH NOVEMBER 2018 AT 6.00PM

PRESENT: Councillors Bates (Chairman), Bowcock, Duley, Hern, Hickmott, Lumsden, Mackie, Mackay, Niblett, Nimon and Williams

IN ATTENDANCE: Jesse Friedlander (HBF&G Manager), Christine Tuck (HBF&G), Peter Wilson (Wgtn F & G) Glenis Phillips (Minute Taker)

MEMBERS OF THE PUBLIC: Fred Nichol, Murray Boaler, Red Hooper, Blair Slavin, Callum Slavin and Georgia May.

1.0 WELCOME

The Chairman opened the meeting at 6.00pm and welcomed staff, councillors and member of the public.

2.0 INTRODUCTION

The Chairman invited all councillors introduce themselves.

3.0 APOLOGIES:

Cr Elstone, Cr Pinker messaged indicating he maybe late.

4.0 MINUTES OF THE PREVIOUS MEETING (7 August 2018)

AGREED

4.1 That having previously been circulated to members, the Minutes of the meeting of the Hawke's Bay Fish and Game Council held on 7 August 2018 are a true and accurate record.

Niblett/Hern

5.0 MATTERS ARISING FROM THE MINUTES:

There were no matters arising.

Fred Nichol raised the question in relation to the 5 year Waterfowl Management Plan and enquired if a similar plan was in place for the regions fisheries.

Peter Wilson (Wellington Fish & Game Senior Environmental) explained that this was addressed in the Sports Fish & Game Management Plan and outlined in the structure of the plan, the SFGMP had been circulated to the organisations including the regions clubs and this would be discussed further in the management section of the meeting.

6.0 FAREWELL TO DEPARTING COUNCILLORS

The Chairman advised councillors James Mackie had opted not to re stand for council. He thanked James for his time & efforts on behalf of the council and look forward to working with him.

AGREED

6.1 That council acknowledged it's appreciation of the commitment Cr Mackie had made to Fish & Game and the Hawkes Bay Region. Lumsden/Duley

7.0 CLOSURE OF FIRST PART OF PROCEEDINGS

The Chairman welcomed the newly elected councillors and advised of council's statutory requirement to elect a NZ Council Appointee and Chairman.

Discussions centred on the timing of electing members to these roles when little was known about other councillors and what role these positions covered. The chairman explained the time commitment involved for the NZ Fish & Game Appointee stating there were many nights away from home. Whilst each region was autonomous and the appointee didn't represent the region, he had an obligation to make decisions at a National Level and the role of the NZ Fish & Game Council was to sit beside us.

8.0 ELECTION OF NZ F & G COUNCIL APPOINTEE & REGIONAL CHAIRMAN

Jesse Friedlander assumed the chair and called for nominations for the Regional Chairman.

Cr Williams nominated Cr Bates. Council agreed unanimously. Cr Bruce Bates accepted the position with the proviso this position was reviewed again in 12 months' time.

Cr Bates was duly elected chairman

AGREED

8.1 That Council elects Cr Bruce Bates as the Regional Chairman. Duley/Williams

Jesse Friedlander called for nominations for the NZ Council appointee.

Two nominations were put forward - Cr Hickmott nominated Cr Kevin Williams and Cr Lumsden nominated Cr Niblett.

Each nominee was invited to give a quick over-view of why they would like to take up this position.

- Cr Williams (NZ Council Appointee for the past 3 years) expressed his desire to carry on in this position. He referred to the letter of recommendation sent to the councillors on 25 October 2018 by Lindsay Lyons (NZ Council chair) supporting him. Kevin explained that his last term was 3 years and advised Councillors that this is the longest time in the last 10 years that a Councillor had held this position within Hawke's Bay Fish & Game and he knew the process of how the New Zealand Council works.
- Cr Niblett advised Councillors that he would be happy to take the position, as he believed with his veterinary background and NZ Gamebird business operation he could offer expertise to NZ Council, he personally also would like to have more involvement at the governance level.

As the vote was split, the discussion centred on the timing of the next NZ Council meeting(s) and audit currently in progress. It was agreed Cr Williams be appointed interim NZ Council appointee until the audit was finalised.

AGREED

8.2 That Council agreed to Cr Williams continuing as NZ Council appointee until the current audit has been completed.
Hickmott/MacKay

Cr Bates re-assumed the chair.

9.0 NOTIFICATION OF ITEMS OF GENERAL BUSINESS

Nothing tabled.

10. CONFLICT OF INTEREST

The “Conflict of Interest Register” was passed around for councillors to sign.

Cr Williams advised council, he had no idea where the Conflict of Interest Policy in the November agenda had come from, as it was not Hawkes Bay’s policy. Staff apologized for the error.

No conflicts were registered for this meeting.

Cr Nimon sought clarification of registering a conflict of interest. A brief was given on the procedure of registering a conflict of interest against the actual agenda item or declaring a conflict if council discussions put any councillor into a conflict of interest position.

11.0 LEGISLATIVE REQUIREMENTS AND COUNCILLOR INDUCTION

The Chairman advised new councillors the Councillor Information folders were on the table for collection at the end of the meeting. He provided a brief overview of the folder contents and the tabulated categories including the Conservation Act and Wildlife Act and requested councillors take time to familiarise and read each section.

The Chairman informed councillors the importance of their role and responsibilities as governors. Councillors were advised that the Manager was available to discuss any induction matters or queries at any stage.

Jesse advised the council Robert Sowman NZ Fish & Game Policy and Planning Advisor will be attending the February 2019 meeting to give an induction and governance presentation. Council requested Cr Williams provide copies of NZ Council policies for council to read.

AGREED

11.1 That Council receives the induction material and the Hawke’s Bay Fish and Game Council Governance Manual.
Hern/Hickmott

12.0 2019 GAME CONDITIONS

- Cr Elstone emailed staff informing noting the typo under mag extensions and requested this be corrected from “two” to “three”.
- Cr Niblett mentioned that when setting the 2019 Gamebird season length & bag limits, staff used the banding data results from the previous year ie. 2018 banding, he questioned the suitability of banding as a management tool.
- Council requested staff be informed of the summer waterfowl monitoring results if there was a sufficient change in the population prior to sending the regulations to the minister.
- Council discussed the season length & bag limits for the threshold criteria of paradise shelduck and believed it had been previously amended to restrictive 6- bird limit, intermediate 8 - bird limit and relaxed 10 - bird limit.
- Jesse informed council that duck banding would commence in the New Year.
- General discussion centred around optimising hunting opportunity for the licence holder by setting the season length and bag limits whilst considering the importance of sustaining the waterfowl population for the next season.
- The Chairman informed council the gamebird conditions are confirmed at the next council meeting to be held in December, if they required further information to contact the manager.

AGREED

12.1 That Council agrees with the attached Draft Notice subject to monitoring of paradise shelduck, and black swan
Hern/Duley

13.0 DATES FOR COUNCIL MEETINGS IN 2019

Cr Williams informed councillors that some of NZ Council dates may change.

AGREED

13.1 That Council approves the proposed meeting schedule and dates for the six regular meetings and one annual general meeting for 2019 but duly noted that there could be slight changes to the schedule.

Williams/MacKay

14.0 LIASON REPORTS

14.1 East Cost/Hawke’s Bay Conservation Board

Nothing tabled.

14.2 Reports from Other Agencies

Nothing Tabled

14.3 Reports from New Zealand Council

- Cr Williams reported that several hours were spent in Public Excluded session discussing a number of topics including Hawkes Bay Fish and Game audit.

- Staff Remuneration Audit – an audit was carried out by independent consultants. The audit findings have now been released to the regions.
- Two year work plan to achieve national remuneration policy – much needed to co-ordinate national standardisation.
- Contestable Funding – a comprehensive report was received from the Wellington Chairman. This focused on the contestable fund bid process and it was agreed that New Zealand Council would review all regions funding, assets and reserves to enable a better process of allocation.
- Cawthron Institute Report Salmon & Trout Stocking Review. Basically this report says stocking rivers where spawning is available is a waste of money and is counterproductive.
 1. Reduce available resources for wild fish population
 2. Introduce domesticated fish genetics
 3. Retard process of local fish adaptation
 4. Increase predation pressure of native fish formations
 5. Regional Managers propose working party to provide Draft National Policy
 6. Peer review of report
- Update from Steve Doughty re the R3 – Recruit/Retain/Reactive. Reference Group has been formed and the goal is to enhance participation through customer satisfaction to achieve revenue objections.

15.0 OPERATIONAL REPORTS

15.1 Management Report

- Jesse informed the council Greenmeadows School had visited the Game Farm last Tuesday and Adam Jerram from the Hastings Anglers Club was running at Youth/Novice introduction to trout fishing course commencing at the Game Farm on 14th November, it was hoped this pilot programme would also be taken up by the other fishing clubs.
- Jesse advised he was meeting with lectures from EIT to investigate the options of developing a smartphone app compiling all regulations & access info into an easy to use format.
- Jesse informed the council staff had discussed the possibility of working with HBRC staff to monitor the waterfowl use of drains & ditches, staff were looking into using drones during this programme.
- Council requested the two-weekly bullet point update to councillors be continued.
- RMA Planning – Peter Wilson will be mentoring staff over the next year on the RMA processes.
- Peter Wilson, Senior Environmental Planner updated council on the stage of the Sports Fish & Game Management Plan stating it was waiting a full agreement between DoC and Fish & Game.

AGREED

15.1 That council accepts the Management Report and receives the summaries for the Electronic Angling Dairy Results Summer 2017/18, Aerial Transect Counts of the Mallard & Grey Duck 2018, the Hawkes Bay Region Game Hunter Graphs and the 2018 National

Shoveler Count Report

Williams/Lumsden

15.2 Health and Safety Report

AGREED

15.2.1 That council accepts the Health and Safety Report

Niblett/Williams

15.3 Finance Report

AGREED

15.3.1 That Council approves the following payments

| | | |
|----------------|---------|---------------------|
| July 2018 4 | Table | 32,758.46 |
| August 2018 | Table 5 | 96,506.84 |
| TOTAL: | | \$129,265.30 |

Williams/Duley

15.3.2 That Council approves authority to Jesse Friedlander – Regional Manager – access to all of the Bank Accounts of the Hawke’s Bay Fish and Game Council, with signing authority and internet access.

Niblett/Lumsden

15.3.3 That Council approves authority to Jesse Friedlander – Regional Manager – to hold a credit card with a credit limit of \$2,000 on behalf of the Hawke’s Bay Fish and Game Council

Lumsden/MacKay

Cr Hickmott enquired about the monetary procedures of legal expenditure reimbursement from NZ Council and how this was reported in the performance report. Staff informed council National Fish & Game Legal Funding was reported in Note 1 of the notes to the financial statement.

15.3.4 That Council accepts the draft Annual Performance report and that subject to the Final Performance Report being circulated to the Council for approval, and any queries satisfactorily explained, the Council authorises the Chairman to sign the Annual Performance Report for 31 August 2018 on behalf of the Council.

Williams/Duley

15.4 LICENCE SALES REPORT

AGREED

15.4.1 That Council accepts the Licence Sales Report.

Williams/Duley

16.0 GENERAL BUSINESS

Nothing tabled.

17.0 PUBLIC EXCLUDED MEETING

It was agreed that the public, newly elected councillors and Fish & Game staff be excluded from the following parts of the proceedings of this meeting namely a discussion on staffing matters and the extra-ordinary minutes requiring to be ratified by councillors.

18.0 MEETING CLOSES

There being no further business the meeting closed at 8.30pm.

CONFIRMED

CHAIRMAN

DATE

/

/

SUMMARY OF RESOLUTIONS

4.0 MINUTES OF THE PREVIOUS MEETING (7 August 2018)

AGREED

4.1 That having previously been circulated to members, the Minutes of the meeting of the Hawke's Bay Fish and Game Council held on 7 August 2018 are a true and accurate record.

Niblett/Hern

7.FAREWELL TO DEPARTING COUNCILLORS

AGREED

6.1 That council acknowledged it's appreciation of the commitment Cr Mackie had made to Fish & Game and the Hawkes Bay Region.

Lumsden/Duley

8.ELECTION OF NZFG COUNCIL APPOINTEE & REGIONAL CHAIRPERSON

AGREED

8.1 That Council elects Cr Bruce Bates as the Regional Chairman.

Williams/Lumsden

AGREED

8.2 That Council agreed to Cr Williams continuing as NZ Council appointee until the current audit has been completed.

Hickmott/MacKay

11.LEGISLATIVE REQUIREMENTS & COUNCILLOR INDUCTION

AGREED

11.1 That Council receives the induction material and the Hawke's Bay Fish and Game Council Governance Manual.

Hern/Hickmott

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AGREED

13.1 That Council approves the proposed meeting schedule and dates for the six regular meetings and one annual general meeting for 2019 but duly noted that there could be slight changes to the schedule going forward.

Williams/MacKay

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Williams/Lumsden

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Niblett/Williams

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AGREED

15.4.1 That Council accepts the Licence Sales Report. *Williams/Duley*

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Niblett/Lumsden

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Lumsden/MacKay

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Williams/Duley

. 15.4 LICENCE SALES REPORT

AGREED

15.4.1 That Council accepts the Licence Sales Report.

Williams/Duley

6. CONFLICT OF INTEREST REGISTER

Ref: 7.02.01

27 November 2018

1. Purpose

A standing agenda item to disclose any Councillor (“Member”) Conflict of Interest or potential Conflict of Interest, and record this in the Councillor Conflict of Interest Register.

2. Background

The Hawke’s Bay Fish and Game Council has developed a policy to deal with Conflicts of Interest and must provide a standing agenda item to allow Councillors to disclose any Conflict or highlight any potential conflict. The “Interest Register” ring binder will be circulated in the first part of each meeting for Councillors to record any interests. The Council should then discuss how it wants to deal with any interest or perceived interest identified.

Conflict of Interest (refer s2.7 Governance Policies) means when the member can be shown to have actual bias or apparent bias in respect of a matter¹ i.e.:

- (i) A member can be shown to have actual bias when a member’s decision or act in relation to a matter could give rise to an expectation of financial gain or loss (that is more than trivial) to the member (and/or to the member’s parent(s), child(ren), spouse, civil union partner, de facto partner, business partner(s)/associate(s), debtor(s) or creditor(s)).
- (ii) A member can be shown to have apparent bias when a member’s official duties or responsibilities to the Council in relation to a matter could reasonably be said to be affected by some other interest or duty that the member has.
- (iii) A member’s “interest or duty” includes the interests of that member’s parent(s), child(ren), spouse, civil union partner or de facto partner that may be affected by the matter at issue. It also includes the interests of a person with whom the member has a close, personal relationship where there is a real danger of personal favouritism.
- (iv) There is no Conflict of Interest where the member’s other interest or duty is so remote or insignificant that it cannot reasonably be regarded as likely to influence him or her in carrying out his or her responsibility.

¹ “Matter” means:

(i) The Council’s performance of its functions or exercise of its powers as set out in Part 5A of the Conservation Act 1987, subject to the Council’s statutory purpose set out in section 26P(1) of the Conservation Act; or

(ii) An arrangement, agreement, or contract made or entered into, or proposed to be entered into, by the Council.

A potential conflict of interest (refer s2.8 Governance Policies) arises when:

- (i) There is a realistic connection between the member's private interest(s) and the interest(s) of the Council;
- (ii) The member's other interest could specifically affect, or be affected by, the actions of the Council in relation to a matter;
- (iii) A fair-minded lay observer might reasonably consider that the member's private interest or duty may influence or motivate the actions of the member in relation to a matter; and
- (iv) There is a risk that the situation could undermine public trust and confidence in the member or the Council.

Conflicts of Interest should be dealt with as follows (refer s1.13 Standing Orders):

1.13.1 Every member present at a meeting must declare any direct or indirect conflict of interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

1.13.2 When a conflict of interest arises in respect of a matter, the affected member will:

- (i) not vote on issues related to the matter;
- (ii) not discuss the matter with other members;
- (iii) conform to the majority view of other members present as to whether to be excluded from discussions regarding the matter and/or leave the room when the matter is discussed;
- (iv) not, subject to the discretion of the Chairperson, receive further papers or other information related to the matter.

1.13.3 Where a member can be shown to have a potential conflict of interest, the Council (excluding the affected member) will determine an appropriate course of action, which may include the following:

- (i) applying some or all of the actions applied to a member with a conflict of interest (set out in 1.13.2 i) – iv) above);
- (ii) provide a written explanation outlining why there is no legal conflict of interest that can be made available to all Fish and Game Councils, licence holders and other interested parties.

1.13.4 The conflicted member will be given the opportunity to be heard by the Council on the points raised and the member's submissions will be taken into consideration by the Council.

1.13.5 The minutes must record the declaration and member's subsequent abstention from discussion and voting.

Councillors should take this opportunity to disclose any Conflict of Interest they are aware of now and record it in the circulated Conflict of Interest Register. If during the course of the meeting a conflict or perceived conflict is recognised, then this should be disclosed at that point in time.

3. Recommendation

3.1 That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised. The register is to be signed at each meeting by all Councillors regardless of whether Councillors have a conflict of interest or not.

7.0 2017-2018 PERFORMANCE REPORT

Ref: 8.03.04

28 November 2018

1. Purpose

To adopt the Performance Report for the 2017-2018 year.

2. Background

The Performance report for the 2017-2018 year has been completed and audited by Owen McLeod. The draft Performance Report was provided for consideration at the November Council meeting and a final copy is included with the December Papers for Information which includes the Independent Auditor's Report.

3.0 Reporting Standards

This year the Performance report has been prepared under a Public Benefit Entity Simple Format reporting - Accrual (Public Sector) (PBE SFR A (PS). This was first introduced in the 2014/15 year end.

4.0. Recommendations

4.1 *That Council adopts the Performance Report for the 2017-2018 year.*

8.0 2019 GAME SEASON CONDITIONS

Ref: 1.07.03

28 November 2018

1. Purpose

To determine the game season conditions for the 2019 hunting season.

2. Background

Issues relating to game season regulations for the upcoming season were identified at the November meeting of Council. Council has established policies and criteria for determining game season regulations. Current policies are set out in Appendix 1 to this Agenda Item. Game season conditions based on these policies are finalised for recommendation to the Minister of Conservation once population information is available from summer monitoring programmes.

In 2015, Council reviewed its policy in relation to mallard and grey duck harvest regulations. Council decided to set regulations based on the predicted population size (Threshold Management). This approach has three sets of regulation constraint; restricted, intermediate and a relaxed set (Appendix 1). Currently, if the Hawkes Bay mallard and grey duck population is predicted to be equal to, or below 100,000 then a restricted set applies. Above 100,000 and below 200,000 the intermediate set applies, and above 200,000 a relaxed set of conditions apply.

3. Issues identified for consideration

3.1. The season length for mallards may be impacting on the status of regional populations by affecting the survival of hens, and potentially, the recovery of depressed populations. Analyses of mallard band recoveries in both the Eastern and Hawkes Bay Regions suggest season length negatively impacts on hen survival. Results from last season's banding indicate that Hawkes Bay Fish & Game regulations for 2019 fall close to the threshold between a restrictive season and an intermediate season.

APPENDIX 1: CURRENT POLICY AND CRITERIA

2.1 Mallard and Grey Duck (greyland)

(i) That Council confirms it will revert to the use of a threshold approach for setting mallard and grey duck harvest regulations (where grey duck are treated as mallards due to the difficulty in distinguishing between the species). (15/11/11.1)

Bates/Lumsden

(ii) That the threshold levels are set at 100,000 and 200,000 such that at or below 100,000 a set of restrictive conditions applies; above 100,000 and at or below 200,000 a set of intermediate harvest regulations applies; and above 200,000 a relaxed set of conditions will be applied. (15/11/11.2)

Bates/Lumsden

- (iii) *That Restrictive conditions for the 2016 game season shall consist of a 6-week season with a bag of 6 mallard and grey duck (unless monitoring in January reveals there has been a significant collapse in the populations in which case staff are authorised to reduce the bag limit to 3-4 birds if deemed necessary); Intermediate conditions shall comprise a 6-week season with a bag of 8 mallard and grey duck; and Relaxed conditions shall comprise an 8-week season with a bag of 10 mallard and grey duck. (15/11/11.3)*
Mackie/Bates

2.2 Threshold Criteria for Paradise Shelduck

Table 1: Hawkes Bay Paradise Shelduck threshold

| LONG TERM TREND | CONSTRAINT |
|------------------------------------|--------------|
| Negative i.e. population declining | Restricted |
| Zero i.e. population stable | Intermediate |
| Positive i.e. population growing | Relaxed |

Table 2: Hawkes Bay Paradise Shelduck season conditions

| SEASON | APPROPRIATE SEASON DURATION AND BAG LIMIT |
|--------------|---|
| Restricted | Restrictive season conditions, a 6-bird limit with the season length the same as the mallard. |
| Intermediate | Intermediate conditions, season length the same as the mallard & a 8 -bird limit. |
| Relaxed | Relaxed conditions, season length the same as the mallard & a 10-bird limit. |

2.3 Threshold Criteria for Black Swan

Table 3: Hawkes Bay Black Swan threshold levels

| POPULATION SIZE | TREND | SEASON CONDITIONS |
|------------------------------------|----------|-------------------|
| Low (below 1,000) | Negative | Restricted |
| Low (below 1,000) | Zero | Restricted |
| Low (below 1,000) | Positive | Restricted |
| Moderate (between 1,000 and 3,000) | Negative | Intermediate |
| Moderate (between 1,000 | Zero | Intermediate |

| | | |
|------------------------------------|----------|---------|
| and 3,000) | | |
| Moderate (between 1,000 and 3,000) | Positive | Relaxed |
| Greater than 3,000 | Negative | Relaxed |
| Greater than 3,000 | Zero | Relaxed |
| Greater than 3,000 | Positive | Relaxed |

Table 4: Hawkes Bay Black Swan season conditions

| SEASON | APPROPRIATE SEASON DURATION AND BAG LIMIT. |
|--------------|---|
| Restricted | Restrictive season conditions, closed season. |
| Intermediate | Intermediate season conditions, a 3-bird limit, with the season length the same as the mallard. |
| Relaxed | Relaxed conditions, 8-week season with a 5-bird limit. |

APPENDIX 1

Final recommendations to the Minister of Conservation will be based on outcomes of monitoring programmes conducted in January 2019.

Below Graph – Matthew McDougall- Eastern Fish & Game

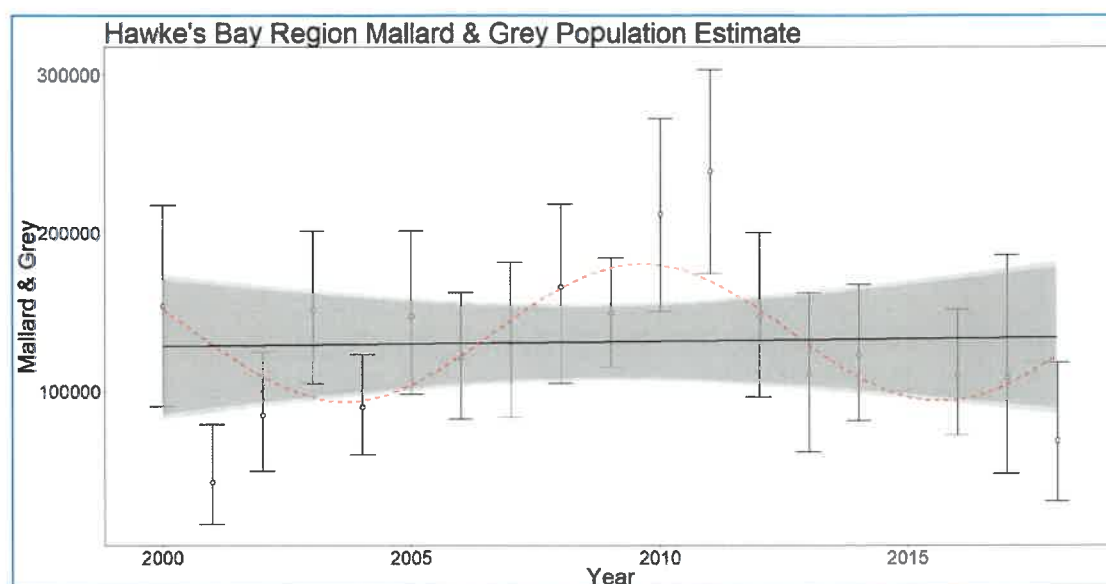


Figure 1. Hawke's Bay mallard and grey duck population (Greylard mean \pm 95% Credible Interval) 2000–2018. Black solid line is the regression line over time and the red dashed line is the Sine model (12 year cycle).

Appendix 1

FIRST SCHEDULE

Hunting conditions generally common to all fish and game regions

1 Bag limits

- (1) No person shall possess on any one day, more than the number of game birds specified as the daily bag limit for the Fish and Game Region in which the game is taken, except on Sunday, 5 May 2019, when that person may have in his or her possession twice the number of game birds specified as the daily bag limit for Saturday, 4 May 2019.
- (2) A person may possess more game than specified in sub-clause (1) of this Schedule, if all such game is labelled with the following details:
 - (a) The name and address of the person by whom the game was taken;
 - (b) The number of the licence to hunt or kill game held by the person by whom the game was taken;
 - (c) The name of the Fish and Game Region by which that licence was issued;
 - (d) The name of the Fish and Game Region in which the game was taken; and
 - (e) The date on which the game was taken.

2 Waiver of Restrictions on Baiting for Waterfowl

A person² may hunt or kill game of the family Anatidae (waterfowl) during the open season for game in all Fish and Game Regions, except Auckland/Waikato, where food has been cast, thrown, placed or planted any time during the year. In the Second Schedule, Auckland/Waikato Fish and Game Region, Special Condition 4(9) applies instead to restrictions on baiting.

3 Magazine Shotguns

A person may hunt or kill game birds, as specified, in any Fish and Game Regions with any magazine shotgun of a calibre 10 gauge or smaller, which includes magazine extensions³, other than in the:

- (a) Auckland/Waikato Fish and Game Region;
- (b) Eastern Fish and Game Region;
- (c) Hawke's Bay Fish and Game Region;
- (d) Wellington Fish and Game Region;

²Section 17 of the Wildlife Act 1953

³Amended notification to section 18(1)(c) (iii) and (v) of the Wildlife Act 1953 as authorised by the Minister of Conservation under section 18(1) of that Act

- (e) Nelson/Marlborough Fish and Game Region;
- (f) West Coast Fish and Game Region.

For these six Regions special conditions in the Second Schedule apply.

4 Shot Size

No person shall use, in any shotgun used for the purposes of hunting and killing game, any cartridge containing any shot size having a larger retained, per-pellet energy at 90 metres than lead BB.

5 Use of Lead Shot Prohibited

- (1) No person may possess lead shot, or use lead shot, while hunting or killing waterfowl within 200 metres of open water, with any gun using a 10 or 12 gauge cartridge. Non-toxic alternative shot may be used, including steel.
- (2) For the purposes of this requirement, “waterfowl” means any of the following game species:

Black swan (*Cygnus atratus*)

Grey duck (*Anas superciliosa*) and any cross of that species with any other species, variety, or kind of duck

Mallard duck (*Anas platyrhynchos*) and any cross of that species with any other species, variety, or kind of duck

Paradise shelduck (*Tadorna variegata*) also known as Paradise duck.

Spoonbill duck (New Zealand shoveler) (*Anas rhynchotis*)

Pukeko (*Porphyrio porphyrio melanotus*)

- (3) For the purposes of this requirement, “open water” means either:
 - (a) any area of land or seabed covered permanently or seasonally by water wider than 3 metres; or
 - (b) any area which is temporarily covered by water wider than 3 metres at the time of such possession or use, and that is contiguous to an area referred to in paragraph (3)(a).

6 Shotguns of a Bore Smaller Than 12 Gauge and Muzzle Loaders Exempt in Relation to Use of Lead Shot

Hunters may use lead shot in shotguns of a bore less than 12 gauge (including 16, 20, 28, 410) or muzzle loaders for the 2019 season.

7 Camouflaged Rowboats

A person⁴ may hunt or kill game within the following Fish and Game Regions, from unmoored camouflaged rowboats, subject to the excluded periods for the regions specified below:

Northland – no excluded period

Auckland/Waikato – excluding 4 and 5 May 2019

Eastern – excluding 4 and 5 May 2019

Hawkes Bay – excluding 4 and 5 May 2019

Taranaki – no excluded period

Wellington – excluding 4 and 5 May 2019

Nelson/Marlborough – no excluded period

West Coast – no excluded period

North Canterbury – excluding 4 and 5 May 2019

Central South Island – excluding 4 and 5 May 2019

Otago – excluding Clutha River 4 to 12 May 2019 inclusive

Southland – no excluded period

8 Restriction on Taking of Game

No person shall use any vehicle propelled by mechanical power (including motorised watercraft)⁵ to chase or kill game, except in such circumstances and at such times as authorised by the Conservation Act 1987 and Wildlife Act 1953.

9 Pegging Day

- (1) Stand claimants who claimed and occupied a stand during the 2018 Game Season may claim that stand at any time prior to pegging day (up to 10.00am on 7 April 2019) following the purchase of the 2019 game licence. If you are in the Auckland/Waikato Region, then the above mentioned applies **only to Adult Whole Season Licence Holders** and does not apply to Junior Licence Holders as it does in all other Fish and Game Regions.

⁴Section 18(1)(f)(vi) of the Wildlife Act 1953

⁵Section 18(1)(f)(v) of the Wildlife Act 1953

- (2) Otherwise, unclaimed stands can only be claimed any time after 10.00am on 7 April 2019 in all Fish and Game Regions.
- (3) A stand may be claimed by planting on it a stake having either a board or identifying label attached, plainly identifying the name of the claimant and the number of his/her licence. The hunting stand claim tag provided with the licence must be completed with the name of the claimant and affixed to the board or identifying label.
- (4) The licence holder claiming a stand must be present in person at the stand when marking it up.
- (5) No one can claim more than one stand.
- (6) A stand cannot be claimed closer than 90 metres to a stand already claimed by another person without that person's consent.
- (7) Any stand not occupied by the claimant within one hour after the opening hour of hunting, on any day, can be occupied by another licence holder for the remainder of the day.

10 Conditions

These conditions will expire at the end of the open season for game specified under the Second Schedule for each Fish and Game Region.

SECOND SCHEDULE:

HAWKE'S BAY FISH AND GAME REGION

Game That May be Hunted or Killed—Duration of 2019/2020 Season

| Species | Season Duration (dates inclusive) | Daily Bag Limit | Hunting Area |
|-----------------------|--|----------------------------|---|
| Mallard/grey duck | 4 May to 16 June 2019 | 8 | All areas |
| NZ Shoveler duck | 4 May to 16 June 2019 | 2 | All areas |
| Paradise shelduck | 4 May to 28 July 2019 | 10 | All areas |
| Pukeko | 4 May to 25 Aug 2019 | 10 | All areas |
| Black swan | 4 May to 16 June 2019 | 3 | All areas |
| Brown quail | Closed season | 0 | All areas |
| California quail | 4 May to 25 Aug 2019 | 10 | All areas |
| Cock pheasant | 4 May to 26 Aug 2019 | 2 | All areas excluding Upland Game Properties with special conditions specified in clause 6 for the region. |
| Pheasants, both sexes | 4 May to 26 Aug 2019 4 April 2020 to 2 May 2020 26 Aug to 30 Sept 2019 | No limit | Upland Game Properties with special conditions specified in clause 6 for the region. Upland Game Properties with special conditions specified in clause 6 for the region.(junior hunters only) |
| Red legged Partridge | 4 May to 26 Aug 2019 4 April 2020 to 2 May 2020 | No limit | Upland Game Properties with special conditions specified in clause 6 for the region. |

Shooting Hours

6.30 am to 6.00 pm.

Decoy Limit

No limit.

Magazine Extensions

No person may hunt or kill game birds, as specified, within the Hawke's Bay region with any magazine extensions on a shotgun of a calibre 10 gauge or smaller (including 12, 16, 20, 28, 410).

Magazine shotguns must be restricted in such a way that the shotgun is incapable of holding more than three shells in the magazine and chamber combined at any one time.

Upland Game Properties with Special Conditions

Whanawhana Trust Property: Lots 2 and 3 DP 24970, namely that area north and south of Whanawhana Road, Whanawhana, bordered by the Ngaruroro River in the South and the Otamauri stream in the North. The "Whanawhana" property is owned by the Whanawhana Trust.

Tuna Nui Station: Bounded by Flag Range Road to the east, the Waikonini Creek and Rauwheua Forest in the west and north respectively and the Napier-Taihape Road to the south. Tuna Nui Station property is owned by the Andrew Russell Trust.

Ngamatea Station: Being the property north of the Napier-Taihape Road and bounded by the Taraurau River to the east, the Rangitikei River to the west and the Waingakai Stream to the north. It is defined as that area encompassed within a 2- kilometre radius of the following latitude 39 25 08.76 S and longitude 176 08 53.82 E reference point. Ngamatea Station is owned by the Apatu-Ngamatea Trust.

Wharehunga: Lot 3 DP339686 section 13 Blk V111 located on 93 Groome Road Waipukarau. The property is owned by the McCormick Trust.

HUNTING IN THE HAWKE'S BAY

The Hawkes Bay Fish & Game region is defined by river catchments, extending north to the Mohaka, west to the Ngaruroro, and southwest to encompass the Tukituki systems, with the southern border reaching the Tautane Stream just south of Cape Turnagain.

WATERFOWL

The mallard, grey duck and hybrids are the most popular game birds of the region. These species respond well to calling and decoying and can be found on most of the region's rivers, streams, dams and lakes. Shoveler are a transient population for most of the season and are renowned for their fast flying and elusiveness.

There are extensive hunting opportunities in the river beds of the region. Access is good and well-marked with signs.

A little time spent checking out backwaters pre-season can pay dividends during the season.

Paradise shelduck are wide-spread and can be hunted successfully in most locations. Low-lying farmland with water nearby is ideal for hunting using silhouette decoys. If you want to target parries, the pasture lands and river beds are a good place to start. Most landowners are only too happy for hunters to target parries on pasture if they are approached and asked first.

The Hawkes Bay region administers a number of Controlled Shooting Areas throughout the region. Periodically vacancies arise, creating a wetland enhancement and shooting opportunity for local shooters. If you want to shoot this season but don't have anywhere to hunt, give our local Fish and Game office a call.

UPLAND GAME

Hawkes Bay hosts a good population of ring-necked pheasant and varying numbers of California quail, with the best results achieved in scrubby river margins and forestry plantations with blocks of young trees. Pheasants are predominantly hunted in our major river systems with the Waipawa, Tukituki, Ngaruroro and Tutaekuri normally well worth a look. The best hunting is generally where good cover and watering opportunities are found (i.e. river basins), especially where these areas border orchards and/or assorted cropping areas. For most of these areas a dog is recommended as an easy way to cover ground effectively.

Every year forestry blocks are available for use by upland game bird hunters. This is possible through the assistance of Matariki and Pan Pac Forest managers. The blocks offer weekend hunting only, and for this reason are usually productive and worth applying for. Access to these blocks is administered through our Fish & Game office by way of a balloted permit system. Balloting of these blocks is advertised in early April in the Hawkes Bay Today and Central Hawkes Bay Mail. If you are interested in applying, fax us a copy of your 2017 game bird hunting licence along with your name, address and phone number - along with the same details for any companions you will take. Include the make, model colour and registration number of the vehicle you will use. For further information contact the Game Farm office.

RECENT CHANGES TO THE REGULATIONS

- Compulsory ban of magazine extensions for shotguns to hunt or kill game.
- Voluntary total shotgun capacity of three shots. Hunters in the Hawkes Bay Region are encouraged to observe a voluntary limit to magazine shotguns capable of holding no more than three shells with no more than two shells in the magazine and one shot in the chamber. A voluntary phase-in period is in place for the 2016 seasons, with it to become compulsory in the 2017 season.

A COUPLE OF THINGS TO REMEMBER

Access is a privilege not a right so if in doubt, please ask! Land owners frequently have paradise duck and swan problems and often appreciate flocks being dispersed by hunters. Often they might offer the opportunity to shoot a vacant pond. In any case the personal courteous approach is by far your best bet.

Please do not leave the bodies or parts of shot game on the hunting ground. If carcasses are left in the field it can encourage unwanted predators as well as ill feeling from other hunters and the non-hunting public. Please make yourself familiar with the Closed Game Areas and Wildlife Refuges scattered throughout Hawkes Bay.

WILDLIFE REFUGES

1. The bed of the Tuki Tuki River between Waimarama Bridge and a line running from the north of the Mangangara Stream to the road at the southwestern corner of Section 9 and 15 in the Te Mata Survey District (8km upstream)
2. Lakes Tutira, Orakei, and Waikopiro and certain surrounding land
3. Horseshoe Lake, Elsthorpe
4. The property of R H, J R, and T R Hartree, Puketitiri
5. The Westshore Ponds
6. The spit south of the mouth of the Ngaruroro River
7. Rakautana Forest, Waikoau
8. Pauhanui Bush, Gwavas Station, Tikokino Bay

POACHING PROBLEMS?

We have set up a 0800 POACHING (0800-762-244) number. If you witness any offending let us know as soon as possible.

WETLAND CREATION

For information and advice on wetland creation contact the staff at your local Fish & Game offices. Wetlands in the Hawkes Bay Region are now rare. In some parts less than 1% of the original wetlands remain. The Habitat Trust fund is one source of funding for enhancement, purchase or development of wetlands. If you have a proposal to create or enhance a large area of wetland we may be able to assist you obtaining some funding.

LICENCES

You can now order your game licence through our website www.fishandgame.org.nz

Appendix 2

12. Recommendations

12.1 That Council adopts the 2019 Hawkes Bay Game Bird Conditions attached subject to monitoring, of mallard & grey duck paradise shelduck, and black swan.(if the January monitoring reveals there is a significant collapse in the populations, council authorise staff to reduce the bag limit to immediate threshold criteria)

9.0 HUNTING PRESERVES

Ref: 3.01.06

28 November 2018

1. Purpose

To circulate legal advice from Sir Geoffrey Palmer and the letter of consultation on Pheasant Preserves.

2. Background

Martin Taylor reported at the last NZC meeting, the issue around the legality of Pheasant Preserves based on legal advice from Sir Geoffrey was addressed. On Tuesday 27th November a consultation letter was sent to all gazetted Pheasant Preserves seeking their feedback on the proposed solution.

Sir Geoffrey Palmers– Release of Captive Reared Mallard Ducks to the Wild memorandum and Martin Taylor’s letter on Consultation with Upland Game Properties with Special Conditions has been included in the Papers for Information

Robert Sowman, NZ Council Policy and Planning advisor is putting a paper together which will set out all known Pheasant Preserve variations for councils to consider early next year. Based on those responses the NZC will then address the issue of Pheasant Preserves and their support or otherwise of each variations identified.

9.1 Recommendation

That Council to consider their support for the practice of Pheasant Preserves in general.

10. LIAISON OFFICERS REPORTS

10.1 EAST COAST/HAWKES BAY CONSERVATION BOARD

10.2 REPORTS FROM OTHER AGENCIES

10.3 REPORTS FROM NEW ZEALAND COUNCIL

11. OPERATIONAL REPORTS

11.1 MANAGEMENT REPORT

28 November 2018

SPECIES MANAGEMENT

1111 Regional Didymo Surveillance

Didymo samples were taken from the Tutaekuri and Ngaruroro rivers on the 8th November and sent to MPI. Staff has met with HBRC's didymo awareness advocate. She will be visiting license agents and angling clubs around the region to provide up to date information and Clean, Check, Dry packs over the summer period. The next didymo check is scheduled for February 19th.

1111 River Fisheries Investigations

We have continued with our electric fishing in the Tukipo, Mangaonuku and Makaretu streams. This will provide greater information on juvenile trout movement throughout the catchment. We have also commenced a trout tagging programme in the Tukituki catchment. This data will add to existing knowledge on trout movement and will involve our license holders through the return of tags.

1112 Data watch returns for the 2018-19 season

A total of five tagged trout returns received this season - Lake Tutira (2) and Lake Hawkston (3).

1114 Lake Tutira

A joint study has been scheduled for January-March 2019 with involvement from ourselves and HBRC freshwater science staff. This will look at differences in catch rates, trout condition and growth rates between fish caught in Waikopiro and Tutira. This will provide more data on the risks and benefits to the fishery if an air curtain is installed in Tutira.

Game Bird research

Staff have scheduled time in February with HBRC science staff to conduct waterfowl monitoring along drainage ditches using drones. This will primarily look at the difference between ditches where restoration work and planting has taken place and those that have yet to have been planted.

1121 River Fisheries Creel Surveys

Anglers are still being encouraged to complete online angling diaries now that the new season has commenced. The survey link was re-sent to anglers clubs.

1151 Game Farm Operations

Staff and volunteers have roughly 1000 native seedlings currently growing in the shade house. Manuka and Carex seed has been collected from around the Game Farm and planted in seed trays. This will be used for our own Game Farm wetland project, Gamebird

1152 Game Farm Maintenance

Ace Lawns continued to maintain the Game Farm lawns and the volunteers have tidied the front entrance carpark area.

1154 Investigate Game Farm Development

Staff have met with Ryan from Zorn Surveying and conveyed their ideas for a wetland development. Ryan has since provided a plan with proposed depths, surface area and earth volume calculated. This has been passed on to Adrian from Irrigation Services. We hope to receive a quote for different lining solutions before Christmas.

1181 Game Bird Control

| Fish & Game NZ, Hawke's Bay Region total permits issued to 29 Nov 2018 | |
|---|----------|
| Pukeko | 7 |
| Paradise Shelduck | 1 |
| Swan | 1 |
| Total | 9 |

HABITAT PROTECTION AND MAINTENANCE

1211 RMA planning

1. Tukituki Taskforce

This group was convened to discuss the short and long term water management issues for the Central Hawkes Bay as a result of the demise of the Ruataniwha Water Storage Scheme. The combination of this year's low flows, the cancellation of the storage project, and the rise in the Tukituki minimum flow to 4.3 cumecs this summer has put water users under severe stress. A taskforce of district and regional council staff, water users, Fish and Game and Forest and Bird has been assembled to develop a transition plan to the new minimum flows and limits (in plan change 6) which bite by 2023. A request from the water users was to delay the imposition of the minimum flow of 4.3 cumecs to 2020 to give time for the transition plan to be written, and Fish and Game and Forest and Bird have reluctantly agreed to that, provided that the upcoming large groundwater consents (tranche 2) are publicly notified. This provides irrigators with two summers to work on alternatives before the tougher minimum flow applies in 2023. Forest and Bird have since withdrawn their support for this request to the RPC. Please see the letter to HBRC included in the papers for information.

2. Otane Wastewater Treatment Plant

Staff have provided affected party approval for a two year extension of time on the upgrade of this wastewater treatment plant as the Central Hawkes Bay District Council are investigating centralising and consolidating wastewater treatment.

1212 Consent Applications

Staff review weekly consent applications emailed out by HBRC.

1231 Maintain and Enhance Game Bird habitat

Staff have organised to meet with the HBRC Land Management Team at the Greers' property in December to investigate the possibility of creating a large wetland as an experimental site for the improvement of water quality in the catchment. This would also

provide good habitat for waterfowl. Staff continue to provide advice to landowners on riparian and wetland enhancement on their properties.

We are developing relationships with the HBRC Land Management Group to combine expertise and funding to provide game bird habitat and improve water quality on farms.

ANGLER AND HUNTER PARTICIPATION

1311 Maintain and Enhance Access

Staff met with Paul from WeaveIT to discuss the building of a smartphone app to compile regulations and access info using EIT students for the initial development stage. Paul has indicated that he will have a proposal ready before Christmas. We will use this proposal to apply for funding from the Walking Access Commission.

1331 Electronic Newsletters

Staff produced Reel Life newsletter for October and shared it via Facebook.

1333 Fish and Game Website

Seven Facebook posts published during October and November, promoting Youth Angler Programme, acknowledging Greenmeadows school visit, promoting Lake Hawkston open fishing season, advertising both Meeting Room & Glenfalls Hut facilities and November Reel life. The Facebook site is continuing to grow and has provided a way for staff to regularly communicate with our licence holders and other interested parties. A total of 510 page likes to date compared to 325 last year.

1341 Information Pamphlets

Stocks of information pamphlets maintained in licence agents and other outlets throughout the region. Information packs have been sent to twelve motor camps to inform visitors to the region of our local regulations.

1351 Children's Fishing Programme

Staff have been in contact with members from the different angling clubs regarding setting up a junior angling programme utilising the Game Farm facilities. Currently, Hastings Anglers Club is running a 'learn to fish' programme at the Game Farm and local rivers over several weeks.

1353 Angler/Hunter Enquiries

Staff continue to field enquiries for information from anglers and hunters.

1361 Fish and Game Club Communications

Staff will attend the Napier Anglers BBQ held at the Game Farm on the 3rd of December.

1371 Fish and Game huts

Staff scheduled to scrub bar around Glenfalls Hut on 30th October. A cleaning kit has also been put in the hut to help visitors keep the hut in good condition.

PUBLIC INTERFACE

1411 Statutory Liaison and Political awareness

We have met with the Hawkes Bay Regional Council science team to discuss working with landowners to enhance and protect wetlands that can also be used for HBRC nutrient monitoring.

1421 Public Communications

Staff made a brief appearance on Hyundai Country Calender which aired on the night of the 25th November 2019. Staff were planting a wetland site which was funded through the Gamebird Habitat Trust. We have scheduled a presentation with a group of farmers in Tutira on 11 December. This will be based on ways farmers can improve their wetlands and Fish & Game's role in facilitating funding through the Gamebird Habitat Trust.

1451 Education

Pakowhai school was scheduled to visit the Game Farm on the 28th November 2018. This was organised in conjunction with members from the Napier Anglers Club and was set to include a classroom segment and a 'learn to fly fish' session in the pond. This has been postponed until the New Year due to weather conditions on the day.

COMPLIANCE

1511 Ranging

Honorary Rangers are continuing to range across the region.

Contacts 2018-2019 season (1/9/2018 to 30/10/2018)

| Fish & Game NZ, Hawke's Bay Region monthly licence holder contacts | |
|---|---------------------------|
| Month | Number of contacts |
| September | 7 |
| October | 20 |
| Total | 27 |

| .Offences YTD 2018/19 season | Number |
|-------------------------------------|---------------|
| Fish without licence | 0 |
| Hunt without a licence | 0 |

1521 Training

Two honorary rangers will attend a refresher CERT training course in Rotorua on the 23rd February 2019. Other arrangements are currently being made for the remaining two rangers who require a refresher course but cannot make this date.

1531 Prosecutions

No new prosecutions

LICENCING

1611 Licence Production and Distribution

Licence information and access pamphlets distributed to Napier, Hastings and Central Hawkes Bay I-sites on 13 October 2017.

1612 Analysis of Licence Information

See Licence Sales Report for further details.

1613 Increase Licence Sales

Actively promoted licence sales. Encouraged anglers to upgrade to family licences. Staff endorsed our licence category options through phone calls received and licence agent visits. Facebook post and email to all fishing clubs prior to Labour weekend promoting 4-day long weekend, licence options and an up-to-date fishing report.

Information packs consisting of a complimentary magazine, newsletter, fishing regulations and access pamphlets posted out to potential anglers who have called and visited the office to enquire about Fish and Game.

1621 Licence Agent Support

Staff continue to support the region's licence agent's enquiries regarding licence details, back country fishery information and incidental regulation enquires.

COUNCILS

1721 Council

Council kept informed of relevant national and regional matters as information is available. Reports and Agendas produced, and draft minutes circulated as soon as practicable after the meeting.

PLANNING AND REPORTING

1811 Sports Fish & Game Management Plan

The Sports Fish & Game Management Plan is completed and is waiting to be signed off by DoC.

1832 Audit

Staff have worked with the auditor Gary Edwards from Owen McLeod to complete the Performance Report for the 2017-18 year. The Annual Performance Report for the year ended 31 August 2018 financial year has been included in the Papers for Information and presented to Council as detailed in this agenda.

ADMINISTRATION

1921 Staff Communications

Weekly staff meetings held to maintain staff communications and plan operational work.

1925 Employment

Employed Peter Wilson from Wellington Fish and Game for extra RMA support. This contract finishes on the 31st August 2019.

1932 Staff House

Mosquito blinds bought for staff house.

1941 Office Premises

Cleaner contracted to clean the offices on a fortnightly basis.

1942 Meeting Room

Meeting room maintained to a clean and tidy standard. The facility has now been advertised on findavenue.co.nz

1991 Vehicle Maintenance

A routine service was completed on the Ford Ranger on the 26th November

16.2 HEALTH AND SAFETY REPORT

Ref: 9.01.07

28 November 2018

1. Background

As part of its commitment to Health and Safety and providing a safe workplace, the Hawkes Bay Fish and Game Council requires a report at each meeting describing:

1. Implementation and adherence to the Health and Safety policy/manual – including H&S as agenda item for staff & ranger meetings;
2. Monitoring and Reporting – in accordance with the Health and Safety plan;
3. Risk Management (identification and treatment) – any new issues or hazards that have arisen and how these have been addressed;
4. Training programme – information sharing and training of staff and volunteers;
5. H&S incidents – near misses or injuries sustained, plus updates on past events;
6. Recommendations.

2. October/November 2018 update

1. Implementation and adherence to the Health and Safety Plan

Weekly staff meetings have Health and Safety on the agenda as a standard item. Staff are given an opportunity to raise any issues, and as a team we develop a procedure to minimise the risks.

‘Tailgate’ forms are used when staff go out on field trips/ranging or when volunteers are assisting.

Staff are using a Fish & Game designed field intentions forms to record their trip intentions when undertaking work in the field.

2. Monitoring and Reporting

Work Place Accident Register

As at 28 November 2018

| | |
|---|---|
| Number of workplace injuries in 2018- 2019 year | 0 |
| Number of workplace injuries in 2017-2018 year | 0 |
| Number of workplace injuries in 2016-2017 year | 1 |
| Number of workplace injuries in 2015-2016 year | 0 |
| Number of workplace injuries in 2014-2015 year | 2 |

3. Risk Management (identification and treatment)

Tailgate forms are being used by staff when undertaking tasks in the field. These forms identify the risks and hazards associated with different tasks and provide a written record for audit purposes.

Visitors to the site are signing in and out on the visitor register and a verbal Health and Safety briefing is given to them before they walk around the site.

Users of the meeting room complete the visitors agreement and register agreeing to undersign taking care of their own health & safety while using the meeting room facility.

4. Training programme

Jesse Friedlander attended a Grow Safe course on 16 November - certificate received and filed.

5. H&S incidents

No incidents to report.

6. Recommendations

1. That the Council receive and accept this Health & Safety report.

6.2 Finance Report

1.0 Purpose

To inform the Council of the current financial position and approve payments for the month of September and October 2018.

To approve the Financial Budget for the year ended 31 August 2019.

2.0 YTD Profit and Loss

The profit and loss summary for the 2-month period ended 31 October 2018 is attached (Table 2). This report documents the income and expenditure for the first two months of the new financial year. Note the first month of a Financial year often has reversals from the year end so some figures can be in Credit. The Profit and Loss reports the Direct Costs for the period.

Income

Licence Income

Fish licence sales YTD are \$107,518 compared to the same time last year \$117,703. This year I have separated out the Non-Resident Licence Revenue and have budgeted that we will receive \$14,774 in the year.

Other Income

Other Income YTD is \$2,851 (See Table 1 below for a summary) The negative for the Interest is a result of the reversal of the interest accrual at 31 August 2018 (\$-427).

| Table 1: Other Income | Budget \$ | Actual \$ | Variance |
|------------------------------|------------------|------------------|-----------------|
| Sundry | - | - | - |
| Rent - Maize | 5,000 | - | 5,000 |
| Liberations - Contract | - | - | - |
| Game Bird Hire Equipment | - | 61 | - 61 |
| Legal Funding | - | 731 | - 731 |
| Reparations | - | - | - |
| Wetland Landowner Advice | - | - | - |
| Walking Access Grant | - | - | - |
| DVD Sales | - | - | - |
| Advertising - Newsletter | 500 | - | 500 |
| Junior Hunt Sponsorship | - | 696 | - 696 |
| Take a Child Fishing | - | - | - |
| Glenfalls Hut | 1,000 | 365 | 635 |
| Fines | 500 | - | 500 |
| Salaries Contract | 2,520 | - | 2,520 |
| Rent - Staff houses | 9,000 | 1,000 | 8,000 |
| Meeting Room Hire | 2,000 | 396 | 1,604 |
| Interest received | 10,390 | - 427 | 10,817 |
| Donations | - | 30 | - 30 |
| Total Other Income | 30,910 | 2,852 | 28,058 |

Expenditure

Total Expenses for the 2 months ended 31 October 2018 were \$68,566.

Depreciation

YTD Depreciation is \$3,870 – in line with Budget. There is a loss on sale for the sale of the Navara ST of \$1,349. (Sold in October 2018)

Species Management

Expenditure within the Population Monitoring relates to the purchase of 500 Fish tags for the Tukituki River project over the summer months.

Normal expenditure from Ace Lawn Services are reported within Game farm, \$342 YTD.

In October the purchase of 2,450 rainbow, 500 brown were delivered, as per budget.

Total Species Management \$12,761 against a Total Budget of \$48,224.

Habitat

Within Resource Management, Legal expenses associated with Plan Change 5 Appeal have been invoiced - total \$731. This has been on-charged to NZFGC for reimbursement.

The \$1,000 spent in Assisted Habitat in September 2018 relates to the sponsorship budgeted for the Wetland Symposium held in Napier in September.

Participation

Within Training expenses are related to the Junior Hunt programme - \$177 for breakfast and lunch.

Public Interface

NO spending for period.

Compliance

\$799 was spent in the period. The spending relates to Ranger Warrants and uniform for the Rangers.

Licensing

Morning tea visits for some of the Agents to meet Jesse was undertaken in September – costs for this \$26.

Commissions relating to the September/October licence sales were reported \$3,833. This is in line with sales.

Council

Other Council expenses – relate to the legal advice received from the Council in relation to the Regional Audit.

Planning & Reporting

A credit is shown within the Reporting budget relating to our year end accrual of the Audit fee as per budget. (\$2,142) (This relates to the yearend accruals and will reverse out when we pay the Audit fee later in the year.)

The Quarterly levy was reported in October \$6,730 as per budget.

Administration

- Salaries. YTD \$30,956 – this includes the Eastern monthly charge and the accrual for Annual Leave.
- The expenditure within the Office Premises budgets relate to the cleaning contract, power and meeting room expenses and the annual service fee for the fire extinguishers.
- The standard Communications expenses are reported relating to telephones, stationery and photocopying. In September bulk postage stamps were purchased \$1,100 and business cards for Jesse \$300.
- General expenses include the bank fees for each month. These include the Audit confirmation report fee and the Mastercard annual fee \$50 each.
- Fuel, RUCs and registration are reported in Vehicles. The monthly SmartTrack fee of \$78 is recorded each month.

Table 2: Profit and Loss

Hawke's Bay Fish and Game Council

For the 2 months ended 31 October 2018

| | Sep 2018 | Oct 2018 | YTD ACTUAL | Total Budget | Var to Budget | % Var |
|---|----------------|-----------------|----------------|----------------|------------------|--------------|
| Income | | | | | | |
| Licence Income | | | | | | |
| Fish Licence Income | 73,085 | 32,714 | 105,799 | 277,183 | (171,384) | (62) |
| Game Licence Income | 0 | 0 | 0 | 152,480 | (152,480) | (100) |
| Non Resident Licence Revenue | 611 | 1,108 | 1,719 | 14,774 | (13,055) | (88) |
| Total Licence Income | 73,697 | 33,822 | 107,518 | 444,437 | (336,919) | (76) |
| Other Income | 912 | 1,939 | 2,851 | 30,910 | (28,059) | (91) |
| Total Income | 74,608 | 35,761 | 110,369 | 475,347 | (364,978) | (77) |
| Operating Expenses | | | | | | |
| Depreciation | 2,123 | 1,746 | 3,870 | 21,564 | (17,694) | (82) |
| Loss on Disposal | 0 | 1,349 | 1,349 | 1,189 | 160 | 13 |
| 1100 SPECIES MANAGEMENT | | | | | | |
| 1110 Population Monitoring | 0 | 628 | 628 | 13,800 | (13,172) | (95) |
| 1120 Harvest Assessment | 0 | 0 | 0 | 5,900 | (5,900) | (100) |
| 1150 Game Farm | 0 | 342 | 342 | 16,300 | (15,958) | (98) |
| 1160 Releases | 0 | 11,791 | 11,791 | 11,624 | 167 | 1 |
| 1180 Control | 0 | 0 | 0 | 600 | (600) | (100) |
| Total 1100 SPECIES MANAGEMENT | 0 | 12,761 | 12,761 | 48,224 | (35,463) | (74) |
| 1200 HABITAT PROTECTION MANAGEMENT | | | | | | |
| 1210 Resource Management Act | 0 | 731 | 731 | 7,000 | (6,269) | (90) |
| 1220 Works & Management | 0 | 0 | 0 | 2,000 | (2,000) | (100) |
| 1230 Assisted Habitat | 1,000 | 0 | 1,000 | 10,000 | (9,000) | (90) |
| Total 1200 HABITAT PROTECTION MANAGEMENT | 1,000 | 731 | 1,731 | 19,000 | (17,269) | (91) |
| 1300 PARTICIPATION | | | | | | |
| 1310 Access | 0 | 0 | 0 | 2,500 | (2,500) | (100) |
| 1320 Satisfaction Survey | 0 | 0 | 0 | 500 | (500) | (100) |
| 1330 New sletters | 0 | 0 | 0 | 9,250 | (9,250) | (100) |
| 1340 Informational Publications | 0 | 0 | 0 | 800 | (800) | (100) |
| 1350 Angler & Hunter Training | 177 | 0 | 177 | 4,700 | (4,523) | (96) |
| 1360 Club Relations | 0 | 0 | 0 | 100 | (100) | (100) |
| 1370 Fish & Game Huts | 0 | 0 | 0 | 1,000 | (1,000) | (100) |
| Total 1300 PARTICIPATION | 177 | 0 | 177 | 18,850 | (18,673) | (99) |
| 1400 PUBLIC INTERFACE | | | | | | |
| 1430 Advocacy | 0 | 0 | 0 | 1,000 | (1,000) | (100) |
| 1440 Public Promotions | 0 | 0 | 0 | 1,000 | (1,000) | (100) |
| 1450 Visitor Facility/Education | 0 | 0 | 0 | 500 | (500) | (100) |
| Total 1400 PUBLIC INTERFACE | 0 | 0 | 0 | 2,500 | (2,500) | (100) |
| 1500 COMPLIANCE | | | | | | |
| 1510 Ranging | 0 | 799 | 799 | 1,500 | (701) | (47) |
| 1520 Ranger Training | 0 | 0 | 0 | 700 | (700) | (100) |
| 1530 Compliance/Prosecutions | 0 | 0 | 0 | 500 | (500) | (100) |
| Total 1500 COMPLIANCE | 0 | 799 | 799 | 2,700 | (1,901) | (70) |
| 1600 LICENSING | | | | | | |
| 1620 Agent Servicing | 26 | 0 | 26 | 500 | (474) | (95) |
| 1630 Commission | 2,902 | 930 | 3,833 | 19,335 | (15,502) | (80) |
| Total 1600 LICENSING | 2,929 | 930 | 3,859 | 19,835 | (15,976) | (81) |
| 1700 COUNCILS | | | | | | |
| 1720 Council Meetings | 0 | 26 | 26 | 2,500 | (2,474) | (99) |
| Other Council Expenses | 0 | 2,070 | 2,070 | 0 | 2,070 | 0 |
| Total 1700 COUNCILS | 0 | 2,096 | 2,096 | 2,500 | (404) | (16) |
| 1800 PLANNING/REPORTING | | | | | | |
| 1830 Reporting/Audit | (2,142) | 0 | (2,142) | 6,400 | (8,542) | (133) |
| 1840 National Liaison | 0 | 6,730 | 6,730 | 27,220 | (20,490) | (75) |
| Total 1800 PLANNING/REPORTING | (2,142) | 6,730 | 4,588 | 33,620 | (29,032) | (86) |
| 1900 ADMINISTRATION | | | | | | |
| 1910 Salaries | 2,315 | 28,641 | 30,956 | 243,214 | (212,258) | (87) |
| 1920 Staff Expenses | 161 | 159 | 319 | 10,670 | (10,351) | (97) |
| 1930 Staff Houses | 0 | 68 | 68 | 11,000 | (10,932) | (99) |
| 1940 Office Premises | 387 | 715 | 1,102 | 7,200 | (6,098) | (85) |
| 1950 Office Equipment | 120 | 139 | 259 | 2,960 | (2,701) | (91) |
| 1960 Communications/Consumables | 2,229 | 601 | 2,830 | 13,500 | (10,670) | (79) |
| 1970 General | 83 | 63 | 146 | 7,300 | (7,154) | (98) |
| 1980 General Equipment | 0 | 184 | 184 | 3,800 | (3,616) | (95) |
| 1990 Vehicles | 887 | 585 | 1,472 | 12,200 | (10,728) | (88) |
| Total 1900 ADMINISTRATION | 6,182 | 31,155 | 37,337 | 311,844 | (274,507) | (88) |
| Total Operating Expenses | 10,270 | 58,297 | 68,566 | 481,826 | (413,260) | (86) |
| Net Profit | 64,339 | (22,535) | 41,803 | (6,479) | 48,282 | (745) |

3.0 Balance of Current Assets

Cash Position: \$441,748 (Including asset replacement reserves of \$78,128 and 58,587 for Donations) as at 31 October 2018.

| Table 4: Cash Position | 31 Oct 2018 | 31 Aug 2018 |
|---|---------------------|---------------------|
| Westpac Call Account | \$74,392.05 | \$62,000.34 |
| Westpac Current Account | \$3,664.65 | \$4,090.04 |
| Westpac Donation Account | \$1,607.92 | \$1,607.65 |
| Petty Cash & Licence Float | \$230.00 | \$230.00 |
| Westpac Term Deposit - 18ac | \$55,449.98 | \$55,449.98 |
| Westpac Term Deposit - River Quality Donation | \$58,587.00 | \$58,587.00 |
| Westpac Term Deposit 012 | \$1,086.61 | \$62,140.38 |
| Westpac Term Deposit 016 | \$46,020.43 | \$45,595.21 |
| Westpac Term Deposit -019ac | \$105,187.43 | \$105,187.43 |
| Westpac Term Deposit 021 | \$50,000.00 | \$0.00 |
| Westpac Term Deposit 17ac | \$22,553.72 | \$22,553.72 |
| Westpac Term Deposit WildLife Fund | \$22,968.25 | \$22,968.25 |
| Total Current Assets | \$441,748.04 | \$440,410.00 |

Debtors: Outstanding Debtors \$85,723 as at 31 October 2018 (84k owing from Eyede paid 5th and 9th of November.)

4.0 Variance report

The variance report is shown on the following page - Table 3.

The figures in this report are taken for the Profit and Loss above - however, this report includes the staff hours and the overheads and also other revenue allocated to the project.

The Budget hours include Eastern Budget hours. YTD actual staff hours are entered for each project area to provide Council with an overview of the staff time component of the Operational Work Plan.

Table 3: Region: Hawkes' Bay to 31 October 2018

| 2018/19 YTD REPORT OF VARIANCES BETWEEN BUDGET AND ACTUAL EXPENDITURE AND INCOME | | | | | | | | | | | | | |
|--|---|----------------|------------|--------|--------|---------------|----------|----------------|----------|------------|-----------|-----------|----------|
| Schedule B | | EXTERNAL COSTS | | HOURS | | INTERNAL COST | | NETABLE INCOME | | NET COST | | NET COST | |
| Code | Project | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual |
| | | | | | | | | | | | | | Variance |
| | | | | | | | | | | | | | % |
| 1110 | Population Monitoring | \$ 13,800 | \$ 628 | 543 | 69 | \$ 34,039 | \$ 4,473 | \$ - | \$ - | \$ 47,839 | \$ 5,101 | \$ 42,738 | 10.7 |
| 1120 | Harvest Assessment | \$ 5,900 | \$ - | 150 | 1 | \$ 9,403 | \$ 65 | \$ - | \$ - | \$ 15,303 | \$ 65 | \$ 15,238 | 0.4 |
| 1130 | Fish Salvage | \$ - | \$ - | 0 | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0 |
| 1140 | Hatchery Operations | \$ - | \$ - | 0 | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0 |
| 1150 | Game Farm | \$ 16,300 | \$ 342 | 195 | 44 | \$ 12,224 | \$ 2,852 | \$ - | \$ - | \$ 28,524 | \$ 3,194 | \$ 25,330 | 11.2 |
| 1160 | Liberations | \$ 11,824 | \$ 11,791 | 10 | 8 | \$ 627 | \$ 519 | \$ - | \$ - | \$ 12,251 | \$ 12,310 | \$ (59) | 100.5 |
| 1170 | Regulations | \$ - | \$ - | 54 | 5 | \$ 3,385 | \$ 324 | \$ - | \$ - | \$ - | \$ 324 | \$ 3,061 | 9.6 |
| 1180 | Control | \$ 600 | \$ - | 17 | 6 | \$ 1,066 | \$ 389 | \$ - | \$ 61 | \$ 1,666 | \$ 328 | \$ 1,338 | 19.7 |
| | TOTAL - SPECIES MANAGEMENT | \$ 48,224 | \$ 12,761 | 968 | 133 | \$ 60,743 | \$ 8,621 | \$ - | \$ 61 | \$ 108,967 | \$ 21,321 | \$ 87,646 | 19.6 |
| 1210 | IRMA | \$ 7,000 | \$ 731 | 330 | 16 | \$ 20,886 | \$ 1,037 | \$ - | \$ 731 | \$ 27,686 | \$ 1,037 | \$ 26,649 | 3.7 |
| 1220 | Works & Management | \$ 2,000 | \$ - | 120 | 16 | \$ 7,522 | \$ 1,037 | \$ 5,000 | \$ - | \$ 4,522 | \$ 1,037 | \$ 3,485 | 22.9 |
| 1230 | Assisted Habitat | \$ 10,000 | \$ 1,000 | 206 | 18 | \$ 12,913 | \$ 1,167 | \$ - | \$ - | \$ 22,913 | \$ 2,167 | \$ 20,747 | 9.5 |
| 1240 | Assessment | \$ - | \$ - | 0 | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0 |
| 1250 | Legal Expenses Reimbursed | \$ - | \$ - | 0 | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0 |
| | TOTAL - HABITAT PROTECTION & M | \$ 19,000 | \$ 1,731 | 656 | 50 | \$ 41,122 | \$ 3,241 | \$ 5,000 | \$ 731 | \$ 55,122 | \$ 4,241 | \$ 50,881 | 7.7 |
| 1310 | Access | \$ 2,500 | \$ - | 145 | 3 | \$ 9,090 | \$ 194 | \$ - | \$ - | \$ 11,590 | \$ 194 | \$ 11,395 | 1.7 |
| 1320 | Satisfaction Survey | \$ 500 | \$ - | 147 | 0 | \$ 9,215 | \$ - | \$ - | \$ - | \$ 9,715 | \$ - | \$ 9,715 | 0.0 |
| 1330 | Newsletters | \$ 9,250 | \$ - | 229 | 5 | \$ 14,355 | \$ 324 | \$ 500 | \$ - | \$ 23,105 | \$ 324 | \$ 22,781 | 1.4 |
| 1340 | Other Publications | \$ 800 | \$ - | 148 | 5 | \$ 9,278 | \$ 324 | \$ - | \$ - | \$ 10,078 | \$ 324 | \$ 9,753 | 3.2 |
| 1350 | Training | \$ 4,700 | \$ 177 | 336 | 62 | \$ 21,063 | \$ 4,019 | \$ - | \$ 696 | \$ 25,763 | \$ 3,500 | \$ 22,263 | 13.6 |
| 1360 | Club Relations | \$ 100 | \$ - | 43 | 19 | \$ 2,696 | \$ 1,232 | \$ - | \$ - | \$ 2,796 | \$ 1,232 | \$ 1,564 | 44.1 |
| 1370 | Huts | \$ 1,000 | \$ - | 31 | 6 | \$ 1,943 | \$ 389 | \$ 1,000 | \$ 365 | \$ 1,943 | \$ 24 | \$ 1,919 | 1.2 |
| | TOTAL - ANGLER & HUNTER PARTICIP | \$ 18,850 | \$ 177 | 1,079 | 100 | \$ 67,638 | \$ 6,482 | \$ 1,500 | \$ 1,061 | \$ 84,988 | \$ 5,598 | \$ 79,391 | 6.6 |
| 1410 | Liaison | \$ - | \$ - | 55 | 10 | \$ 3,448 | \$ 648 | \$ - | \$ - | \$ 3,448 | \$ 648 | \$ 2,800 | 18.8 |
| 1420 | Communication | \$ - | \$ - | 60 | 18 | \$ 3,761 | \$ 1,167 | \$ - | \$ - | \$ 3,761 | \$ 1,167 | \$ 2,594 | 31.0 |
| 1430 | Advocacy | \$ 1,000 | \$ - | 128 | 29 | \$ 8,024 | \$ 1,880 | \$ - | \$ - | \$ 9,024 | \$ 1,880 | \$ 7,144 | 20.8 |
| 1440 | Public Promotions | \$ 1,000 | \$ - | 71 | 4 | \$ 4,451 | \$ 259 | \$ - | \$ - | \$ 5,451 | \$ 259 | \$ 5,191 | 4.8 |
| 1450 | Visitors/Education | \$ 500 | \$ - | 140 | 19 | \$ 8,776 | \$ 1,232 | \$ - | \$ - | \$ 9,276 | \$ 1,232 | \$ 8,045 | 13.3 |
| | TOTAL - PUBLIC INTERFACE | \$ 2,500 | \$ - | 454 | 80 | \$ 28,460 | \$ 5,186 | \$ - | \$ - | \$ 30,960 | \$ 5,186 | \$ 25,774 | 16.7 |
| 1510 | Ranging | \$ 1,500 | \$ 799 | 200 | 8 | \$ 12,537 | \$ 519 | \$ - | \$ - | \$ 14,037 | \$ 1,318 | \$ 12,720 | 9.4 |
| 1520 | Ranger Training | \$ 700 | \$ - | 48 | 2 | \$ 3,009 | \$ 130 | \$ - | \$ - | \$ 3,709 | \$ 130 | \$ 3,579 | 3.5 |
| 1530 | Compliance | \$ 500 | \$ - | 148 | 6 | \$ 9,278 | \$ 389 | \$ 500 | \$ - | \$ 9,278 | \$ 389 | \$ 8,889 | 4.2 |
| | TOTAL - COMPLIANCE | \$ 2,700 | \$ 799 | 396 | 16 | \$ 24,824 | \$ 1,037 | \$ 500 | \$ - | \$ 27,024 | \$ 1,836 | \$ 25,188 | 6.8 |
| 1610 | Licence Production | \$ - | \$ - | 200 | 18 | \$ 12,537 | \$ 1,167 | \$ - | \$ - | \$ 12,537 | \$ 1,167 | \$ 11,371 | 9.3 |
| 1620 | Agent Servicing | \$ 500 | \$ 26 | 96 | 23 | \$ 6,018 | \$ 1,491 | \$ - | \$ - | \$ 6,518 | \$ 1,517 | \$ 5,001 | 23.3 |
| 1630 | Agent Payments | \$ - | \$ - | 0 | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0 |
| | TOTAL - LICENSING | \$ 500 | \$ 26 | 296 | 41 | \$ 18,555 | \$ 2,658 | \$ - | \$ - | \$ 19,055 | \$ 2,684 | \$ 16,372 | 14.1 |
| 1710 | Council Elections | \$ - | \$ - | 5 | 7 | \$ 313 | \$ 454 | \$ - | \$ - | \$ 313 | \$ 454 | \$ (140) | 144.8 |
| 1720 | Council Meetings | \$ 2,500 | \$ 2,096 | 450 | 30 | \$ 28,209 | \$ 1,945 | \$ - | \$ - | \$ 30,709 | \$ 4,041 | \$ 26,668 | 13.2 |
| | TOTAL - COUNCILS | \$ 2,500 | \$ 2,096 | 455 | 37 | \$ 28,522 | \$ 2,398 | \$ - | \$ - | \$ 31,022 | \$ 4,494 | \$ 26,528 | 14.5 |
| 1810 | Management Plan | \$ - | \$ - | 50 | 4 | \$ 3,134 | \$ 259 | \$ - | \$ - | \$ 3,134 | \$ 259 | \$ 2,875 | 8.3 |
| 1820 | Annual Planning | \$ - | \$ - | 116 | 9 | \$ 7,272 | \$ 583 | \$ - | \$ - | \$ 7,272 | \$ 583 | \$ 6,688 | 8.0 |
| 1830 | Reporting - Auditing | \$ 6,400 | \$ (2,142) | 228 | 76 | \$ 14,292 | \$ 4,926 | \$ - | \$ - | \$ 20,692 | \$ 2,784 | \$ 17,908 | 13.5 |
| 1840 | National Liaison | \$ 300 | \$ - | 60 | 8 | \$ 3,761 | \$ 519 | \$ - | \$ - | \$ 4,061 | \$ 519 | \$ 3,543 | 12.8 |
| | TOTAL - PLANNING/REPORTING | \$ 6,700 | \$ (2,142) | 454 | 97 | \$ 28,460 | \$ 6,287 | \$ - | \$ - | \$ 35,160 | \$ 4,145 | \$ 31,014 | 11.8 |

5.0 Statement of Financial Position and Financial Performance & Statement of Cashflows- Budget 2018-19

The Public Finance Act 1989 requires that Council approve the Budget Statement of Financial Performance, Budget Statement of Financial Position, and Budget Statement of Cash flows. While this does not change any aspect of the OWP or the way we operate, it is necessary to complete this process.

Proposed budget figures for the Statement of Financial Position and Statement of Financial Performance and Cash flows are set out on the following pages. This information is directly obtained from the expenditure budget approved by Council in 7 August 2018 and the anticipated income as determined by the New Zealand Council (Licence sales). The Budget Statement of Financial Performance and Budget Statement of Financial Position are prepared using PBE-SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector).

There are a number of financial adjustments necessary to move from the OWP and the Budget Financial Statements. A reconciliation of the adjustments between the OWP and the Statements is set out below for your information. These adjustments include asset replacement reserves/depreciation, levies, and budgeted Capital purchases for the year. These items are not included in the Fish and Game budget (OWP) used to calculate licence fees.

The Budget Deficit for 2018/19 is \$6,479

Reconciliation of OWP to Budget Financial Statements

Approved Bulk Fund- per OWP (383,408)

Adjustments required for Financial Budgets:

| | |
|---------------------------------------|----------------|
| Plus Licence revenue | 429,662 |
| Plus Non Resident licence levy | 14,774 |
| Less Commission | (19,335) |
| Less Levies | (26,919) |
| Less Depreciation | (21,564) |
| Less Net Loss on Sale of Fixed Assets | (1,189) |
| Plus Asset Replacement Allowance | 1,500 |
| Net Surplus/(Deficit) | (6,479) |

The following Capital items have been budgeted to purchase in the 2018/19 year.

| Fixed Assets | Purchase price ex GST |
|--|------------------------------|
| Replace Vehicle | \$35,000 |
| Total Purchases of Fixed Assets | \$35,000 |

Hawke's Bay Fish and Game Council
Statement of Financial Performance - BUDGET
For the year ended
31 August 2019

| | Note | Budget 2019 \$ | Actual 2018 \$ |
|------------------------------------|------|----------------------|----------------------|
| REVENUE | | | |
| Fish and Game licence sales | 1 | 444,436 | 436,318 |
| Grants and donations - Reparations | 1 | - | 31,750 |
| Interest | | 10,390 | 12,160 |
| Other revenue | 1 | 20,520 | 23,496 |
| Total Revenue | | 475,346 | 503,724 |
| EXPENSES | | | |
| Outputs | | | |
| Species management | 2 | 48,224 | 43,368 |
| Habitat protection & management | 2 | 19,000 | 37,042 |
| Angler & Hunter participation | 2 | 18,850 | 13,405 |
| Public interface | 2 | 2,500 | 203 |
| Compliance | 2 | 2,700 | 676 |
| Licensing | 2 | 19,835 | 18,879 |
| Council | 2 | 2,500 | 1,242 |
| Planning & reporting | 2 | 6,700 | 6,893 |
| Overheads | | | |
| Employee related costs | 2 | 253,884 | 232,293 |
| Depreciation | 4 | 21,564 | 22,192 |
| Other expenses | 2 | 59,149 | 60,464 |
| Total Expenses | | 454,906 | 436,657 |
| Operating Surplus/(Deficit) | | 20,440 | 67,067 |
| Less Other Expenses | | | |
| Levies to NZFGC | | 26,919 | 42,239 |
| NET SURPLUS/(DEFICIT) | | (6,479) | 24,828 |

Hawke's Bay Fish and Game Council
Statement of Financial Position - BUDGET

As at
31 August 2019

| | Note | Budget 2019 \$ | Actual 2018 \$ |
|----------------------------------|------|----------------------|----------------------|
| ASSETS | | | |
| Current Assets | | | |
| Bank accounts and cash | 3 | 123,630 | 126,515 |
| Debtors and prepayments | 3 | 27,000 | 31,387 |
| Investments | 3 | 344,680 | 313,895 |
| Other current assets | 3 | 1,835 | 1,835 |
| Total Current Assets | | 497,145 | 473,632 |
| Non-Current Assets | | | |
| Property, plant and equipment | 4 | 445,005 | 475,000 |
| Investments | 3 | - | - |
| Total Non-Current Assets | | 445,005 | 475,000 |
| TOTAL ASSETS | | 942,150 | 948,632 |
| LIABILITIES | | | |
| Current Liabilities | | | |
| Creditors and accrued expenses | 3 | 74,250 | 76,756 |
| Employee costs payable | 3 | 25,000 | 22,497 |
| Total Current Liabilities | | 99,250 | 99,253 |
| TOTAL LIABILITES | | 99,250 | 99,253 |
| NET ASSETS | | 842,900 | 849,379 |
| EQUITY | 5 | 842,900 | 849,379 |

Hawke's Bay Fish and Game Council
Statement of Cash Flows - BUDGET
For the year ended
31 August 2019

| | Budget 2019 \$ | Actual 2018 \$ |
|---|-------------------------------|-------------------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Cash was received from: | | |
| Licence sales | 444,277 | 442,617 |
| Grants, donations and fundraising | 800 | 30,950 |
| Interest | 10,932 | 11,835 |
| Other revenue | 22,743 | 19,273 |
| Cash was applied to: | | |
| Payments to suppliers | 206,714 | 234,079 |
| Payments to employees | 251,380 | 239,958 |
| GST (net) | - | 5,120 |
| Net Cash Flows from Operating Activities | 20,658 | 25,518 |
| CASHFLOW FROM INVESTING & FINANCING ACTIVITIES | | |
| Cash was received from: | | |
| Sale of property, plant and equipment | 42,242 | - |
| Sale of investments/deposits | - | - |
| Cash was applied to: | | |
| Purchase of property, plant and equipment | 35,000 | 38,907 |
| Purchase of investments/deposits | 30,785 | 10,821 |
| Net Cash Flows from Investing and Financing | (23,543) | (49,728) |
| Net Increase / (Decrease) in Cash | (2,885) | (24,210) |
| Opening Cash | 126,515 | 150,725 |
| Closing Cash | 123,630 | 126,515 |
| This is represented by: | | |
| Bank accounts and cash | 123,630 | 126,515 |

11.0 Recommendations

11.1 That the payments for September 2018 and October 2018 be approved totalling \$79,610.90 be approved as per Tables 4 and 5.

| | |
|---------------------------------|------------------|
| September 2018 - Table 4 | 52,011.53 |
| October 2018 - Table 5 | 27,599.37 |
| TOTAL to approve | 79,610.90 |

11.2 That Council approves the proposed budget figures for the Statement of Financial Position and Statement of Financial Performance & Cash flow for the 2018-19 financial year with Deficit of \$6,479. And approves the purchase of fixed Assets valued at \$35,000.

11.4 Licence Sales Report

Ref: 6.01.05

22 November 2018

1. Introduction

This report provides an overview of the initial licence sales for the commencement of the 2018-2019 season.

2. 2018-2019 Fish Licence Sales

- 2.1 Licence sales for the 2018-2019 season YTD are summarised in Table one.
- 2.2 Sales are reported to be 1.4% above fish licences issued for the same period last year.
- 2.3 Nationally the YTD fish licence sales for the new 2018-19 season is -5.3% behind the 2017-2018 results for the same period.

Hawke's Bay Fish Licence Sales YTD to 22 November 2018

| Channel | FWF | FWA | FWNA | FSLA | FLAA | FWIA | FBA | FBA | FBA | FSDA | FDA | FDNA | FWJ | FWJD | FDJ | FDNJ | FWC | FWNC | FDNC | Total Fish | Fish LEQ | Fish Var | Fish \$ |
|---|------------|------------|------------|------------|------------|----------|----------|-----------|------------|------------|------------|----------|-----------|----------|-----------|----------|----------|----------|--------------|--------------|--------------|------------------|------------------|
| Agency Online | 180 | 459 | 38 | 120 | 69 | 0 | 3 | 11 | 49 | 68 | 49 | 0 | 49 | 0 | 41 | 0 | 0 | 0 | 0 | 1,127 | | | |
| Public Online | 126 | 290 | 70 | 47 | 31 | 0 | 0 | 17 | 64 | 52 | 64 | 0 | 20 | 2 | 5 | 0 | 0 | 0 | 0 | 724 | | | |
| Eyede Call Centre | 3 | 0 | 0 | 4 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 | | | |
| Total YTD 2017-2018 | 309 | 789 | 108 | 171 | 100 | 0 | 3 | 28 | 113 | 121 | 113 | 0 | 69 | 2 | 46 | 0 | 0 | 0 | 0 | 1,859 | 1,589 | | \$175,489 |
| Agency Online | 155 | 521 | 22 | 132 | 88 | 0 | 1 | 22 | 48 | 82 | 52 | 0 | 32 | 2 | 8 | 1 | 0 | 0 | 2 | 1,146 | | | |
| Public Online | 128 | 264 | 70 | 46 | 38 | 0 | 2 | 20 | 54 | 44 | 52 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 731 | | | |
| Eyede Call Centre | 3 | 2 | 0 | 1 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9 | | | |
| Total YTD 2018-2019 | 296 | 807 | 92 | 179 | 129 | 0 | 3 | 42 | 102 | 126 | 84 | 3 | 18 | 1 | 0 | 2 | 2 | 2 | 1,886 | 1,612 | 1.4% | \$182,236 | |
| <i>Increase/(Decrease) on 2017/18 YTD</i> | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | 23 | | | \$6,747 |

2018-19 Summary YTD Actual vs Total Budget

| | | | |
|--|-------|--------|-----------|
| 2018-19 Annual Fish Licence Sales Budget | 2,452 | 100.0% | \$277,183 |
| 2018-19 YTD Actual | 1,612 | 65.7% | \$182,236 |
| Remaining to meet budget | -840 | -34.3% | -\$94,947 |

Estimate of Complete Season 2018-19 vs Total Budget 2018-19

| | | | |
|---|-------|--------|-----------|
| 2018-19 Budgeted LEQ's | 2,452 | 100.0% | \$277,183 |
| 2017-18 Complete Season* LEQ's | 2,525 | | \$278,848 |
| 2018-19 Est. year end based on current variance | 2,562 | 104.5% | \$289,589 |
| Est. Shortfall/Surplus 2018-19 Season vs Budget | 110 | 4.5% | \$12,386 |

Non resident levy funds not incl in national budget

| Category | Licences | Res Price | Res ent Price | Gross Levy | Incl GST | Levy Ex GST | Total ex GST |
|--------------|------------|-----------|---------------|------------|----------|--------------|----------------|
| FWNA | 92 | 169 | 130 | 39 | -1.76 | 37.25 | \$2,980 |
| FDNA | 126 | 34 | 21 | 13 | -0.59 | 12.42 | \$1,360 |
| FWNJ | 3 | 34 | 26 | 8 | -0.36 | 7.64 | \$20 |
| FDNJ | 1 | 20 | 5 | 15 | -0.88 | 14.33 | \$12 |
| FWNC | 2 | 34 | 0 | 34 | -1.53 | 32.47 | \$56 |
| FDNC | 2 | 20 | 0 | 20 | -0.90 | 19.10 | \$33 |
| TOTAL | 226 | | | 20 | | 16.61 | \$4,462 |

*NR based on difference between Resident and Non-resident licence type and excludes commission \$4.5% and GST 15%. NR revenue is excluded from sales report for both

11.4. Recommendation
That Council accepts the licence sales report to 28 November 2018.

12.0 PUBLIC EXCLUDED SESSION

Ref: 9.01.04

28 November 2018

1. Purpose

To discuss governance matters.

2. Recommendation

2.1 That the public be excluded from the following parts of the proceedings of this meeting, namely a discussion on staffing matters.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED | REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER | GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION |
|--|--|---|
| 6.3.1.1 Discussion on staffing matters. | Good reason to withhold exists under section 7 of the Local Government Official Information and Meetings Act 1987. | Section 48(1)(a) |

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

| ITEM | REASON UNDER ACT | SECTION | PLAIN ENGLISH REASON |
|-------------|---|----------------|---|
| 16.3.1.1 | Protect the privacy of natural persons including that of deceased natural persons | Sec. 7(2)(a) | To allow Council to have frank discussion about issues relating to staff. |

Note:

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the Council.